

	 सत्यमेव जयते	PHONE : 0427- 2296623 दूरभाष न. : ०४२७ -२२९६६२३ Email Id : salemii6302@gmail.com
भारत सरकार / GOVERNMENT OF INDIA OFFICE OF THE ASSISTANT COMMISSIONER OF CENTRAL GST & CENTRAL EXCISE - Salem II Division केंद्रीय कर सहायक आयुक्त का कार्यालय - सेलम मण्डल २ NO.1, FOULK COMPOUND, ANAIMEDU, SALEM - 636 001 न.१, फोल्क्स कंपाउंड, अनीमेडु, सेलम - ६३६००१		

C.No: I/11/01/2018

Date: 29.04.2018

To
The Commissioner of Central Excise & GST
EDP, Section,
Salem Commissionerate,
Salem.


Sir,

Sub: E- Publishing – submission of tender form for uploading in
the website – Reg.

The commissioner vide letter I/04/06/2004 Admn. dated 24.04.2019 permitted for e-publishing/advertisement of the tender notice through leading news papers for hiring of building at Omalur for Mettur I and II Ranges office. Accordingly tender notice calling for techno-commercial and financial bids from the interested parties is prepared and submitted herewith.

I request, the same to be published in the official website specifying the last date for receipt of the tender as 20.05.2019 at 15.00 hours.

Yours faithfully,


(R.ALAGESAN)
SALEM II DIVISION

		PHONE : 0427- 2296623 दूरभाष न. : ०४२७ -२२९६६२३ Email Id : salemii6302@gmail.com
<p style="text-align: center;"> भारत सरकार / GOVERNMENT OF INDIA OFFICE OF THE ASSISTANT COMMISSIONER OF CENTRAL GST & CENTRAL EXCISE - Salem II Division केंद्रीय कर सहायक आयुक्त का कार्यालय - सेलम मण्डल २ NO.1, FOULK COMPOUND, ANAIMEDU, SALEM - 636 001 न.१, फोल्क्स कंपाउंड, अनीमेडु, सेलम - ६३६००१ </p>		

C.No: I/11/01/2018

Date: 30.04.2019

TENDER NOTICE

OFFICE ACCOMODATION ON RENT ON LONG TERM BASIS at OMALUR FOR METTUR I & II RANGE OFFICES OF COMMISSIONERATE OF CENTRAL EXCISE, CUSTOMS AND SERVICE TAX, SALEM

On behalf of the President of India, Assistant Commissioner of Central Excise, Salem-II Division, Salem, calls for Techno-Commercial and Financial Bids from the interested parties for renting of the office premises for the said 2 Ranges measuring approximately 1600 Sq. Ft. with vehicle parking and toilet facilities.

The area sought to be taken on rent should be within Omalur Town and preferably at the locations near Omalur Bus stand. The space offered should be on a main road with easy accessibility with a secured boundary wall and independent entrance. Assured and sufficient independent vehicle parking facility for at least 12 departmental officers and assesses being visited should be available. The space offered should be free from any type of dispute or liability. Detailed terms and conditions of the tender are given in the ANNEXURE-A to this tender Notice.

TECHNICAL BID

The first part of the bid would be "Technical Bid" and details as mentioned in ANNEXURE-B to the tender Notice are required to be submitted in the form of techno Commercial Bid under the sign and seal of the bidder with telephone/Mobile No., address, PAN No., etc. This should be submitted in a separate sealed envelope, indicating clearly on top of the envelope "TECHNICAL BID".

FINANCIAL BID

The second part would be "Financial Bid" and details as mentioned in ANNEXURE-C to the Tender Notice should be furnished in the bid. The financial Bid should be submitted in a separate sealed envelope indicating on top of the envelope "FINANCIAL BID". This should have the signature in original of the bidder with seal.

The technical bid shall be opened in the first instance and the suitability of the accommodation shall be examined on the basis of the technical specifications, locality, etc. The Financial bid shall be opened **only in respect of those parties who are shortlisted on the basis of their Technical Bids**. If ready built cabins, suitable to the department is available or the bidder promises to provide cabins as per the requirement of the department, the same will be preferred.

Only legal owners/holders of the Power of Attorney from the legal owners of the premises need to respond. **BIDS FROM THE BROKERS OR REAL ESTATE AGENTS WILL NOT BE ENTERTAINED UNDER ANY CIRCUMSTANCES**. A non-encumbrance certificate should be accompanied with the bid.

The period of lease should be a minimum duration of three years. The competent authority reserves the right to reject any or all the proposals without assigning any reasons.

Both the sealed envelopes, one containing the **"TECHNICAL BID"** and another containing the **"FINANCIAL BID"**, should be kept in a separate sealed envelope subscribing "Tender for office accommodation" and the same should be addressed to the Assistant Commissioner of Central Excise, Salem-II Division, No.1 Flouks Compound, Anai Medu, Salem-636001. The tender can be submitted either by speed post, Regd. Post with A.D., Courier or in person. The last date for receipt of tenders is **20.05.2019 @15.00 Hrs.** This office takes no responsibility for delay/loss of documents sent by post/courier.

The technical Bids will be opened on **20.05.2019 at 15.00 Hrs** in the office of the **Assistant Commissioner of Central Excise, Salem-II Division, No.1 Flouks Compound, Anai Medu, Salem-636001**, by a committee constituted for this purpose in the presence of bidders, if available. The tenders will be shortlisted on the basis of their technical competency after opening the technical bid and due physical verification of the premises as deemed fit. **"Financial Bids"** of only those bidders will be opened who are short listed on the basis of their **"Technical Bid"** and suitability of their premises.

The bidders have to furnish a Earnest Money Deposit in the form of Demand Draft for an amount of Rs.5,000/- drawn in favour of "The Pay & Accounts Officer, CGST Office, Salem"

For any inquiry, please contact, the Assistant Commissioner of Central Excise, Salem-II Division, Salem (on any working day) **[0427-2296121]**

Yours faithfully,



(R.ALAGESAN.)

ASSISTANT COMMISSIONER

SALEM II DIVISION

To,

1. The Web master, i/c of www.cbec.gov.in website, Directorate general of Systems & Data Management, Customs & Central Excise, 4th & 5th Floor, Hotel Samarat, Chankyapuri, kautilya Marg, new Delhi 110021..... publishing in the official website.
2. The Public Relation officers, Central Excise, Salem Commissionerate.
3. The Superintendent of Central excise, EDP, Salem to upload in Salem website

ANNEXURE-A
TERMS & CONDITION OF THE TENDER

1. The building offered should be centrally located within the limits of Salem city and preferably near Omalur Bus Stand.
2. Usable carpet area of the building should be approximately 1600 Sq. Ft. with vehicle parking and toilet facilities.
3. The building should have sufficient vehicle parking space around 12 officers and assessees.
4. The ambience of the building should be elegant with good air circulation. There should be adequate natural lighting at the campus/compound.
5. The premises should be free from encumbrances, encroachment and should have wide approach road. Non-encumbrance certificate should be attached with the Technical Bid.
6. Before accepting the technical bid, all the documents and space/building shall be inspected by a committee authorized by **The Assistant Commissioner of GST & Central Excise, Salem-II Division, No.1, Foulks Compound, GST Bhawan, Anai Road, SALEM -636001** and only those premises found satisfactory in all respect shall be proceeded with for opening the financial bid and such decision shall be final.
7. The building should have separate toilets for ladies and gents.
8. There should be provision for 24 hrs. water supply, including adequate supply of water for toilets, washbasins and housekeeping and other cleaning purposes, etc.
9. The building should have adequate fire safety measures and security measures as per the legal requirement.
10. The premises should have suitable and uninterrupted power supply for office as well as common area. The electric power supply specifications should be indicated clearly in the Technical Bid.
11. There should be adequate open space for installation of generators and there should be provision for connecting the same to the main power supply lines with auto change over facility for changing over supply from power supply received from electricity board to generator supply as and when there is a power failure.
12. All such as, power supply, plumbing, adequate toilet facility, sewage, fire fighting equipments, telephone connectivity etc. should be in fully operational condition at the time of submission of the offer by the bidder.
13. All the internal and external walls should be well painted with good quality paint at the time of handing over the premises to the Department.
14. The flooring should be done with vitrified tiles/marble/granite.
15. The department would be free to decide on partition/construct cabins/rooms as per requirement, which shall be done by the owner.
16. Only legal owners/holder of the Power of Attorney from the legal owners of the premises need to respond. ***Bids from brokers or real estate agents will not be accepted under any circumstances.***
17. The building should meet all other safety norms like earthquake resistance, flood, etc. required under the existing law. The property should be insured against all types of damages during the entire period of contract by the owner of the building.
18. All local body Taxes, Water Charges or any other tax/cess leviable on the premises will be borne by the owner. Good and Service Tax, if any, will be borne by the department.

19. The electricity bills as per actual consumption will be borne by the department.
20. The charges for the maintenance (civil, electrical, plumbing, lift, parking space, etc.), if any, will be borne by the building owner.
21. **The Commissioner of Central Excise, Anaimeedu, Salem- 636001**, reserves the right to reject any or all of the bids so received at any stage without assigning any reason.
22. **The Commissioner of Central Excise, Anaimeedu, Salem - 636001** has the right to terminate the contract any time before the expiry of contract period by giving one month's advance notice in writing without assigning any reason.
23. PAYMENT OF RENT
 - a) The rent proposed by the house owner or as fixed by the CPWD/competent authority or as per the negotiation with the house owner/ building owner, whichever is less will be accepted/fixed.
 - b) The rent fixed at the hiring stage will be effective during the entire period of the contract i.e; at least for *five* years.
24. JURISDICTION OF THE COURT- In case of any legal dispute arising out of this tender/ contract, the Jurisdiction shall be the courts at SALEM only.
25. LEASE AGREEMENT AND VALIDITY OF AGREEMENT – The agreement of the building being hired will be executed in the Standard Lease Agreement format prescribed by the Department and the validity of the same shall be for five years from the date of the agreement.
26. The bid offer shall include the interior works done by the owner, ready built cabins/cubicles suitable to the department or promise to make cabins as per requirement of the department. The bidder shall be responsible to calculate the grand total considering all the aspects in the financial bids. The Department shall not take any responsibility for calculating the grand total on the financial bids.
27. The offer should remain valid for 6 months. During the validity period of offer the bidder should not withdraw/modify the offer in terms of area and price and other terms and conditions quoted in the technical or financial bids. Bidder has to submit an undertaking on non-judicial stamp paper of requisite value signed by the legal owner or his Power of Attorney holder. The bidder shall not back out/cancel the offer/ offers made to the Assistant Commissioner of GST & Central Excise, Salem-II Division, No.1, Foulkes Compound, GST Bhawan, Anai Road, SALEM-636001 during the validity period.



(R.ALAGESAN.)
ASSISTANT COMMISSIONER
SALEM-II DIVISION