



Phone: 044-28335105 Fax: 044-28335106/1015

Email: ccochnvigilance@gmail.com

# OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF GST & CENTRAL EXCISE 26/1, MAHATHMA GANDHI ROAD, CHENNAI - 600 034.

C.No. II/39/08/2017 - CF/Vig CCO

Date: 2 .02.2021

## STANDING ORDER NO. 01/2021

Sub: Constitution of Internal Complaints Committee under Section 4 of The Sexual Harassment of Women at Workplace (Prevention, Prohibition And Redressal) Act, 2013-Reg.

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In partial modification of this office Standing Order No.01/2019 dated 06.05.2019 and in accordance with Section 4 of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013, the Internal Complaints Committee for the officers and staff working in the Office of the Principal Chief Commissioner of GST & Central Excise, Chennai, is re-constituted with the following members with immediate effect:-

1. Ms. Rajni Menon, Assistant Commissioner of GST & Central Excise, CCO, Pr.CCO.

Chairperson

2. Ms. S. Rajam, Superintendent of GST & Central Excice, Technical Section, Pr. CCO

Member

Ms. T. G. Geetha,
 Superintendent of GST & Central Excice,
 DGGI, Chennai

Member-Secretary

4. Ms. Geeta Charusivam, [Makkal Mandram (NGO)]

External Member

(B. SENTHILVELAVAN)
ADDITIONAL COMMISSIONER

Encl: As Above.

To.

- 1. The Chairperson and Members of the Complaints Committee.
- 2. All Group 'A' Officers, Pr.CCO, Chennai.
- 3. All Service Associations / Notice Board.

Copy to:

1. The CAO, CZO (Admn) with reference to letter C.No.  $\rm II/39/36/2013$ - CZO (Admn) dated 09.11.2016.



### केदीय भारत और शेवा कर और केंद्रीय उत्पाद शुल्क प्रधान आयुक्त का कार्यालय OFFICE OF THE PRINCIPAL COMMISSIONER OF GST & CENTRAL EXCISE थेन्सई उत्तर / CHENNAI NORTH

२६ / १, उध्यमर गांधी सहता, सुंगम्बानंकास, घेन्लई- ६०००३४. 26/1, Uthamar Gandhi Salai, Nungambakkam, Chennai-600034

C.No.11/39/03/2018-CF/Vig.

Dated.26.10.2021

## STANDING ORDER No. 01/2021 - CHENNAL NORTH

Sub: Re-Constitution of the "Complaints Committee" to prevent Sexual Harassment of women Employees – Reg.

Ref : Standing Order No.01/2017 - Chennal North dated 14.12.2017

\*\*\*\*

Please refer to constitution of complaints Committee issued vide Standing Order No.01/2017 - Chennai North dated 14,12,2017

2. Consequent to transfers and posting of members of Internal Complaints Committee during AGT 2021 the following Officers are reconstituted as Member of Complaints Committee in respect of Chennai North Commissionerate w.e.f 25.10.2021.

#### RE-CONSTITUTION OF COMPLAINTS COMMITTEE

1. Ms. M. Anusuya, Deputy Commissioner, ECM	Chairpersor
2. Ms. Poonam Prakashrao Thakare, Assistant Commissioner,	Member
Triplicane Division	
3. Ms. Y. Sreelakshmi, Superintendent, Ambattur Division	Member
4. Ms. S. Gayathri, Superintendent, Mylapore Division	Member
5. Ms. Jayanthi Srivatsan, Superintendent, A.O (Estt. & Store)	Member
6. Ms. Preethika, Inspector, ECM	Member
7. Ms. C. Sangeetha, T.A., GPF Section	Member
8. Ms. Maria Isabel Judith, Superintendent, Thiruvottiyur Division	Member
9. Ms. Agatha, Superintendent, Anna Nagar Division	Member
10. Dr. Roseline, External Member, NGO (Founder Gracious Home	Member
Thirumangalam)	
11. Shri. Gaurav Gupta, APRO	Member

3. All other instructions contained in Standing Order No.01/2017-Chennai North dated 14.12.2017 of Chennai North Commissionerate remain unchanged.

(B. JAYABALASUNDARI)

(B/JAYABALASUNDARI)
ADDITIONAL COMMISSIONER (P&V)

To
The Chairperson and Members of the Committee
All Deputy/Assistant Commissioners, Hqrs, & Divisions
PRO/All Sections in Chennai North Commissionerate.

Copy Submitted to:

The Pr. Chief Commissioners of GST & Central Excise, Tamil Nadu, Puducherry.

File No. GCCO/VIG/MISC/137/2022-VIG-O/o Pr CC-CGST-ZONE-CHENNAI (Computer No. 520967) 2642794/2022/CRU-O/o Pr CC-CGST-ZONE-CHENNAI



AND CENTRAL EXCISE, MADURAI केंद्रीय राजस्व भवन, बीबीकुलम, मदुरै- 625 002 CENTRAL REVENUE BUILDINGS, BIBIKULAM,

MADURAI- 625 002 ☎:0452-2644123

Fax:0452-2644185

वेन-600 63 WARKE 1-600 034.

