



भारत सरकार GOVERNMENT OF INDIA
वित्त मंत्रालय MINISTRY OF FINANCE
राजस्व विभाग DEPARTMENT OF REVENUE
राष्ट्रीय सीमा शुल्क, अप्रत्यक्ष कर एवं नार्कोटिक्स अकादमी
NATIONAL ACADEMY OF CUSTOMS, INDIRECT TAXES &
NARCOTICS [NACIN]

3/86-E, ATC Road, Ambattur Industrial Estate, Chennai-600058.
Telephone No: 26250157 / 26250159
email: nacin.chennai@gov.in

Dated: 14.01.2020

C. No: II/15/01/2019

To
The Principal Chief Commissioner of GST & Central Excise,
The Chief Commissioner of Customs, Custom House, Chennai.
The Chief Commissioner of Customs (Preventive), Trichy,
The Commissioner of GST & Central Excise - Chennai North,
The Commissioner of GST & Central Excise - Chennai South,
The Commissioner of GST & Central Excise - Chennai Outer,
The Commissioner of GST & Central Excise, Audit- I, Chennai,
The Commissioner of GST & Central Excise, Audit- II, Chennai,
The Commissioner of GST & Central Excise, Appeals- I, Chennai
The Commissioner of GST & Central Excise, Appeals- II, Chennai,
The Commissioner of GST & Central Excise, Puducherry,
The Commissioner of GST & Central Excise, Coimbatore,
The Commissioner of GST & Central Excise, Audit (Coimbatore),
The Commissioner of GST & Central Excise, Appeals (Coimbatore)
The Commissioner of GST & Central Excise, Salem,
The Commissioner of GST & Central Excise, Trichy,
The Commissioner of GST & Central Excise, Madurai
The Additional Commissioner of GST & Central Excise, Tirunelveli,
The Principal Commissioner of Customs, Chennai I & VII
The Commissioner(s) of Customs, Chennai II, III, IV, VIII, Audit / Trichy (Prev)/ Tuticorin (Prev)
The Additional Director General, Vigilance, SZU
The Additional Director General of All Directorates, Chennai.

Sir/Madam,

Sub: Training - Calling for Nomination of Officers for the training courses to be conducted at Chennai during February, 2020 - Regarding.

The following is the schedule of courses proposed to be conducted during the month of **February, 2020** at NACIN.

Sl. No	Name of the Course	Month of February, 2020	Level of Officers (Group)	Nominations called for from	Course Director S/Shri./Ms.
1.	Symposium on EOU and SEZ	06-02-2020	Group A & B	Customs	Venugopalan Nair
2	One day Symposium on Information Technology Act, Digital Evidences and Cyber Crimes	11-02-2020	Group A & B	Customs, GST and Central Excise	Venugopalan Nair
3.	TALLY / ERP based Auditing under GST	13-02-2020 & 14-02-2020	Group A & B	GST and Central Excise	V.Bhaskaran
4.	Two Days Refresher Course on latest developments of GST laws and procedures	18-02-2020 & 19-02-2020	Group A & B	GST, Central Excise and TNVAT	N. Uma Shanthi

5.	Seminar on Ethics & Probity in public life; Significance and influence of Indian Philosophy in personality development	26-02-2020	Group A,B & C	Customs, GST and Central Excise	C.Rama Prasada Reddy
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Further on basis of the feedback received from the field formations as well as an extension of the Mandatory foundation courses conducted during the month of December, 2019, **the following onsite training programmes are also scheduled for the month of February, 2020.**

Sl.No.	Name of the Course	Academy / Onsite	Month of February, 2020	Level of Officers (Group)
1.	Post Budget Changes in Customs Laws	Onsite at Custom House	05-02-2020	Group A & B
2	Scrutiny of Assessment under GST	Onsite at Salem	05-02-2020	Group A & B
3	Drafting of SCN, essential ingredients and critical factors to be noted for issuing of notices in GST	Onsite at Puduchery	05-02-2020	Group A & B
4	Naturopathy - A way for Healthy Living	Onsite at Chennai Outer Comm'te	05-02-2020	Group A, B & C
5	Search of Premises and Seizure provisions	Onsite at GST Chennai North Comm'te	12-02-2020	Group A & B
6	Personal Finance and Investment Planning	Onsite at Custom House	12-02-2020	Group A, B & C
7	Drawing of Mahazar and practical challenges	Onsite at GST Chennai North Comm'te	19-02-2020	Group A & B
8	Importance of Transfer Pricing	Onsite at Custom House	19-02-2020	Group A & B
9	Place of Supply, provisions in GST, critical analysis	Onsite at Puduchery	19-02-2020	Group A & B
10	Search of Premises and Seizure provisions	Onsite at GST Chennai Outer Comm'te	26-02-2020	Group A & B

2. It is evident from the above that this Academy is taking extensive efforts in organizing trainings on variety of subjects to ensure that the requirements of field formations are satisfied effectively on the aspect of Capacity building. Therefore, it is requested that, for each of the above training courses, **at least Five (05) officers from each commissionerate** may be nominated, so that the officers working in various commissionerates are equipped to deal with discharging their official responsibilities more efficiently.

3. All **Nominations may please be sent in the following format so as to facilitate contact, registering them in NACIN Training Software** and for obtaining online feedback. All such nominations may please be sent so as to reach this Office at least 10 days before the commencement of the course. If it is not possible to nominate any Officer, a **NIL** report may please be sent.

TRAINING NOMINATION FORMAT

Sl. No.	Name / If NACIN Trainee code has already been generated, indicate the same	e-mail ID	Mobile No.	Gender (M/F)	Date of Birth	Name of the Comm'te / Directorate	Designation	Category (SC / ST / OBC / Others)	Employee code	SSO ID
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4. It may also please be ensured that once nominations are made, there is no last minute cancellation and the concerned controlling officers are instructed to relieve such officers for training without delay. The training courses may be cancelled or postponed if sufficient nominations are not received. Therefore trainees may be advised to check with NACIN before starting their journey.

The Officers so nominated may please be

a) asked to report to the respective Course Directors/Counsellors for the above courses, sharply at 09 45 AM on the date of commencement of respective course.

b) informed that they will be able to leave the Academy on the **concluding date only after 05 45 PM** and accordingly they may arrange their return tickets.

c) **informed that the Academy (NACIN) is functioning from the premises situated at 1st to 3rd Floor of Plot No: 3/86-E, Ambattur Industrial Estate, Ambattur, Chennai 600 058.**

d) informed that Hostel facilities are available at Block No: 30/2, Central Revenue Quarters, 15th Main Road, Anna Nagar, Chennai-600 040 (Telephone No. **26160412 / 26160474**) and there is transport facility from Hostel to NACIN and back. The hostel accommodation will be provided on first come first serve basis.

This issues with the approval of Principal Additional Director General.

Yours faithfully,


(S.KESAVA NARAYANA REDDY)
ADDITIONAL DIRECTOR