



दूरभाष / Telephone : 044-28331011
फैक्स / Fax : 044-28331113

**OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF
GST & CENTRAL EXCISE,
TAMILNADU & PUDUCHERRY**

26/1, महात्मागांधीमार्ग, नुंगम्बाक्कम, चेन्नै-600 034
26/1, Mahatma Gandhi Road, Nungambakkam, Chennai 600034

C.NO. II/39/104/2021-CCA.RTI

Dated : 21.09.2021

To

ShriAsokaraj S

Plot No. 11, IV Cross Street,
Anjal Nagar, Madurai - 625 018.

Gentleman,

Sub: Information under Right to Information Act, 2005 - reg.

Please refer to your online RTI application bearing Registration No. CEXCH/R/E/21/00102 dated 23.08.2021 filed under the RTI Act, 2005.

The reply to your RTI application is furnished here under:

Reply to Point No. 1 : The information sought for has already been furnished to you to your similar RTI application bearing Registration No. CEXCH/R/E/21/00080 dated 20.07.2021 vide 'Reply to Point No. 1' of this office letter C.No.II/39/82/2021-CCA.RTI dated 17.08.2021.

Reply to Point No. 2 :

- Collector of Central Excise, Madras has issued promotion order to the grade of Inspectors and Superintendents during 1992.

The information sought for the year 2007 has already been furnished to you to your similar RTI application bearing Registration No. CEXCH/R/E/21/00080 dated 20.07.2021 vide 'Reply to Point No. 2' of this office letter C.No.II/39/82/2021-CCA.RTI dated 17.08.2021.

Reply to Point No. 3 & 4 : The Cadre of Collector /Commissioner in Tamilnadu and Puducherry during the year 1992 was the Collector of Central Excise, Madras.

Reply to Point No. 5:

- 1992 : The Collector of Central Excise, Madras.
- 2007 : The Chief Commissioner of Central Excise, Chennai.

Reply to Point No. 6 :

- 2007 : The Chief Commissioner of Central Excise, Chennai.
- 2019 & 2020 : The Principal Chief Commissioner of GST & Central Excise, Tamilnadu & Puducherry.

Reply to Point No. 7 : The information sought for has already been furnished to you to your similar RTI application bearing Registration No. CEXCH/R/E/21/00080 dated 20.07.2021 vide 'Reply to Point No. 7' of this office letter C.No.II/39/82/2021-CCA.RTI dated 17.08.2021.

Reply to Point No. 8 & 10 & 12 : The information sought for is not traceable.

Reply to Point No. 9 : The information sought for is enclosed in Annexure-A (copy enclosed).

Reply to Point No. 11 : The information sought for has already been furnished to you to your similar RTI application bearing Registration No. CEXCH/R/E/21/00080 dated 20.07.2021 vide 'Reply to Point No. 11' of this office letter C.No.II/39/82/2021-CCA.RTI dated 17.08.2021.

If you are not satisfied with the reply, you may file an appeal within thirty days from the date of receipt of this letter, before the Appellate Authority, whose designation and address is given below:

Shri T G Venkatesh
Additional Commissioner,
O/o the Principal Chief Commissioner of GST & Central Excise,
26/1, Mahatma Gandhi Road,
Nungambakkam, Chennai - 600 034.

Encl : as above.

Yours faithfully,

(RAJNI MENON)

21/09/21
ASSISTANT COMMISSIONER
CENTRAL PUBLIC INFORMATION OFFICER

Annexure-A



F.No. A-11019/26/88-Ad.IV
Government of India
Ministry of Finance
Department of Revenue
.....

New Delhi, the 10th August, 90.

Collector



- All Principal Collectors of Central Excise.
- All Principal Collectors of Customs & Central Excise
- Collectors of Customs
- Collectors of Customs (Preventive)
- Collectors of Central Excise
- Collectors of Customs & Central Excise (Appeals)
- Chief Controller of Accounts (CACA), New Delhi.

Subject: Functions and Powers of Principal Collectors.

Sir,

I am directed to refer to this Department's letter F.No. A-11019/26/88-Ad.IV dated the 13th June, 1980, on the above subject and to say that the Board has reconsidered the matter in the light of Group A Cadre Review.

- The revised functions and powers of Principal Collectors are indicated in the Annexure. Constraints of manpower have been kept in view. The functions and powers would be reviewed when the supporting personnel become available.
- The main objective before Principal Collectors will be to achieve smoother and more effective supervision and bring about greater coordination within their jurisdiction.
- The receipt of this letter may please be acknowledged.

Encl: Annexure.

Yours faithfully,

(Signature)
Secretary
Central Board of Excise & Customs

S. No.

ITEM OF WORK

A. GENERAL ADMINISTRATION

1. Supervision & Control :

(a) Principal Collector will exercise supervision and control over all Collectors in his charge, including Collectors (Appeals);

(b) He shall carry out inspection of :

(i) All Collectorates/Custom Houses in his charge including Collectors (Appeals) Offices, once a year; and

(ii) two Central Excise Divisions and six Range Offices in each Central Excise Collectorate (and corresponding units of the Custom Houses) every year;

(c) He will make visits, including surprise visits, to Divisional/Range Offices, factories, warehouses, docks, Custom House Branches/Units/Groups, seized goods' godowns, etc;

N.B. He need not strictly adhere to the prescribed format for inspection. During inspection, he is expected to concentrate on major and essential activities of a Collectorate.