Dated: 28-03-2022

E-mail:cexmduadm@gmail.com

F.W. I (RE) | VTH | 327 | 3622-ADM

ADMINISTRATION CIRCULAR NO. 01/2022

Sub: Admn. – Constitution of the 'Complaints Committee' to prevent Sexual Harassment of women employees – Reg.

\*\*\*\*

Pursuant to the instructions of the Department of Personnel vide their OM. No.11013/10/97-Estt(A) dated 13.02.1988 for strict compliance in all offices/workplaces, etc. of the Government of India along with guideline and norms to be observed to prevent sexual harassment of working women as laid down by the Hon'ble Supreme Court in the case of Vishakha and Others Vs State of Rajasthan and Others (AIR 1997 SC 3011) and the direction given by the Principal Chief Commissioner's Office letter in C.No.II/39/08/2017-CF/Vig-CCO dated 08.11.2017, the Commissioner of GST and Central Excise, Madurai has re-constituted the Internal Complaints Committee (hereinafter referred to as "the Committee") at Commissionerate, Hqrs. Office, Madurai.

The Committee is constituted with immediate effect with the following members.

SI. No.	Name & Designation S/Shri/Smt.	Details of internal Complaints Committee	Mobile Number	E-Mail id
1	A.S. Malini, Private Secretary, Hqrs. Office, Madurai	Chairperson	9486632685	maliniayyalu@yahoo.in
2	Smt. R. Sofiah, Superintendent, Legal Section, Hqrs. Office, Madurai	Member of the Committee	944280299	sofirajalah@gmail.com
3	Smt. N. Bhuvaneswari, Superintendent, Vigilance Section, Hqrs. Office, Madurai	Member of the Committee	9443773377	Lhuvenbala94@gmail.com
4	Shri L. Kannan, Superintendent, Confidential Section, Hqrs. Office, Madurai	Member of the Committee	9245229508	harivallabhhan@gmail.com
5	Shri K. Ravichandran, Computer Section, Superintendent, , Hqrs. Office, Madurai	Member of the Committee	8220972965	raavi.shivanı@rediffmail.com
6	Smt. Dr. S. Priti Latha, Hindi Professor, Lady Doak College, Madurai	Third Party Member	9994657313	pritilatha@ldc.edu.in

This is issued with the approval of the Commissioner.

(N. RAMKUMAR)

ADDITIONAL COMMISSIONER OF GST & CENTRAL EXCISE, HQRS. OFFICE, MADURAI

To

The Officers concerned.

Copy submitted to:

The Chief Commissioner of GST & Central Excise, Chennai Zone. w.r.to letter C.No.II/39/08/2017-CF/Vig-CCO dated 08.11.2017.

Copy to:

The Chief Commissioner/Commissioner of GST & Central Excise,

Puducherry/ Chennai-North/ South/ Outer/ Coimbatore/ Salem/ Trichy/

Audit Chennai-I/II, Coimbatore / Appeals Chennai-I/II.

The Joint Commissioner of GST & Central Excise, Tirunelveli Sub-Commissionerate.

All Deputy/Assistant Commissioner of GST & Central Excise, Madurai Commissionerate.

for circulation among all staff in their charge.

All Section Heads in Hgrs. Office, Madurai.

The Superintendent, Computer Section, Hars. Office, Madurai - for publishing in the official website.

The PRO, Hars. Office, Notice Board







वस्तुऔरसेवाकरएवंकेन्द्रीयउत्पादशुल्कआयुक्तकाकार्यालय (अपील-।)

OFFICE OF THE COMMISSIONER OF GST AND CENTRAL EXCISE (APPEALS-I)
26/1, महात्मागांधीमार्ग, नुंगम्बाक्कम, चेन्नै-600 034

26/1, Mahatma Gandhi Road, Nungambakkam, Chennai 600 034

Email: commrappl1-cexchn@nic.in, दूरभाष/Telephone: 044-28331140,फेक्स /Fax: 044-28331150

C.No.II/39/34/2017

Date: 10.06.2022

#### Minutes of the meeting held on 09.06.2022 at 15.00 hrs.

#### Present:

- 1. Smt. T.Ushadevi, Joint Commissioner,
- 2. Smt. S.Maheswari, Superintendent,
- 3. Smt. R. Vijayalaxmi, Private Secretary,
- 4. Smt. S.Revathy, Executive Assistant,
- 5. Ms. Anjali Kindo, Stenographer Grade-I,
- 6. Ms. Yogyata, Stenographer Grade-I,
- 7. Smt. Vijayalaxmi, Contingent,
- 8. Smt. Ravanamma, Contingent.

A meeting of the lady officers of Appeals-I Commissionerate was held on 09.06.2022 to sensitise the officers regarding the relevant provisions of The Sexual Harassment of women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

The Chairman welcomed the officers present and explained the provisions of the Sexual Harassment of women at Workplace Act, 2013. The Chairman while explaining the provisions encouraged the officers to speak about the issue and also detailed on ways and means to prevent such harassment. The officers were encouraged to speak about their experiences, if any, on the subject. The officers were also enlightened about the presence of the Internal Complaints Committee and encouraged to raise complaints in the event of any misbehaviour from any persons in the office. Various instances of relevant cases where department had initiated appropriate action was also discussed. The meeting ended with Chairman thanking the members present for their valuable participation and sharing of their experiences.

