



OFFICE OF THE PRINCIPAL COMMISSIONER OF CENTRAL GOODS AND SERVICE
TAX AND CENTRAL EXCISE, CHENNAI NORTH COMMISSIONERATE

26/1, महात्मा गांधी मार्ग, नुंगम्बाक्कम, चेन्नै-600 034

26/1, Mahatma Gandhi Road, Nungambakkam, Chennai 600 034

C.No.II/36/01/2020- Estt.Ch-N

Dated: 19.02.2020

To

The Joint Commissioner of GST & Central Excise, Hqrs, Ambattur Division, Chennai North
The Deputy/Assistant Commissioners of CGST & CX, Hqrs and all Divisions, Chennai North
Commissionerate.

Sir/Madam,


Sub : Training – Calling for nomination of officers for the training courses to
be conducted at Chennai during **March, 2020** Reg.

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Please refer to letter C.No. II/15/01/2019- dated 03.02.2020 of Additional Director
NACIN, Chennai, calling for nomination of officers for the training courses to be conducted
at NACIN, Chennai during **March, 2020**- uploaded in the official website of Central
Excise, Chennai.

The willingness of officer if any may be furnished to this section by **return fax**.

Yours faithfully,


19/02/2020

(K.G.NANDA KISHORE)

ASSISTANT COMMISSIONER(P&V)

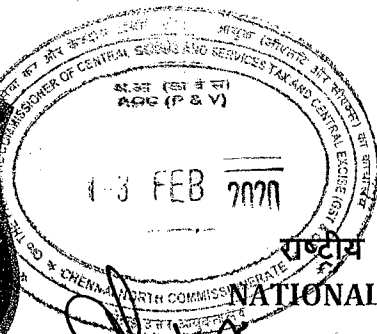
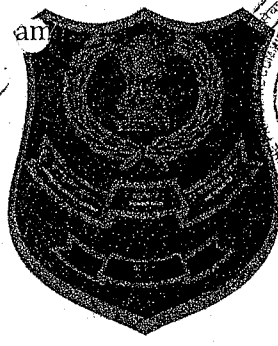
Copy To:

The Supdt, (Adjudication) / Welfare , Hqrs, Chennai North.

✓ The Supdt, (Computer), Hqrs for uploading official website.

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भारत सरकार GOVERNMENT OF INDIA
 वित्त मंत्रालय MINISTRY OF FINANCE
 राजस्व विभाग DEPARTMENT OF REVENUE
 राष्ट्रीय सीमा शुल्क, अप्रत्यक्ष कर एवं नार्कोटिक्स अकादमी
 NATIONAL ACADEMY OF CUSTOMS, INDIRECT TAXES &
 NARCOTICS [NACIN]

3/86-E, ATC Road, Ambattur Industrial Estate, Chennai-600058.
 Telephone No: 26250157/ 26250159
 email: nacin.chennai@gov.in
 Dated: 03 .02.2020

C. No: II/15/01/2019

To

- The Principal Chief Commissioner of GST & Central Excise,
- The Chief Commissioner of Customs, Custom House, Chennai.
- The Chief Commissioner of Customs (Preventive), Trichy,
- The Commissioner of GST & Central Excise - Chennai North,
- The Commissioner of GST & Central Excise - Chennai South,
- The Commissioner of GST & Central Excise - Chennai Outer,
- The Commissioner of GST & Central Excise, Audit- I, Chennai,
- The Commissioner of GST & Central Excise, Audit- II, Chennai,
- The Commissioner of GST & Central Excise, Appeals- I, Chennai
- The Commissioner of GST & Central Excise, Appeals- II, Chennai,
- The Commissioner of GST & Central Excise, Puducherry,
- The Commissioner of GST & Central Excise, Coimbatore,
- The Commissioner of GST & Central Excise, Audit (Coimbatore),
- The Commissioner of GST & Central Excise, Appeals (Coimbatore)
- The Commissioner of GST & Central Excise, Salem,
- The Commissioner of GST & Central Excise, Trichy,
- The Commissioner of GST & Central Excise, Madurai
- The Additional Commissioner of GST & Central Excise, Tirunelveli,
- The Principal Commissioner of Customs, Chennai I & VII
- The Commissioner(s) of Customs, Chennai II, III, IV, VIII, Audit / Trichy (Prev)/ Tuticorin (Prev)
- The Additional Director General, Vigilance, SZU
- The Additional Director General of All Directorates, Chennai.
- The Senior Departmental Representatives, CESTAT, Chennai

Sir/Madam,

Sub: Training - Calling for Nomination of Officers for the training courses to be conducted at Chennai during March, 2020 - Regarding.

The following is the schedule of courses proposed to be conducted during the month of **March, 2020** at NACIN.

