

**OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF
GST AND CENTRAL EXCISE,
TAMILNADU & PUDUCHERRY ZONE**

26/1, महात्मा गांधी मार्ग, नुंगम्बाक्कम, चेन्नै-600 034
26/1, Mahatma Gandhi Road, Nungambakkam, Chennai 600 034

सी.सं./C.No.II/31/03/2019-सं.नि.प्रा.-स्था/.CCA.Estt.

दिनांक/Date : 26/06/2019.

नियुक्ति प्रस्ताव / OFFER OF APPOINTMENT

Sub : Estt. - Recruitment to the post of Executive Assistant - Allocation of Surplus Employees nominated by the Surplus Cell of DoP&T - Reg.

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The following candidates, who have been nominated by the Central Surplus Cell of Department of Personnel Training and allocated to the Chennai GST and Central Excise Zone to the post of Executive Assistant vide Board's letter F.No.A. 12034/SSC/03/2018-Ad.III(B) dated 28/03/2019 are offered appointment to the post of Executive Assistant of GST & Central Excise, Chennai Zone in the Pay Scale of PB-2 Rs.9300-34800 with Grade pay of 4200/- and pay Level: 6 in Pay Matrix of 7th pay Commission plus allowances admissible from time to time.

Sl. No.	Name of the officer S/Shri/Smt./Kum.	Date of Birth	Category
1	Sh. G. Jayakanthan	27-03-1965	Gen
2	Smt. S Revathy	10-04-1967	Gen
3	Sh. A Afzal Hussain Khan	15-04-1972	Gen

02. The candidates should report for duty at the above mentioned office on or before **26/07/2019**, failing which this offer of appointment will stand automatically cancelled.

03. No travelling or any other allowance will be admissible to the candidate for joining at the place of posting.

04. The candidates should produce all the certificates in original regarding the Date of Birth, Educational Qualification, Community, etc., at the time of reporting for duty.

05. The candidates will be on probation for two years from date of appointment.

06. The seniority of the candidates in the grade of Executive Assistant will be fixed as per the orders in force.

07. With regard to Leave, Travelling Allowances and all other matters connected with service conditions, the candidates will be governed by the rules and orders in force from time to time and applicable to the branch of public service to which they may belong.
08. The candidates will be liable to be posted and transferred anywhere in Tamil Nadu and Pondicherry within the Cadre Control jurisdiction of the Cadre Control Authority, Chennai Zone.
09. The candidates shall not indulge in activities not officially organized or in any manner considered as indiscipline.
10. For appointment to posts under the Central Government servants and others, Central Government employee and permanent/provisionally permanent State Government employees will be entitled to joining time under these rules. But temporary employees of the Central Government who have not completed 3 years of regular continuous service entitled to joining time would not be entitled to joining time pay.
11. If the candidates are already employed, the officers should produce proper relief report from the employer concerned after fulfilment of formalities contained in Rule 26(2) of C(Pension) Rules, 1972 read with the instructions contained in M.F O.M No.F.3(6)-E, V(a)/71, dated 04.12.1972.
12. This order is issued with the approval of Cadre Control Authority, Tamil Nadu and Puducherry Zone, Chennai.


 (Dr. K. VENKAT RAM REDDY)
 ADDITIONAL COMMISSIONER

To,
 The Individuals (Through the officer concerned)

Copy submitted to:

2. The Under Secretary, Ad.III(B), CBEC, Ministry of Finance, Ground Floor, Hudco Vishala Building, Bhikaji Cama Place, R.K. Puram, New Delhi-110 066
3. Under Secretary (Cadre), Department of Commerce (Supply Division), Ministry of Commerce & Industry, Nirman Bhawan, Maulana Azad Road, New Delhi-110011

Copy to:

4. The Superintendent, Computer Section, Chennai North – for displaying on official website.
5. Master File.