(T.UHADEVI) CHAIRPERSON (S. MAHESWARI) MEMBER (R.VIJAYALAKSHMI) MEMBER

Revijajalakshmi
1011 2022

#### File No. GCCO/VIG/MISE/13/77世份建立2019年10分日 10/ CC-2019年2011年10月1日 10. 5209日 2868865/2022/CRU-O/o Pr CC-CGST-ZONE-CHENNAL 1/802451/2022



भारत सरकार : वित्त महांत्र राजस्य विभाग

#### GOVERNMENT OF INDIA: MINISTRY OF FINANCE: DEPARTMENT OF REVENUE माल और सेवाकर एवं केन्द्रीय उत्पाद शुल्क के आयुक्त का कार्यालय, पृद्ञेरी OFFICE OF THE COMMISSIONER OF GST AND CENTRAL EXCISE, PUDUCHERRY

1, गुबेर एवेन्यू (बीच रोड), पुरुद्वेरी-605001 | 1, GOUBERT AVENUE (BEACH ROAD) PUDUCHERRY - 605001

Google Group; puducherrygst 🖾 For Help: help-pycgst@gov.in 💮 Telegram; @puducherrygst Twitter: @puducherrygst Website:http://www.pondycentralexcise.gov.in/

C. No. II/(8)/SH/2/2021-ESTT

20-06-2022

#### Sub:-Reconstitution of the "Complaints Committee" to prevent Sexual Harassment of women employees at work place - Reg.

Pursuant to the instructions of the Department of Personnel, vide their OM No.11013/10/97-Estt.(A) dated 13.02.1998 for strict compliance in all offices/workplaces,etc., of the Government of India alongwith guideline and norms to be observed to prevent sexual harassment of working women as laid down by the honourable Supreme Court in the case of Vishaka & others V/s State of Rajasthan and other JT 1997 (7) SC 384], a "complaint Committee" was already constituted.

- The Principal Chief Commissioner of GST and Central Excise, Tamil Nadu and Puducherry Zone vide Dy.No. 4/2022 dated 18.5.22 directed to reconstitute the Committee if there is change in the composition of the committee on transfer..
- As already one member of the existing Committee retired, the Commissioner of GST & Central Excise, Puducherry Commissionerate has Reconstituted a Internal Complaints Committee at GST Commissionerate Hqrs. Office, Puducherry.

The Complaints Committee is constituted with immediate effect with the following members:

1. Smt. N Padmasri, Commissioner

- Presiding Officer

2. Smt. Ramani G, Supdt. Il Dn.

- Member(Secretary)

3. Smt. Ramani R, Supdt. ECM Hgrs.

- Member

4. Kum. Eeha Vaishnavi Bhagat, Inspector II B

Member

5. Shri. Raghavendran N, Supdt R&T, Hgrs

- Member

6. Smt. P.Lalidadmballe, Founder member

and managing trustee ADECOM Network, Puducherry

- Third PartyMember

This is issued with the approval of the Commissioner of GST & Central Excise. Puducherry.

M.SATHISH KUMAR

Signed by M.sathish Kumar Date: 20-06-2022 11:13:07

## GCCO/VIG/MISC/137/2022-VIG-O/o Pr CC-CGST-ZONE-CHENNAI 2557597/2022/CRU-O/o Pr CC-CGST-ZONE-CHENNAI



वस्तु और सेवा कर तथा केन्द्रीय उत्पाद शुल्क आयुक्त का कार्यालय OFFICE OF THE COMMISSIONER OF GOODS AND SERVICE TAX AND CENTRAL EXCISE

NO.1, FOULKES COMPOUND, ANAIMEDU, SALEM - 636 001.

Phone No. 0427-2296485, 2295148, Fax-2296535

I/(22)/OTH/579/2021-ADMN

Dated: 08,04,2022 चेन्ने प्रचल चेली-600 034. / Chennal-600 034

Sub: Formation of 'Committee for prevention of Sexual Harassment of women at work place' - Reg.

Pursuant to the instructions of the Department of Personnel vide their OM. No. 11013/10/97-Estt(A) dated 13.02.1998 for strict compliance in all offices/ workplaces, etc. of the Government of India along with guideline and norms to be observed to prevent sexual harassment of women at work place as laid down by the Hon'ble Supreme Court in case of Vishaka and Others Vs. State of Rajasthan and Others(JT 1197 (7) SC 384) and the direction given by the Principal Chief Commissioner's office letter in C.No. II/39/08/2017-CF/Vig-CCO dated 08.11.2017, the Commissioner of GST and Central Excise, Salem Commissionerate has constituted the Internal Complaints committee at GST Commissionerate Hqrs. Office, Salem.

