

दूरभाष / Telephone:044-28331011
फेक्स / Fax : 044-28331015



भारत सरकार / GOVERNMENT OF INDIA
वित्त मंत्रालय / MINISTRY OF FINANCE
राजस्व विभाग / DEPARTMENT OF REVENUE

OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF GST & CENTRAL EXCISE,
TAMILNADU AND PUDUCHERRY ZONE,
26/1, MAHATMA GANDHI ROAD, NUNGAMBAKKAM, CHENNAI - 600 034.

C.No.II/13/05/2015-CCA.Estt.

दिनांक/Date: 6.09.2018

सेवा में To

The Principal Commissioner / Commissioner, GST & Central Excise,
Chennai North / South / Outer / Puducherry / Chennai Audit-I / II / Appeals-I / II
Coimbatore / Madurai / Salem / Trichy / Coimbatore Audit / Appeals.

महोदय/महोदया Sir/Madam,

विषयSub : Estt – Filling up of the vacant post in the Central Administrative Tribunal,
on deputation basis - Calling for willingness – Regarding.

Please see a Vacancy Circular which is **uploaded on the official website of Central Excise, Chennai Zone** (vide reference F.No.A-35021/1/2012-Admin dated 24.07.2018 of Central Administrative Tribunal Madras Bench calling for the willingness for the post of **Court Officers/ Section Officers** on deputation basis.

2. The willingness, if any, from the eligible **Superintendents** under your charge **alongwith their complete Bio-data, History of Posting, ACR grading for last 5 years duly verified and attested by Additional/Joint Commissioner (P&V), Vigilance clearance** may be forwarded to this office **immediately**.

Encl: As above.

Yours faithfully,


(SUJATHA GANAPATHY)
ASSISTANT COMMISSIONER (CCA)

प्रतिलिपि प्रस्तुत Copy submitted to:

1. The Chief Commissioner of Customs (Preventive), Trichy.

प्रतिलिपि Copy to :

✓ The Superintendent of GST & Central Excise. (Computer Section), Chennai North - For display on Internet and Intranet.

The Hindi Cell (For translation).

3830
17-8-18

(Handwritten signature)

केन्द्रीय उत्पाद शुल्क मुख्य
आयुक्त कार्यालय
Office of the Chief Commissioner
of Central Excise

16 AUG 2018

मुंगम्बाक्कम, चेन्नै-34
Mungambakkam, Chennai-34



केन्द्रीय प्रशासनिक आधिकारण
मद्रास न्यायपीठ
CENTRAL ADMINISTRATIVE TRIBUNAL
MADRAS BENCH

City Civil Court Additional Building
1st & 2nd Floor, High court Campus
Chennai - 600 104.

F.No.A.35021/1/2012-Admin

Dated: 24.07.2018

To

All Government Offices,
Chennai.
(As per list attached)

E.H.

Sub:- Filling up of the vacant post in the Central Administrative Tribunal,
on deputation basis-reg.

Sir,

I am directed to forward herewith a copy of the Circular No. A.35021/1/2012-
Admn. Dated 24th July, 2018 of this Madras Bench of Central Administrative Tribunal,
Chennai, inviting applications to fill up the various vacant posts on deputation basis
for necessary action at your end.

Yours faithfully,

(Handwritten signature)
(Dr. Ganamaanikkam T.)
Registrar

Encl: As above

Dr.

**F.No.A.35021/1/2012-Admn
CENTRAL ADMINISTRATIVE TRIBUNAL
MADRAS BENCH**

Phone:044-25342348

Fax: 044-25365757

**Addl. City Civil Court Building,
High Court Campus, Chennai-104**

Dated 24th July, 2018

30th

CIRCULAR

Sub: Filling up of the vacant posts in the Central Administrative Tribunal on deputation basis.

It is proposed to fill up the following posts in the Central Administrative Tribunal, Madras Bench on deputation basis initially for a period of one year which is likely to be extended or curtailed in administrative exigencies from amongst the serving Govt servants. The pay and allowances and other terms of deputation of the officers/officials selected for the said posts will be regulated in accordance with the instructions contained in the Department of Personnel & Training OM No.6/8/2009-Estt(Pay-II) dated 17.06.2010 as amended from time to time. The employees of Central Administrative Tribunal are eligible for and may continue to retain General Pool Residential Accommodation as per extant rules. The name and number of posts, classification, tenure, scale of pay and eligibility criteria for filling up of these posts on deputation basis are as under:

I. COURT OFFICERS/SECTION OFFICERS(4):

Group "B" (Gazetted) in the scale of pay of Pre-revised Pay Band-2 (Rs.9300-34800) plus Grade Pay Rs.4800/-).

