



GOVERNMENT OF INDIA: MINISTRY OF FINANCE: DEPARTMENT OF REVENUE
NATIONAL ACADEMY OF CUSTOMS, INDIRECT TAXES & NARCOTICS (NACIN),
3/86 E, AIEMA ROAD, NEAR AMBIT IT PARK : I, II & III FLOORS,
AMBATTUR INDUSTRIAL ESTATE, CHENNAI-600058

Telephone: 044 – 26250157, 26250159, 9381025110

Fax: 044 – 26250155, 26250156

F.No. NACIN/I/(7)/19/2021-ADMN

Dated : 11.10.2021

E-TENDER NOTICE FOR PURCHASE OF LAPTOP COMPUTER

1. The National Academy of Customs, Indirect Taxes & Narcotics (NACIN), Chennai, functions from the office premises at 3/86 E, AIEMA Road, Ambattur Industrial Estate, near AMBIT IT Park, Chennai-58. This office invites e-bids from reputed firms under a two-bid system (Technical bid and Financial bid) for purchase of **01 No. of Apple Laptop Computer - Macbook Air Model - MGN63HN/A** for office use. The specifications of the equipment and software, to be complied with by the bidder, are detailed in the Annexure to this Notice. **The successful bidder will have to supply the said Laptop immediately on receipt of the Purchase Order.**
2. This tender document can be downloaded from these websites - the Government of India Central Public Procurement Portal (CPPP), www.cbic.gov.in, www.nacin.gov.in or www.centralexcisenchennai.gov.in.
3. Interested bidders, who comply with the terms and conditions of this tender notice and who possess valid Digital Signature Certificates (DSC), may submit their e-bids online in the forms for **Technical bid (in the enclosed Annexure II) & Financial bid (in Annexure III, found along with the Tender document on the CPPP website) and the Declaration/Undertaking in Annexure IV**. Their e-bids must be uploaded only through the Government of India, Central Public Procurement Portal (e-procurement) website. **Hard copies of the bids will not be accepted.**
4. **Last date for upload of bids: Before 11-00 AM on 21.10.2021 (Thursday)**
Date & time for Opening of tender by NACIN: On 22.10.2021 (Friday)
after 11-05 AM
5. The tenderers shall sign and stamp the Technical Bid form (enclosed with this Notice) and upload them on to the Central Public Procurement Portal along with the necessary documents of proof, as required. The Financial bid shall be filled up only in the BoQ Excel file format provided along with this Tender notice in the above CPPP website. The Technical bid and Financial bid will be opened separately. **Care may be taken to ensure that the Financial bid's details are not shown along with the Technical bid. In case the Financial bid is visible along with the Technical bid, the bid will be liable to be rejected.**
6. For any further enquiries, Shri V.P.Hari, Superintendent (Ph:9840377458) may be contacted.



Venugopalan Nair, I.R.S.
Assistant Director
National Academy of Customs, Indirect
Taxes and Narcotics (NACIN)
Chennai-600 058.

ANNEXURE I

A. CONFIGURATION OF THE REQUIRED LAPTOP

This office requires one No. of Apple Laptop Computer - Macbook Air Model - MGN63HN/A with the configuration shown below:

Brand	Apple
Type	MacBook Air
Model	MGN63HN/A
OS	Mac OS Big Sur
Operating System Type	64-bit
Weight	1.29 Kg
Colors	SILVER GREY
Display Size	13.3 Inches
Display Resolution	2560 x 1600 pixels
Display Features	Full HD LED Backlit Anti-Glare IPS Display
Display Touchscreen	Non-touch screen
Processor	Apple M1
Graphic Processor	Integrated
Battery Cell	3 cell
Battery Type	Li-Ion
Power Supply	30 W AC Adapter W
Bluetooth	Yes
Bluetooth Version	5
USB 20 Slots	1
USB 30 Slots	2
Wireless Lan	802.11 a/b/g/n/ac
Sound Technologies	Dolby Atmos
Inbuilt Microphone	Yes
Webcam	Yes
Speakers	Stereo Speakers
SD Card Reader	Yes
Headphone Jack	Yes
Microphone Jack	Yes
Keyboard	Backlit Magic Keyboard
Pointing Device	Touchpad with Multi-Touch Gestures Enabled
Warranty	Maximum available