The Committee is constituted with immediate effect with the following members:

- 1. Smt. A.S.Meenalochani, IRS, Commissioner
- 2. Smt. Jaya Chitra, IRS, Assistant Commr.(OT)
- 3. Smt. Santhi, Chief Accounts officer
- 4. Smt. Lakshmi Thiagarajan, Superintendent
- 5. Shri Selvanathan, Superintendent
- 6. Dr. R.Uma Rani, M.CA, M.Phil, Ph.D, Principal of Sri Sarada College for Women

Chairperson

Member of the Committee Member of the Committee Member of the Committee Member of the Committee Third Party Member

This issues with the approval of Commissioner.

(RAJESH VITHALRAO SHELKE ) JOINT COMMISSIONER

To

The Officers concerned.

The Principal Chief Commissioner of Good & Service Tax & Central Excise, Tamil Nadu &

Puducherry, The Principal Commissioner/ Commissioner of GST and Central Excise Coimbatore, Puducherry, Chennai North, Chennai South, Chennai Outer, Madurai, Trichy, Audit Chennai I/II, Appeals Chennai I/II

GCCO/VIG/MISC/137/2022-VIG-O/o Pr CC-CGST-ZONE-CHENNAI

2576057/2022/CR₩0/o Pr CC-एिफ़्फ़री ॐ0।भेंद्रीए संस्थान के प्रधान आयुक्त का कार्यालय,

६/७ ए.टी.डी. स्ट्रीट, रेसकोर्स, कोयंबट्टर-६४१०१८ OFFICE OF THE PRINCIPAL COMMISSIONER OF GST & CENTRAL EXCISE,

6/7 A.T.D. STREET, RACECOURSE, COIMBATORE 641018 Phone: 0422-2225575 email: cexcoimb@nic.in



C.No. II/39/126/2017-Estt.

Sub: Constitution of the Complaints Committee to prevent Sexual Harassment of women employees - Reg.

Pursuant to the instructions of the Department of Personnel vide their OM.No. 11013/10/97-Estt (A) dated 13.02.1998 for strict compliance in all offices/workplaces, etc. of the Government of India along with guideline and norms to be observed to prevent sexual harassment of women at work place as laid down by the Hon'ble Supreme Court in the case of Vishakha and Others Vs State of Rajasthan and Others (JT 1997 (7) SC 384) and the direction given by the Principal Chief Commissioner's office letter in C.No. II/39/08/2017-CF/Vig-CCO dated 08/11/2017 the Principal Commissioner of GST and Central Excise, Coimbatore Commissionerate has reconstituted the Internal Complaints Committee (hereinafter referred to as "the Committee") at GST Commissionerate Hqrs.Office, Coimbatore

The Committee is constituted with immediate effect with the following members:

Smt. Brindha Boopathy, DC, Hqrs.Office, Coimbatore

Smt. Mini Emmanuel, CAO 2. Hqrs.Office, Coimbatore

Smt. S. Gayatri, Supdt. 3. Hgrs.Office, Coimbatore

Smt. Abhyankar Dipika Vinay, Inspector 4. Coimbatore II-D & E Ranges

Shri. B. Arun Kumar, Supdt.(PRO) 5. Hqrs.Office, Coimbatore 6.

Smt. Sreejaya (Prominent citizen) (Advocate, NGO Member)

·Chairperson

-Member of the Committee

-Member of the Committee

·Member of the Committee

-Member of the Committee

-Third Party Member

Yours' faithfully,

ADDITIONAL COMMISSIONER (P&V)

To

The Officers concered.

Copy submitted to:

The Principal Chief Commissioner of GST and Central Excise, Chennai Zone, w.r.to letter C.No. II/39/08/2017-CF/Vig-CCO dated 08.11.2017

The Principal Commissioner/ Commissioner of GST and Central Excise Puducherry/ Chennai-Salem/Trichy/Audit Madurai/ Chennai-North/South/Outer/ I/II/Coimbatore/Appeals Chennai I/II/Coimbatore.

The Joint Commissioner of GST and Central Excise, Coimbatore.

All DC/AC of GST & Central Excise of Coimbatore Commissionerate I Division/ II Division/III Division/ IV Division/ Tirupur Division/ Coonoor Division/ Pollachi Division For Circulation among all staff in their charge.

Sr. PS to Pr. Commissioner GST and Central Excise, Coimbatore.

All the Sections in Hqrs. Office Coimbatore.

The Supdt (Computer Cell): For uploading in the Commissionerate's website. Notice Board

## GCGEXCIOMMIISC39 374120002-241ESTOV-00 Po CONDIDETEZSINETERHIENNAI

2541842/2022/CRU-O/o Pr CC-CGST-ZONE-CHENNAI

1/732792/2022





माल और सेवा कर एवं केन्द्रीय उत्पाद शुन्क आयुक्त का कार्यालय न. १, विल्लियम्स रोड. कंटोनमेंट. तिरुच्चिरापल्ली — ६२०-००१ Office of the Commissioner of GST & Central Excise No.1. Williams Road. Cantonment. Tiruchirappalli-620 001 Phone: (0431)2410929, Fax: (0431)2411583, Email: trichy-cgst@gov.in



F.No.GEXCOM/II/(39)/41/2022-ESTT

21-04-2022

Sub: Constitution of Complaints Committee to prevent Sexual Harassment of women employees- Regarding.