Eligibility Criteria:

Essential:

Persons working under the Central/State Government/High Court/
Subordinate Courts:-

(a) Holding analogous post on regular basis;

Or

(b) Eight years of regular service in the posts of Assistant or equivalent in the scale of Pre-revised Pay Band-2 (Rs.9300-34800 plus Grade Pay of Rs.4600/-)

and

Possessing a Degree of a reconized University or equivalent

Desirable Degree in Law

II PRIVATE SECRETARY (2):-

Group "B" (Gazetted) in the scale of pay of Pre-revised Pay Band-2 (Rs.9300-34800 plus Grade Pay Rs.4800/-)

Eligibility Criteria:-

Officers holding the post of Stenographers in the Central/State Government/High Courts

(a) Holding analogous post on regular basis;

Or

(b) Six years of regular service in the scale of Pre-revised Pay Band(Rs.9300-34800 Plus Grade Pay of Rs.4600/-)

III ACCOUNTS OFFICER(1)

Group "B" (Gazetted) in the scale of pay of Pre-revised Pay Band-2 (Rs.9300-34800 Plus Grade Pay Rs.4600)

Eligibility Criteria:-

(i) Regular Accounts/Audit Officers from any of the Organized Accounts Department

(ii) Officers under the Central Government holding an analogous post on regular basis who have undergone training in Cash and Accounts work in ISTM or equivalent and possess experience in Cash & Accounts & Budget work

Or

(iii) Junior Accounts Officer/Accounts Audit Officers or equivalent in the scale of pre-revised Pay Band-2(Rs.9300-34800 Plus Grade Pay of Rs.4200) with 8/5 years regular service respectively under C&AG, Defence A/cs, P&T, Railway A/Cs, Department

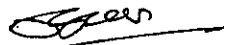
IV CARETAKER(1)

Group "B" (Non-Gazetted) in the scale of pay of Pre-revised Pay Band-2 (Rs.9300-34800 Plus Grade Pay Rs.4200)

Eligibility Criteria:-

- (i) Officers of the Central Government-
- Or
- (a) Holding analogous post on regular basis;
- (b) Holding the post in the scale of Pre-revised Pay Band-1 (Rs.5200-20200 Plus Grade Pay of Rs.2400) with eight years of regular service in the grade.
- And
- (ii) Possessing a Degree of a recognized University or equivalent.

1. The period of deputation in respect of above posts including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years.
2. Age Limit: The maximum age limit for appointment on deputation shall not exceed 56 years as on the closing date for receipt of applications.
3. The applications in the given proforma(duly typed in double space) together with attested copies of CR dossiers for the last five years of the eligible officials who are willing to be considered for the said posts and could be spared immediately, may be forwarded to the Registrar, Central Administrative Tribunal, Madras Bench, Addl. City Civil Court Building, High Court Campus, Chennai-600 104 within 45 days from the date of publication of the Circular.
4. While forwarding the applications, certificate to the effect that the officers/officials are clear from vigilance point of view and there is no disciplinary case pending/contemplated against him/her, may also be given at the bottom of the enclosed proforma.
5. The department while forwarding applications may please ensure that the officials who volunteer for the post shall not be allowed to withdraw their names later on.
6. Applications received after the expiry of the last date or otherwise found incomplete for want of ACRs/APARs, Vigilance Clearance Certificate or without the seal of the office will not be entertained.


(Dr. Gnanamanikkam T.)
Registrar

PROFORMA FOR FURNISHING BIO-DATA FOR THE POST OF _____
(To be typed in double space on single side)

01. Name of the Applicant (In Block letters): _____
02. Name, Address and Contact No of the office where working at present _____
03. Contact Details of the applicant
 - a) Mobile No. _____
 - b) E-Mail ID _____
 - c) Landline No. _____
 - d) Residential Address. _____
04. Date Of Birth: _____
05. Sex (Male/Female) _____
06. Date of Entry into the Govt. Service and Service to which the applicant belongs (Central/State/Autonomous) _____
07. Present post held:
 - a) Date of appointment in the Present post Mention adhoc & regular periods separately _____
 - b) Pay Band, Grade Pay & Present Basic Pay: _____
08. Details of earlier deputations, if any
 - a) Whether presently holding deputation post or not: _____
 - b) If 'yes' please mention, Pay Band, Grade Pay & Present Basic Pay : _____
09. Educational qualifications in chronological order (including professional qualification)

S.No.	Degree/ Diploma	Year	Subjects taken	University
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10. Brief Service particulars/ experience details (Give complete detail in chronological order by indicating Pre-revised & Revised scale of the post held) _____
11. Whether SC/ST/OBC _____
12. Choice of station: _____

Signature of the Applicant

Certificate to be furnished by the Head Office

1. Service particulars given above have been verified from the service record of the Applicant and found correct.
2. Certified that no vigilance enquiry/ Disciplinary case is pending or contemplated against the applicant.
3. The officer/official will be relieved of his/her duties from this office to take up assignment in the Central administrative Tribunal, on his/her selection for appointment to the post.

Place :

Date:

Signature
 Designation
 Office seal: