

Note # 11

The distribution of staff and work allocation in Pr.CC office was examined by both the ADCs as directed in order to assess the work load in sections vis-à-vis the staff strength with an aim to re-distribute the staff to field formations having lesser staff. During the assessment it was observed that certain sections could do with lesser staff and two sections where work could be merged and managed by single set of staff. In this connection it was observed that technical section, review section and Computer section could do with lesser staff/with merger of sections. The officers of the sections in Pr.CCO could be redistributed to the field formations having lesser staff.

Further one officer, Shri. Parchuri Ratan Deep, Supt have made a request through DG Systems, Chennai to work at Chennai Outer Commissionerate (from where he was relieved, on posting in Dir of Systems), he was originally requested for retention at Chennai (outer) commissionerate by the Commissioner. Further two officers have been identified for specific work in Pr.CCO,(Social media, GST out reach programs and Technical, Training Cell,) namely Smt Leema P Jose Supdt and Shri K.P.Balaji Sudpt. Further one officer Shri. S.Subramanian, Supdt from Chennai Audit-I had represented to work in NACIN on loan basis. Accordingly, as directed the following postings and transfers i.r.o Supdts are put up for consideration please.

Sl.No	Emp Code	Name S/Shri/Smt	Present place of posting	Proposed Place of Posting	Remarks
1	1251	Sridharan N	Pr.CCO	Chennai Audit-I	Long Standing in Pr.CCO . Presently working in Technical section. Work could be managed with limited staff/ merger of sections.
2	1266	Sundaram K	Pr.CCO	Chennai North	Excess staff in review section. Officer's retirement in April 2022.
3	1198	Meera Hari	Pr.CCO	Chennai North	working in Technical section work could be managed with limited staff.
4.	1246	Shoba David	Pr.CCO	Chennai North	working in Computer section work could be managed with limited staff.
5.	4436	Leema P Jose	Chennai Outer	Pr.CCO	Required for social media and out reach programmes at Pr.CCO.

6.	7784	Parchuri Ratan Deep	PCCO (on loan basis to DG Systems)	Chennai Outer	Represented to go to Outer Commissionerate and also requested by the Commissionerate.
7.	2833	K.P.Balaji	PCCO (on loan basis to NACIN)	Pr.CCO	Required for training cell and technical section at Pr.CCO.
8.	5976	S.Subramanian	Chennai Audit -I	PCCO (on loan basis to NACIN)	Officer has represented to work in NACIN, Chennai

Put up for orders please.

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22/11/2021 1:21 PM

R SIVAKUMAR
(EXECUTIVE ASSISTANT-ESTABLISHMENT)

Note # 12

22/11/2021 1:25 PM

I DAVID
(ADMINISTRATIVE OFFICER-ESTABLISHMENT)

Note # 13

For further orders pl.

22/11/2021 2:06 PM

RAJNI S MENON
(ASSISTANT COMMISSIONER)

Note # 14

The above proposal for posting of officers may be approved please.

22/11/2021 2:45 PM

VENKATESH. T. G.
(ADDITIONAL COMMISSIONER)

Note # 15

Approved

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22/11/2021 6:22 PM

MADDUKURI VENKATA SUBBIAH CHODARY
(PRINCIPAL CHIEF COMMISSIONER)

Note # 16

22/11/2021 7:03 PM

VENKATESH. T. G.

(AODITIONAL COMMISSIONER)

Note # 17

23/11/2021 10:23 AM

RAJNI S MENON
(ASSISTANT COMMISSIONER)

Note # 18

23/11/2021 10:48 AM

I DAVID
(AOMINISTRATIVE OFFICER-ESTABLISHMENT)

Note # 19

Draft Order is put up for approval please

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23/11/2021 11:45 AM

R SIVAKUMAR
(EXECUTIVE ASSISTANT-ESTABLISHMENT)

Note # 20

23/11/2021 12:17 PM

I DAVID
(AOMINISTRATIVE OFFICER-ESTABLISHMENT)

Note # 21

23/11/2021 12:55 PM

RAJNI S MENON
(ASSISTANT COMMISSIONER)

Note # 22

23/11/2021 2:25 PM

VENKATESH. T. G.
(ADDITIONAL COMMISSIONER)

Note # 23

23/11/2021 2:58 PM

RAJNI S MENON
(ASSISTANT COMMISSIONER)

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23/11/2021 3:00 PM

I DAVID
(AOMINISTRATIVE OFFICER-ESTABLISHMENT)