Pursuant to the instructions of the Department of Personnel vide their OM. No.11013/10/97- Estt (A) dated 13.02.1988 for strict compliance in all offices/workplaces etc. of the Government of India along with guideline and norms to be observed to prevent sexual harassment of women at work place as laid down by the Hon'ble Supreme Court in the case of Vishakha and Others Vs State of Rajasthan and Others (AIR 1997 SC 3011) and the direction given by the Principal Chief Commissioner's Office letter in C.No.11/39/08/2017-CF/Vig-CCO dated 08.11.2017, the Commissioner of GST and Central Excise, Tiruchirappalli has re-constituted the Internal Complaints Committee (hereinafter referred to as "the Committee" at GST Commissionerate, Hqrs., Tiruchirappalli.

The Committee is constituted with immediate effect with the following members.

1. Smt. A. Leena, Supdt Hqrs, Tiruchirappalli. Chairperson

2. Smt. C.S. Subhashini, TA

Member

II Division, Tiruchirappalli.

Member

3. Smt. S. Geetha, LDC

Hqrs, Tiruchirappalli.

Smt. M. Susila, TA I Division, Tiruchirappalli. Member

Shri. K.Sivakumar, Supdt Hqrs, Tiruchirappalli.

Member

6. Dr. Uma Maheswari,

Associate Professor, HoD, Zoology,

Third Party Member

Perivar Government Arts & Science College (Prominent Citizen)

This is issued with the approval of the Commissioner.

RATNA KUMAR MATUR **JOINT COMMISSIONER** 

То

The Officers concerned.

Copy submitted to:

The Pr.Chief Commissioner of GST & Central Excise, Chennai.

w.r.to letter C.No.II/39/08/2017-CF/Vig-CCO dated 08.11.2017

The Principal Commissioner/Commissioner of GST & Central Excise, Puducherry/Trichy Chennai North/South/Outer/Madurai/Coimbatore/Salem/Audit Chennai-I/II/Coimbatore Appeals Chennai-I/II/Coimbatore.

The Additional Commissioner of GST & Central Excise, Trichy

The Deputy/Assistant Commissioner of GST & Central Excise, Trichy Commissionerate, Hqrs.

Trichy I Division/Trichy II Division/Thanjavur Division/Karur Division/Cuddalore Division

For Circulation among all staff in their charge

Dr.Uma Maheswari, Associate Professor, HoD Zoology, Periyar Government

Arts & Science College (Prominent Citizen)

The Superintendent of GST & Central Excise, VIG/CF, Hqrs., Trichy

The Superintendent, (Computer Cell) For uploading in the Commissionerate's website.

The Superintendent of GST & Central Excise, PRO, Hqrs. Trichy/ Notice Board.

All the Sections in Hqrs. Office, Trichy.

Signed by Ratna Kumar Date: 21-04-2022 15:24:51





Fax: 044-24312797, Tel: 04424337705/24338643, cexchennai2@gmall.com

e-mail:

केन्द्रीयमालऔरसेवा-करऔरकेन्द्रीयउत्पादआयुक्तकाकार्यालय
OFFICE OF THE COMMISSIONER OF GST AND CENTRAL EXCISE
चेन्नईदक्षिण

**CHENNAI SOUTH** 

692,एम.एच.यू. कॉम्प्लेक्स, पांचवींमंजिल, अण्णासात्रै, नंदनम, चेन्नै - 600035<u>692.</u>
MHU COMPLEX, V-FLOOR, ANNA SALAI, NANDANAM, CHENNAI- 600 035
Dated: /10/2021

#### **PUBLIC NOTICE NO. 1/2021**

Sub: Right of women employees- Guidelines and norms to be observed to prevent sexual harassment of women employees of Chennai South Commissionerate — Re-Constitution of Complaints Committee with immediate effect –reg.

In Compliance to the Government of India "The Sexual Harassment of Women at workplace (Prevention, Prohibition & Redressal) Act 2013" and this office order in File C.No.II/39/112/2009 – Vig dated 08.03.2019, the existing Complaints Committee is reconstituted with the following members for redressal of complaints of Sexual Harassment of women employees, if any, in this Commissionerate.

#### MEMBERS OF COMPLAINTS COMMITTEE

1. Smt. Sudha Koka, Commissioner ..... Chairperson 2. Smt. T.Nalina Sofia, Joint Commissioner ..... Member 3. Shri. Mallipudi Udaya Srirama Vinay ..... Member (Assistant Commissioner) Shri.L.Nandakumar, Assistant Commissioner 4. ..... Member 3. Smt.Prameela Ramesh, Superintendent ..... Member 4. Smt. R.Hemalatha (Advocate, High Court) ----- External Member

This is issued with the approval of the Commissioner

(D.JAYAPRIYA)
JOINT COMMISSIONER

To

1. The Chairperson/All Members of the Committee

- 2. The Assistant Commissioner/Deputy Commissioner, Hqrs/Divisions of Chennai South Commissinerate for circulation to all women employees working under their jurisdiction.
  - 3. The PRO, Chennai South Commissionerate for display in Notice Board.
  - 4. All Section Heads in Hars.
  - 5.P.S to the Commissioner, Chennai South Commissionerate.
- 6.Stenos to the Joint Commissioner (HPU) and Joint Commissioner (Admin), Chennai South Commissionerate.



