

ANNEXURE-A
TECHNICAL BID DOCUMENT

- 1 Name of the party :
- 2 Address with Telephone No. / Mobile No. / Fax No:
- 3 Name & Address of the proprietor / Partners /
Directors (with Mobile No.) :
- 4 Contact person(s) (with Mobile No.) :
- 5 Details of client s with more than 100 systems in
providing Computer AMC services (enclose proof
such as Performance Reports from clients (or) TDS
copies Table : 3 :
- 6 Average Annual Turnover for last 5 years certified
by Chartered Accountant Table:1 :
- 7 Permanent Account Number (PAN) (The evidence
for filing of IT returns along with Profit & Loss
Account & Balance sheet for the last three financial
years 2015-16 , 2016-17 AND 2017- 18 to be enclosed) :
- 8 Details of GST Registration along with evidence
with GST RETURNS FOR THE YEARS 2017-18 ,2018-19
9. List of qualified Engineers in the organization(**Table 2**):

DECLARATION

I / We hereby certify that the information furnished above is true and correct to the best of my/ our knowledge. I /We understand that in case any deviation is found in the above statement at any stage, I/We will be blacklisted and will not have any dealing with the Department in future.

Date:

Place:

Signature of the authorized person
(Name and Designation)

TABLE - 1

S.NO	Financial Year	Total Turnover (in `)	Total Turnover under Annual Computer Maintenance service (in `)	GST/SERVICE TAX PAID
	2018-2019			
	2017-18			
	2016-17			
	2015-16			
	2014-15			

**SIGNATURE OF THE AUTHORISED PERSON
AND ATTESTED BY THE CHARTERED ACCOUNTANT
WITH STAMP**

TABLE - 2

.NO	Name of the Qualified Engineer	Educational & Technical Qualification	Experience in IT Hardware	Contact No. (Mobile)

Signature of the authorized person
(Name and Designation)

TABLE - 3**List of Clients with more than 100 Systems where AMC has been undertaken**

S.NO	Name of the Client	Complete Address of the Client	Contact person with Telephone No and Mobile No	Name of the Resident Engineer with Contact No.	Indicate whether the client is private/PSU/Govt. Dept

S.No.	Name of the Client	No. of Servers	No. of Desktop PCs	No. of Printers	Value of Contract	Period of Contract	CONFIGURATION IN BRIEF

Signature of the authorized person
(Name and Designation)

ANNEXURE-C**TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)**

Date:

To,
The Commissioner of GST & Central Excise,
Audit-I Commissionerate,
1775, Jawaharlal Nehru Inner Ring Road ,
Anna Nagar Western Extension,
Chennai – 600101.

SIR,

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name of Tender / Work: -

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned "Tender/Work" from the web site(s) namely:

as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____
(including all documents like annexure(s), schedule(s), etc .,), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organizations too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.

6. I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

ANNEXURE-D
UNDERTAKING BY THE BIDDER

I/We undertake that my/our firm M/s

has not been **blacklisted** by any Govt. Department / Public Sector Undertaking / Autonomous Body.

2. I Son / Daughter / Wife of
Shri..... Proprietor / Partner / Director / Authorized signatory
of M/s am competent to sign this declaration and execute this
tender document.

3. I have carefully read and understood all the term and conditions of the tender and undertake to abide by them.

4. The information / documents furnished along with the above application are true and correct to the best of my knowledge and belief. I/ We, am/are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

5. I/We understand that in case any deviation is found in the above statement at any stage, my/our concern/firm/co. shall be blacklisted and shall not have any dealing with the Department in future.

Date :

Signature of the authorized Signatory of the firm

Place :

Company / Office Stamp / Seal