Sl. No	Name of the Course	Month of March, 2020	Level of Officers (Group)	Nominations called for from	Course Director S/Shri./Ms.
1.	Training on Refund/Rebate claims/pre Audit/Post Audit & Drawback	11-03-2020	Group A & B	CGST, Central Excise	N. Uma Shanthi
2	Implementation of Anti-money Laundering - Combat of Financial Terrorism (AML - CFT) provisions	17-03-2020	Group A & B	Customs, GST and Central Excise	T.Nalina Sofia

3.	Course on Communication Skills and Ethical Work Culture	20-03-2020	Group A, B & C	Customs, GST and Central Excise	T.Nalina Sofia
4.	Course on Right to Information Act	24-03-2020	Group A & B	Customs, GST and Central Excise	N. Uma Shanthi
5.	Two Days Course on Drug Laws	26-03-2020 & 27-03-2020	Group A & B	Customs, GST and Central Excise	C.Rama Prasada Reddy

Further on basis of the feedback received from the field formations, the following onsite training programmes are also scheduled for the month of March, 2020.

Sl.No.	Name of the Course	Venue	Month of March, 2020	Level of Officers (Group)
1.	Course on Valuation of Import / Export of goods	Onsite at Custom House, Chennai	04-03-2020	Group A & B
2	Course on Prevention of smuggling of Ozone Depleting Substances	Onsite at Tuticorin Customs	04-03-2020	Group A & B
3	Drafting of SCN, essential ingredients and critical factors to be noted for issuing of notices in GST	Onsite at Chennai GST North Comm'te	11 -03-2020	Group A & B
4	Course on APIS – Advance Passenger Information System	Onsite at Air Cargo Complex, Chennai	18-03-2020	Group A & B
5	Drafting of SCN, essential ingredients and critical factors to be noted for issuing of notices in GST	Onsite at Chennai GST South Comm'te	18-03-2020	Group A & B
6	Course on APIS – Advance Passenger Information System	Onsite at Trichy	25-03-2020	Group A & B

2. It is evident from the above that this Academy is taking extensive efforts in organizing trainings on variety of subjects to ensure that the requirements of field formations are satisfied effectively on the aspect of Capacity building. Therefore, it is requested that, for each of the above training courses, **at least Five (05) officers from each commissionerate** may be nominated, so that the officers working in various commissionerates are equipped to deal with discharging their official responsibilities more efficiently.

3. All **Nominations may please be sent in the following format so as to facilitate contact, registering them in NACIN Training Software** and for obtaining online feedback. All such nominations may please be sent so as to reach this Office at least 10 days before the commencement of the course. If it is not possible to nominate any Officer, a **NIL** report may please be sent.

TRAINING NOMINATION FORMAT

Sl. No.	Name / If NACIN Trainee code has already been generated, indicate the same	e-mail ID	Mobil e No.	Gender (M/F)	Date of Birth	Name of the Comm'te / Directorate	Designa tion	Category (SC / ST / OBC / Others)	Emplo yee code	SSO ID
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4. It may also please be ensured that once nominations are made, there is no last minute cancellation and the concerned controlling officers are instructed to relieve such officers for training without delay. The training courses may be cancelled or postponed if sufficient nominations are not received. Therefore trainees may be advised to check with NACIN before starting their journey.

The Officers so nominated may please be

- a) asked to report to the respective Course Directors/Counsellors for the above courses, sharply at 09 45 AM on the date of commencement of respective course.
 - b) informed that they will be able to leave the Academy on the **concluding date only after 05 45 PM** and accordingly they may arrange their return tickets.
 - c) **informed that the Academy (NACIN) is functioning from the premises situated at 1st to 3rd Floor of Plot No: 3/86-E, Ambattur Industrial Estate, Ambattur, Chennai 600 058.**
 - d) informed that Hostel facilities are available at Block No: 30/2, Central Revenue Quarters, 15th Main Road, Anna Nagar, Chennai-600 040 (Telephone No. 26160412 / 26160474) and there is transport facility from Hostel to NACIN and back. The hostel accommodation will be provided on first come first serve basis.
5. It is incumbent upon the officers from the field formations to display an exemplary behavior during the course of the programme. Any act of indiscipline, such as reporting late for class, use of mobile phones in class, absenteeism etc., shall be viewed seriously and its remedial action could include, inter-alia, reporting the incident to the Principal Chief Commissioner, recovery of cost incurred on training.
6. Participants who report to the Academy after commencement of the first session shall not be awarded certificate of completion.

Yours faithfully,



(NAVNEET GOEL)

PRINCIPAL ADDITIONAL DIRECTOR GENERAL

Copy to:

- 1) All Officer of NACIN, Chennai
- 2) The official websites of
 - a) GST, Tamil Nadu and Puduchery Zone
 - b) Customs Chennai Zone
 - c) Customs Preventive Zone