

Certified that I have carefully perused the seniority list in the cadre of **Stenographer Grade-II** as on 01.11.2021 and accept the fixation of my seniority as correct.

SIGNATURE WITH DATE

Name:

Designation:

Office in which working:

Certified that I have carefully perused the seniority list in the cadre of **Stenographer Grade-II** as on 01.11.2021 and found certain discrepancies and have submitted a detailed representation to the concerned controlling officer, in respect of the discrepancies noticed.

SIGNATURE WITH DATE

Designation:

Office in which working:

* Strike out whichever is not applicable.

CERTIFICATE TO BE FURNISHED BY THE ADMINISTRATIVE OFFICER OF COMMISSIONERATE HQRS WHILE FORWARDING THE REPRESENTATIONS FROM INDIVIDUALS REGARDING FIXATION OF THEIR SENIORITY WITH REFERENCE TO THE SENIORITY LIST AS ON 01.11.2021 IN THE CADRE OF STENOGRAPHER GRADE-II.

Certified that the individual has accepted the fixation of his seniority position in the list of **Stenographer Grade-II** updated as on 01.11.2021 the individual has not accepted the fixation of his seniority and has submitted a representation and the particulars have been verified with relevant records and the claim of the individual is found to be correct.

SIGNATURE OF THE A.O. WITH DATE

Name of the A.O.
With Office Seal

* Strike out whichever is not applicable.