# केंद्रीयवस्तु औरसेवाकर और उत्पादशुल्क के प्रधान आयुक्तकाकार्यालय

# OFFICE OF THE PRINCIPAL COMMISSIONER OF GST & CENTRAL EXCISE, लेखा-परीक्षा-I आयुक्तालय, AUDIT-I COMMISSIONERATE

1775, जवाहरलाल नेहरु इनर रिंग रोड/1775, JAWAHARLAL NEHRU INNER RING ROAD, अन्ना नगर पश्चिमी एक्सटेंशन /ANNA NAGAR, WESTERN EXTENSION, CHENNAI-600101

GADT/VIG/MISC/133/2021-P and V

दिनांक/Dated: .04.2022

Sub:- Reconstitution of the "Internal Complaints Committee" under Section 4 of the Sexual Harasment of Women at Workplace(Prevention, Prohibition and Redressal) Act, 2013-Regarding.

Pursuant to the instructions of the Department of Personnel, vide their O.M No 11013/10/97/-Esst(A) dated 13.02.1988 for strict compliance in all offices/workplaces etc. of the Government of India along with guideline and norms to be observed to prevent sexual harassment of working women as laid down by the Hon'ble Supreme Court in the case of Visaka & Others Vs State of Rajasthan and others(ITI 1997(7) SC 384), the sexual harassment of Women at Workplace (Prevention, Prohibition and Redressal) act, 2013[SHWW(PPR) Act, 2013] had been promulgated on 22.04.2013 and thus rules framed there under were notified in December 2013. Section 4 of the Act mandates every employer of a workplace to constitute an "Internal Complaints Committee" (hereinafter referred to as "the Committee").

- 2. Pursuant to the above, the Principal Commissioner of GST & Central Excise Audit-I Commissionerate has reconstituted the Committee due to Presiding Officer Smt V.Radha, CAO voluntary retirement.
- 3. The Committee is being reconstituted with following members with immediate effect:-

S. No	Name(Shri/s/Smt)	Designation	Nominate d as	E-mail ID & Phone No
1	Thiruvenkatalaksh mi K	Administrative Officer	Presiding Officer	Kthiruvenkak.g068301@gov.i n, 9444582739
2	B Nirmala Devi	Superintendent	Member Secretary	Nirmala_rajeni@rediffmail.co m, 9486015150
3	Soumitra Ghosh	Superintendent	Member	Soumitrag.g060501@gov.in, 9962202655
4	Jyoti	Inspector	Member	<u>Jyoti.g061001@gov.in</u> , 8939024607
5	Geetha Charusivam	•	External Member	geetacsivam@gmail.com, 9787011896

For the benefit of the women employees, the objectives, functions and the powers of the Committee and rights of the women employees reiterated at Annexure A & B are enclosed herewith.

This is issued with the approval of the Principal Commissioner

1/532642/2022

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दूरभाष / Telephone 044-24347210

फेक्स / Fax No. 044-24323900

१-मेल / E-mail – stcauditestt@gmail.com

भारत सरकार / GOVT. OF INDIA

वित्त मंत्रालय, राजस्व विभाग / MINISTRY OF FINANCE, DEPARTMENT OF REVENUE

वस्तु एवं सेवा कर और केंद्रीय उत्पाद आयुक्त का कार्यालय - लेखा परीक्षा ॥

OFFICE OF THE COMMISSIONER OF GST AND CENTRAL EXCISE - AUDIT II

692, एम् एच यू काम्प्लेक्स, नन्दनम, चेन्नई - 600 035

692, M.H.U. COMPLEX, NANDANAM, CHENNAI - 600 035

\*\*\*\*\*\*

सी.सं./C. No: II/08/101/2015-Estt.

दिनांक /Dated:

.01.2022

विषय/ Sub:

Implementation of the Sexual Harassment of Women at Workplace (Prevention,

Prohibition and Redressal) Act, 2013-Reg.

## **OFFICE ORDER 22/2021**

As per the Principal Chief Commissioner's office letter C.No: II/39/08/2017- CF/Vig.-CCO. Dated 08.11.2017 on the above subject. The following are the Chairman/Members of Internal Complaint Committee in r/o this Office:

Internal Complaint Committee way						
SI.No.	Name of the Officer (Smt. / Shri.)	Designation	Chairman/ Member	Mobile No.	E-Mail ID	
	Sudha Koka	Commissioner	Chairman	8197630410	Sudha.koka@gov.in	
1.		Deputy	A4	9710417499	prabhakaran.soundar@gov.in	
2.	S.Prabhakaran	Commissioner	Member 9710417499		Jiaditanaramosams	
3.	Rajakumari L	Asst. Commissioner	Member	9789954776	rajakumari.g069401@gov.in	
4.	A S Varadharajan	Superintendent	Member	7299967234	Varadharajan_s@yahoo.in	
***************************************				9840799880	Adv.sheela@yahoo.co.in	
5.	Ms Sheila	Advocate and SPC	External Member	7010056099	hastisheela@gmail.com	

This issues with the approval of the Commissioner.

