

केन्द्रीय माल और रोवा-कर एवं केन्द्रीय उत्पादशुल्क- प्रधान आयुक्त का कार्यालयत Office of the principal commissioner of GST & Central excise

चेन्नई उत्तर आयुक्तालय CHENNAI NORTH COMMISSIONERATE

२६ / १, उध्यामार् गांधी सड़क, नुंगम्बाक्कम, चेन्नई- ६०००३४.

26/1, Uthamar Gandhi Salai, Nungambakkam, Chennai-600034.

C. No. GEXCOM/VIG/MISC/111/2020-VIG

Date: 09.09.2020

VIGILANCE CIRCULAR No. 01/2020

Subject: Vigilance – Toning up of Administration – Maintenance of Cash Declaration Register – Regarding.

To tone up the administration from vigilance angle and eradicate corrupt practices, the officers of all ranks working in various Divisions, Ranges, Sections (in the Headquarters of the Commissionerate) and other offices, are mandated to give a daily declaration of cash carried on their person in excess of Rs.5.000/- (Five Thousand Rupees) in the Cash Declaration Register, prescribed for this purpose, as instructed by the Additional Director General (Vigilance), DGV, New Delhi, *vide* letters No.V-500/121/2009 dated 08.03.2010 and letter No.V-527/09/2016 dated 28.02.2017.

2. The Cash Declaration Register shall be maintained in the Divisions / Ranges / Sections / Other offices, in the following format:

Sl.No.	Date	Name of the	Amount declared in	Reasons for	Signature	Signature of
		officer &	excess of Rs.5000/-	possession	of the	the
		Designation	at the time of arrival	of the	Declarant	Supervisory
			in office	amount in		officer
				excess of		(ADC / JC /
				Rs.5000/-		DC / AC)
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Failure to declare each each shall lead to the rebuttal presumption that the cash possessed might have been obtained by them as illegal gratification, unless satisfactory explanation is offered.

3. All officers are advised to ensure that before entering into Divisions, Ranges, Sections, and other Offices, declaration of eash carried on their person, if it is in excess of Rs.5,000/- (Five Thousand Rupees), may be made in the Register prescribed for this purpose and thereby to comply with the instructions. JC / DC/ AC shall ensure that the system of declaration of eash carried by the subordinate officers on their person, in excess of Rs.5,000/- (Five Thousand Rupees), is put in place and duly monitored. Any deviation from the instructions will be viewed

as a lapse on the part of the officer controlling the Divisions, Ranges, Sections and other Offices, being subjected to surprise check.

- 4. The Controlling Officers, namely JC / DC / AC, are also advised to conduct surprise checks of Divisions, Ranges, Sections, and other Offices falling under their jurisdiction, as a measure of Preventive Vigilance, to tone up the administration and ensure probity and accountability.
- 5. The receipt of this Circular shall be acknowledged and compliance report furnished by all the JC / DC / AC, for its implementation in all Divisions, Ranges, Sections and other Offices, falling under their respective charge. Each and every officer and start of this Commissionerate is collectively responsible for providing the highest standard of services to the tax payers and citizens, as laid out by the Government / CBIC and everyone is bestowed with the responsibility of providing a clean, transparent and responsible tax administration.

ADDITIONAL COMMISSIONER(P&V)

То.

- The Joint Commissioner(s) of CGST & Central Excise (All), Chennai North CGST & Central Excise, Chennai - 34
- 2. The Dy. / Assistant Commissioner(s) of GST & C.Ex. Chn. North Hqrs., All Divisions

Copy Submitted to the Office of the Principal Chief Commissioner of GST & Central Excise, Tamilnadu & Puducherry Zone, Vigilance Section, No.26/1, Mahanan Frandhi Road, Nungumbakkam, Chennai – 600 034.