



OFFICE OF THE PRINCIPAL COMMISSIONER OF CGST & CENTRAL EXCISE,
CHENNAI NORTH COMMISSIONERATE

26/1, महात्मा गांधी मार्ग, तुंगम्बाक्कम, चेन्नै-600 034
26/1, Mahatma Gandhi Road, Nungambakkam, Chennai 600 034

C.No II/39/5/2020-Bills

Dated : 3.11.2020

SUB: Grant of advance- special festival package to Government Servants- reg

Kind attention is drawn towards the Department of Expenditure's O.M No.12(2)/2020-E.II(A) dated 12.10.2020, whereby a special festival package of advance has been allowed to all Government servants for any important festivals upto 31st March 2021. The amount of the package is Rs.10,000/- to be paid as advance to Government servants. This amount is interest free and would be released through pre-loaded Rupay card from SBI. The amount paid under this package is recoverable in not more than ten (10) installments.

2. In this regard, Commissioner has notified the following festivals for grant of festival advance

- i) Diwali
- ii) Christmas
- iii) Pongal
- iv) Republic day
- v) Gurunanak's birthday

In view of the above, officers who wish to avail the festival package for one of the above mentioned festivals may submit their application in the prescribed Performa enclosed at annexure on or before **06.11.2020**. All officers are requested to submit the correct mobile number and OTP will be sent to registered mobile number by SBI.

3. It has been reported by SBI that the Rupay Card will be issued in the name of applicants and hence, applications received in Admin. Section will be treated as final and no request for withdrawal of the same will be entertained.

Sandhya Suresh

(SANDHYA SURESH)
CHIEF ACCOUNTS OFFICER

To

The All the officers of Chennai North Commissionerate.

Copy to:1. The Superintendent- Computer Section (for displaying the circular at office website)

2. The Notice Board

3. All divisions of North Commissionerate for information

APPLICATION FORM FOR ADVANCE OF SPECIAL FESTIVAL PACAKGE

1. Name of the employees (In block letter) : _____
2. Father's Name : _____
3. Designation : _____
4. Present Section/Division : _____
5. Name of Festival : _____
6. Whether Permanent Or Temporary : _____
7. Present Pay Matrix Level : _____
8. Amount of Festival Advance :Rs.10000/- (Through Pre-loaded Rupay Card)
9. Whether the Officer/Official is on Leave or is about to proceed on Leave. If yes, give details of leave : _____
10. PAN Number (attach a copy) : _____
11. AADHAR Number(attach a copy) : _____
12. Details of Salary Bank Account : Bank A/c. Number _____
Name of Branch _____
IFSC Code _____

I certify that the information given is complete and true.

Date:-

(Signature of the Applicant)
Designation:
Section/Division
Tele NO. _____
Extn No. _____