B. Eligibility criteria to be met by the bidders & documents to be submitted:

1. Unless legally exempted, the contractor should be registered with GST, and should have paid their Government dues properly. **Relevant documents evidencing payment of GST and Income Tax during the last two years, are to be uploaded as evidence.** The bidder shall upload a copy of his **PAN card/letter also.**
2. **A list of the contractor's clients with contact persons and phone numbers should also be uploaded.** The eligibility of the contractor will depend on their reputation and credibility also. This Academy would be verifying the supply and service of the bidders, from their previous clients. Any adverse input received from their previous clients can result in rejection of their bid.
3. The firm should not have been blacklisted / terminated / debarred by any Central Government Ministry/ Department/ Organization and CPSU or come to the adverse notice of any organization. The bidder **should furnish the relevant Declaration, prescribed as Annexure IV in this tender document, to this effect.**
4. **The successful bidder should supply the Laptop of the required brand, model and specification immediately on receipt of the Purchase Order.**
5. When filling up the Financial bid details in the BoQ, please enter data only in the blue-coloured cells. Please ensure that the **bid amounts do not include GST.** It should also be ensured that details of this Financial bid are not visible at the time of opening the Technical bid.
6. When uploading documents onto the e-Procurement portal, please ensure that the memory space occupied by each uploaded document is less than 20 MB

C. General conditions

1. In case there is a tie in the bids whereby two or more L1 bidders have quoted the same amounts, appropriate steps, as decided by the Department, will be taken to finalise a suitable L1 bidder
2. If any of the prescribed conditions are not fulfilled by any tenderer or are incomplete in any respect, the said tenderer's bid is liable to be rejected.
3. Bidders who are black-listed or who have a history of malpractice, are barred to take part in this tendering process.
4. NACIN, Chennai reserves the right to cancel, postpone, withdraw the invitation for Bids without assigning any reason thereof and shall bear no liability whatsoever consequent upon such a decision, if the situation so warrants.
5. NACIN, Chennai reserves the right to reject any or all the tender(s) received without assigning any reason thereof and decision in this regard shall be final and binding.
6. Initially only the Technical Bid cover shall be opened and evaluated. If the bidder meets the qualifying criteria as specified in the bid document, and the solution

offered by him meets the requirement of the tenderer, then the bidder shall be shortlisted for financial evaluation. Otherwise, the bid would be rejected at this stage itself.

7. To tender their Financial bid, tenderers are required to use only the BOQ document, which is an MS Excel file and which is part of the tender uploaded on the Central Public Procurement Portal (CPP Portal). **In the said BOQ document, tenderers are required to quote the cost of the laptop computer, excluding GST.**
8. **All bidders, who upload their quotations, should inform this office by email about their participation in the bidding process. They also should inform this office about their contact details including phone number.** The above information should be sent to nacin.chennai@gov.in. Failure to give this information may result in the rejection of the bid. Providing this data about the bidders would be helpful for this office to circulate uniform information to all the bidders before closing of the bid, if required.
9. Assistance to Bidders:
 - (a) The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal are available at: <https://eprocure.gov.in/eprocure/app>.
 - (b) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the contact person indicated in the tender (i.e. Shri V.P.Hari, Superintendent – Phone: 9840377458)
 - (c) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

**ANNEXURE II
TECHNICAL BID**

Sl.No.	Category	Details
1	Name of firm/company	
2	Address of office	
3	Name of contact person	
4	Contact phone numbers Landline: Mobile:	
5	PAN Number	
6	GST Registration No. (if any)	
7	Is the list of clients and references uploaded, with contact person and phone numbers?	

Signature of authorised signatory :

Name of authorised signatory :

Office seal :

ANNEXURE-IV

DECLARATION & UNDERTAKING BY THE BIDDER

- 1) I/We do not have any criminal proceedings against us.
- 2) I/We have not been blacklisted / terminated / debarred by any Central Government Ministry/ Department/ Organization or CPSU.
- 3) If I/we am/are entrusted with the supply of the laptop, we assure you that we will **supply the said Laptop immediately on receipt of the Purchase Order.**
- 4) I/We have read and understood the terms and conditions of the tender.
- 5) I/We hereby certify that the information furnished by us is true and correct to the best of my/our knowledge. I/we understand that in case if any of the information/details furnished by me/us is found to be false or incorrect at any stage, our company will be liable for being blacklisted for future transaction with the Department.

Signature of Authorized Signatory of Bidder

Date and seal