#### भारत सामार



GOVERNMENT OF INDIA कर के ही द्राराहाद भूतक लेखा वर्शहर अधुक्त कार्य त TO THE COMMISSIONER OF GST & CENTRAL EXCENTAGE TO सीट रेस कोर्स राज, कोमाबद्दर 641 लाह DISTRIBILIDACE CULRET RELAIT.

COLMBIA FORT 641 018

Ph/Fax 0422-2225523

Email: auditobevigilance@gmail.com

C No 1/8/1/2016-Estt (Audit)

Date: 22.09.2021

## OFFICE ORDER NO 24/2021-COMPLAINTS COMMITTEE

Sub: Constitution of the Internal Complaints Committee to prevent Sexual Harassment of Women employees-Reg

Pursuant to the instructions of the department of Personnel vide their OM No 11013/10/97-Estt(A) dated 13.02.1988 for strict complaints in all offices/workplaces, etc of the Government of India along with guidelines and norms to be observed to prevent sexual harassment of women as laid down by the Hon'ble Supreme Court in the case of Vishakha & Others Vs State of Rajasthan and Others( AIR 1997 SC 3011) and the direction given by the Principal Chief Commissioners' office letter in C No II/39/08/2017-CF/Vig-CCO dated 08.11.2017 and in terms of Section 4(1) of Sexual harassment of Women at Workplace ( Prevention, Prohibition and Redressal) Act, 2013, the Commissioner of GST & Central Excise (Audit), Coimbatore Audit Commissionerate has reconstituted the Internal Complaints Committee (hereinafter referred to as "the Committee") at Commissionerate Hqrs Office, Coimbatore for Audit Commissionerate Hqrs and all of its Circles.

The Committee is reconstituted with immediate effect with the following members.

SI No	NOMINATED AS	NAME KUM/SMT/SHRI	DESIGNATION	PRESENT PLACE OF POSTING
1	PRESIDING OFFICER	V.K.VAMSHADHARA	JOINT COMMISSIONER	AUDIT HQRS, CBE
2	WOMEN MEMBER	SHALINI UMESH	CHIEF ACCOUNTS OFFICER	AUDIT HQRS, CBE
3	WOMEN MEMBER	ANURADHA.M	SUPDT	AUDIT HQRS, CBE
4	MEMBER	RAGHAVANUNNI B S	SUPDT(VIG.)	AUDIT HQRS, CBE
5	WOMEN MEMBER	LEELADEVI.P	SUPDT	AUDIT CIRCLE-I CBE
6	WOMEN MEMBER	LATHA RAYMOND	SUPDT	AUDIT CIRCLE-II CBE
7	WOMEN MEMBER	M. VADANA	SUPDT	AUDIT CIRCLE, SALEM
8	WOMEN MEMBER	G. RAMAMANI	SUPDT	AUDIT CIRCLE, TRICHY
9	WOMEN MEMBER	N.BHUVANESWARI	SUPDT	AUDIT CIRCLE, MDU.
10	Member from non- governmental organizations or associations committed to the cause of women or person familiar with the issues relating to sexual harassment	Smt. SREEJAYA, Advocate and NGO Member, Coimbatore	Advocate	42/Sivaram Nagar South, Sungam Bypass Road, Coimbatore-45 Mob: 98422 31882

The Presiding officer and members nominated for the said Committee as detailed above will hold office for a period of three years from the issue of this Order.



वस्तु और सेवा कर एवं केंद्रीय उत्पाद शुल्क आयुक्त का कार्यालय(अपील-II)

OFFICE OF THE COMMISSIONER OF GST & CENTRAL EXCISE(APPEALS-II),

न्यूरी टावर्स,दूसरा तल, सं.2054/।, ।। एवेन्यू, 12वां मेन रोड़

NEWRY TOWERS, 2<sup>ND</sup> FLOOR, No.2054/I, II AVENUE, 12<sup>TH</sup> MAIN ROAD,

अन्ना नगर,चेन्नई-६०० ०४०, फ़ोन न.2614 2871

ANNA NAGAR, CHENNAI – 600 040- Phone No.26142871

Dated: .04.2022

## **ADMINISTRATION CIRCULAR NO.01/2022**

Sub: Admn. – Constitution of the 'Complaints Committee' to prevent Sexual Harassment of women employees – Reg.

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Pursuant to the instructions of the Department of Personnel vide letter OM.NO.11013/10/97.Estt(A) dated 13.02.1988 for strict compliance in all officers/workplaces, etc. of the Government of India along with guideline and norms to be observed to prevent sexual harassment of working women as laid down by the Hon'ble Supreme Court in the case of Vishakha and Others Vs State of Rajasthan and Others(AIR 1997 SC 3011) and the direction given by the Principal Chief Commissioner's Office letter in C.NO.II/39/08/2017-CF/VIG/CCO dated 08.11.2017, the Commissioner of GST and Central Excise Appeals-II, Chennai has re-constituted Internal Complaints Committee at Commissionerate office, Chennai.