(d) Exercise supervision over the work of Departmental Representatives in the Principal/Regional Benches of the Tribunal.

2. Departmental Promotion Committees:

Principal Collector will head the following DPCs in respect of Collectorates in his charge (except where otherwise provided in the relevant Recruitment Rules):-

(a) For allowing crossing of Efficiency Bar in respect of Group 'A' (Junior Time-Scale) officers; and

(b) For promotion from Group 'C' to Group 'B' posts.

3. Postings, Transfers and Deputations :

Principal Collector may -

(a) Order, in respect of common-cadre Collectorates in his charge, inter-Collectorate transfer of Groups 'B' and 'C' officers;

(b) Order inter-Collectorate/inter-cadre transfer of officers/staff in his charge on compassionate ground in the light of guidelines/instructions issued by Government/Board.

Confidential Character Rolls :

- (a) "initiate" ACRs of all Collectors in his charge;
- (b) record, in respect of Addl./Deputy Collectors in his charge, his confidential "Note" and forward it to the concerned Member who is to write the ACR as "Reviewing Officer";
- (c) act as "Appellate Authority" in respect of representations against adverse remarks recorded in the ACRs of Group 'A' (Junior Time-Scale) and Groups 'B' & 'C' officers in his charge.

Miscellaneous Administrative Functions :

Principal Collector will attend to the following miscellaneous Administrative function :-

- (a) oversee computerisation and "Systems" work in the Collectorates in his charge;
- (b) oversee vigilance and anti-corruption work in Collectorates in his charge and monitor the pace of disposal of disciplinary cases;
- (c) oversee arrangements for visits of Parliamentary Committees, VIPs etc.;
- (d) within the guidelines laid down by the Board and in consultation with Director (OSMS) and Director(S&I), alteration of jurisdictions of Range Office(s), including formation/abolition of new/existing Range(s) in his jurisdiction;
- (e) review of periodical returns and important references from Collectors in his charge to the Board. For this purpose, the respective Collectors will endorse copies of such returns/references to the Principal Collectors;
- (f) keep liaison with the Appellate Tribunal and the Chief Justices of the High Courts, for quick disposal of important pending cases/appeals, etc.;
- (g) keep liaison with Chief Secretaries of States and other senior officers of Central Government and State Governments for ensuring proper co-ordination etc.;
- (h) sanction casual/station leave to Collectors in his charge;
- (i) resolve inter-Collectorate administrative issues;
- (j) Organise/supervise, co-ordinate training (at NACEN RTIs Collectorates training school) of officers and staff of all grade in his Jurisdiction.

Notes : (1) Collectors will make their own tour programmes, but keep Principal Collector and concerned Member informed. However, Collectors tour to a place outside his jurisdiction would require prior approval of the Principal Collector/Member.

Principal Collectors will make their own tours, but will keep Member concerned informed well in advance. However, tours to a place outside their jurisdiction would require prior approval of the Member concerned.

6. Public Relations and Staff Welfare Functions :

Principal Collector will attend to the following functions:

- (a) Normally, be the Chief spokesman of the department for his charge, for briefing the press and other media;
- (b) participate, occasionally, in the Regional Advisory Council-meetings of the Collectorates in his charge;
- (c) deal with 'public grievances' and 'staff grievances' of the Collectorates in his charge;
- (d) oversee arrangements for purchase of land and construction of office and residential buildings in his charge.

B. FINANCIAL POWERS

- 1. Principal Collector will be competent to sanction GPF Advance to Collectors. He will also be competent to sanction loans for purchase of Car and House Building Advance to Collectors after getting clearance regarding 'Funds' from Department of Revenue.
- 2. He will exercise financial powers as Head of Department for his own organisation in accordance with the provisions in D.F.P.Rs. 1978 as amended from time to time.
- 3. He will have budgetary and expenditure control in respect of his own set-up.

C. TECHNICAL

- (a) Principal Collector shall be responsible to the Board for achieving the revenue targets by the Collectorates in his charge.
- (b) He shall monitor the collection of revenue in the Collectorates of his charge. Where there is short-fall, he will make in-depth studies of the reasons for the short-fall and issue suitable directions to the Collectors concerned. He will keep the Board informed of revenue trends every month. He may hold quarterly meetings of Collectors in his charge for assessing performance of revenue collection.

S.

Item of work

- (c) He shall monitor the progress of realisation of revenue of revenue. He will also keep liaison with the Secretaries of the States for realisation arrears under the relevant Act in important cases.
- (d) He shall keep a watch over the position of pendency of various items of work in the various Collectorates in his charge, and take up the matter with concerned Collector if not satisfied with the pace of disposal of any item of work in that Collectorate. He will in turn be responsible to the Board for pendencies in his charge.
- (e) He shall ensure uniformity in classification and valuation matters in his charge. These matters may also be discussed in the quarterly meetings, and decisions taken reported to the Board.
- (f) Resolve inter-Collectorate technical matters.
- (g) Send quarterly reports to Member(Budget) giving inputs in tariff and exemption matters, and his own suggestions.
- (h) He shall oversee the progress of disposal of prosecution cases in his jurisdiction.
At the end of each Quarter he will submit a report on the performance of his charge to the concerned Member.
- (j) He will be responsible for achieving Action Plan Targets set by the Board.
- (k) He will have powers to write-off irrecoverable/abandoned revenue as per the provisions of Delegation of Financial Powers Rules, 1978 as amended from time to time.