



OFFICE OF THE COMMISSIONER OF GST & CENTRAL EXCISE

माल और सेवा कर और केन्द्रीय उत्पाद शुल्क के आयुक्त का कार्यालय

CHENNAI - OUTER चेन्नई- आउटर न्यूरी टावर्स, सं : I - 2054 .II एवेन्यू : अण्णा नगर : चेन्नई 600 040
NEWRY TOWERS : NO. 2054 - I : II AVENUE : ANNA NAGAR : CHENNAI-600 040
 LL-044-26142828

GEXCOM/I/22/256/2021-Admn

Dated: 23.09.2021

TENDER NO.
03 /2021

NOTICE INVITING e-TENDER FOR PROVIDING SKILLED ASSISTANT

The Office of the Commissioner of GST and Central Excise, Chennai Outer Commissionerate, Chennai-40 invites e-tender quotations from reputed Manpower Supply Agencies for providing “**Twenty five (25) Skilled Assistants with Computer knowledge**” on contract basis for Office of the Commissioner of GST and Central Excise, Chennai Outer Commissionerate, NEWRY TOWERS, NO.2054/I, II Avenue, Anna Nagar West, Chennai-600040 for a period of **one year from the date of award of contract**. The rates are to be quoted per month basis and monthly payment would not be over and above the rates quoted.

1. Document Download:

Tender documents may be downloaded from CPPP site <https://eprocure.gov.in/eprocure/app>, www.centralexcisechennai.gov.in or www.cbic.gov.in as per the schedule as given in TIME SCHEDULE as under by the bidders having Digital Signature Certificate (DSC) issued from any agency authorized by Controller of Certifying Authority(CCA), Govt. of India and which can be traced up to the chain of trust to the Root Certificate of CCA.

TIME SCHEDULE OF TENDER

Sl.No	Particulars	Date	Time
1	Tender-publish date	23.09.2021	18:20hrs
2	Document download start date	23.09.2021	18:30hrs
3	Start date for seeking clarification (on-line)	23.09.2021	18:40hrs
4	Last date for seeking clarification (on-line)	06.10.2021	17:00hrs
5	Bid submission start date	06.10.2021	17:10hrs
6	Bid submission last date	18.10.2021	15:00hrs
7	Tender opening date(Qualifying Bid)	20.10.2021	11.00hrs

2.Bid Submission:

i. Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>. Tenderer/Contractor are advised to follow the instructions “Instructions to Bidder for Online Bid Submission” provided in the Annexure-VI for online submission of bid.

ii. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

3. Not more than one tender shall be submitted by one or more service provider having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable for rejection.

4. Tenderer who has downloaded the tender from the Central Public Procurement Portal (CPPP) website <https://eprocure.gov.in/eprocure/app> **shall not tamper/modify the tender form including downloaded price bid template in any manner.** In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with this Office.

5. Intending tenderer are **advised to visit again CPPP website <https://eprocure.gov.in/eprocure/app> regularly till closing date of submission** of tender for any corrigendum/ addendum/amendment.

6. The rates shall be quoted in Indian Rupees only.

7. The rates will be inclusive of all taxes (except GST), fees, levies, etc. and any revision in the statutory taxes, fees, etc will be the responsibility of the Bidder.

8. In case of any discrepancy/difference in the amounts indicated in figures and words the amount in words will prevail and will be considered.

9. The quoted rates shall remain firm throughout the tenure of the contract and no revision is permissible for any reason.

For further details, **Smt. JOTHI CHANDRAN, Chief Accounts Officer** may be contacted at 044-26142814.

NOTE: The Department reserves the right to postpone the date of opening or to accept or reject any or all the bids, without assigning any reasons.


(JOTHI CHANDRAN)
CHIEF ACCOUNTS OFFICER

Copy to:

1. The PRO, Chennai North/South to put up on the Notice Board.
2. The Superintendent of GST & Central Excise, Computers, Chennai North to upload in official website.