The Committee constituted with immediate effect with the following members:

Sl.No.	Name & Designation S/Shri/Smt.	Details of ICC	Mobile No.	E-Mail id
1	V.R.Chitra, Private Secretary	Chairperson	6383137170	chitraindra@gmail.com
2	Sripriya Desikan, Superintendent	Member of the Committee	9884099122	priya8912@ yahoo.co.in
3	R.Mohan, Superintendent	Member of the Committee		mohanchennai.r@gmail.com
4	S. Malarvizhi, Administrative Officer	Member of the Committee	9444947231	malarbhagath@gmail.com
5	Geetha Chara Sivam, Advocate	Third Party Member	9787011896	geethac.sivam@gmail.com

This is issued with the approval of the Commissioner.

Signed by Y Srinivasa Rao Date: 08-04-2022 12:28:56 (Y.SRINIVASA RAO) JOINT COMMISSIONER

To
The Officers concerned

Copy submitted to:

Combatore (Appeals)





Phone No. :0422-2221102/2222013 Fax No. : 0422-2220262 Email : comappebe-cexta nic in

भारत सरकार / वित्त मंत्रालय/ राजस्व विभाग

GOVT. OF INDIA/ MINISTRY OF FINANCE/ DEPT. OF REVENUE माल और सेवाकर एवं केन्द्रीय उत्पाद शुक्क केआयुक्त का कार्यालय (अपील्स)
OFFICE OF THE COMMISSIONER OF GST & CENTRAL EXCISE (APPEALS), COIMBATORE 6/7,ए.टी.डी, स्ट्रीट, रेस कोर्स रोड, कोयम्बत्र- 641018

6/7, A.T.D. STREET, RACE COURSE ROAD, COIMBATORE-641018

C.No: 11/39/62/2017-Estt (Appeals)

Date: 7 .06.2020

## OFFICE ORDER NO: 05/2020

Sub: Estt: Re-constitution of Internal Complaints Committee - Reg

The Internal Complaints Committee for prevention of sexual harassment of women at workplace is reconstituted in respect of the Appeals Commissionerate Coimbatore, as detailed below:

l.No	Name and Designation	Position in the Committee	Contact No: & E-Mail ID
1	Dr. M. Periasamy, Additional Commissioner	Chair Person	9686763278 Periasamy m@gov.in
2	Shri V.B. Subramonian, Assistant Commissioner	Member	9388104470 Subbu.vb@gov.in
3	P.V. Vani, Private Secretary	Member	9600975688 vaniramesh1979/ggmail.com
4	R. Sneha Princy, Inspector	Member	9943142221 snehaprincy@gmail.com
5	Maya Chinna Kuruvilla , Executive Assistant	Member	9444615526 Mayack77@gmail.com
6	Smt. Srecjaya, Advocate	NGO Member	9842231882 sreemerv@gmail.com

(N.J.KUMARESH) COMMISSIONER (APPEALS)

The Officers concerned

Smt. Srecjava, Advocate (By E. mail).

The P.S. to Commissioner (Appeals) Appeals Commissionerate, Coimbatore.

The Additional Commissioner (Appeals), Coimbatore

Appeals Circuit Offices at Salem, Madurai and Trichy

Chemrai Outer



Office of the Commissioner of GST & Central Excise: Chennai Outer Newry Towers, No. 2054 - 1, 2nd Avenue, Anna Nagar, Chennai- 600 040 ·

GEXCOM-II/(39):43/2021- Estt.

Dated: 06.10.2021

## ORDER NO. 49 / 2021

Sub.: Details of Internal Complaints Committee formed as per Section 4 Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013- Reg.

In supersession of this office Orders No 58/2018 dated 22.11.2018 and 06/2021 dated 11.02.2021 on the above subject, the following officers have been nominated as Chairperson/Members of Sexual harassment Committee formed for Chennai Outer Commissionerate.

SI. No.	Member Name (Shri/Smt./S)	Phone Number	Email 1D
•	Jothi Chandran , C.A.O.	9566024502	jothi2905@gmail.com
2	G. Shanthi Senthil Kumar, A()	9444763323	shanthisg.g068301@gov.ir
3	K. Srivaramangai, Supdt	6382074416	ks.g069001@gov.in
4	N. Mini, Superintendent	9841629031	Service of the servic
5	V. Kathirvelu, Advocate, Madras High Court	9443322271	minn.g069701@gov.in kadhirloho@gmail.com

This is issued with the approval of Principal Commissioner, Chennai Quter

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(LAKSHMIKANTHA D) ADDITIONAL COMMISSIONER

To.

The All Deputy / Assistant Commissioner /CAO of Chennai Outer Commissionerate, Chennai

The Chief Commissioner of GST & Cen. Ex., Tamilnadu & Puducherry Zone, Chennai

Shri V. Kathirvelu, Advocate, Madras High Court, Chennai.

Sr. Ps to Pr.Commissioner, Ps to ADC, Steno to JC[Prev]/JC[Tech], Chennai Outer Commr'te.

1/10/2051 200 Cal 18/-001