

**MINUTES OF THE MEETING OF SCREENING COMMITTEE FOR
COMPASSIONATE APPOINTMENT HELD ON 18.03.2022 & 23.03.2022.**

1. CONSTITUTION OF THE SCREENING COMMITTEE :

The following members of the Screening Committee constituted by the Competent Authority met on 18.03.2022 at 10.30 Hrs & 23.03.2022 at 14.00 Hrs in the Conference Hall of PCCO, Nungambakkam, Chennai – 600 034 to scrutinize the applications and recommended suitable candidates for Compassionate Appointment .

The Committee consists of the following members:

- | | |
|-----------------------------------------|------------|
| 1. Shri.T.G.Venkatesh, ADC, Pr.CCO | - Chairman |
| 2. Shri.R.Gopalsamy, ADC, Pr.CCO | - Member |
| 3. Shri.Tej Kumar, JC, Chennai Outer | - Member |
| 4. Smt.Rajni Menon, AC, Welfare, Pr.CCO | - Member |

**2. OBJECT OF THE SCHEME FOR COMPASSIONATE
APPOINTMENT:**

As per DoP&T's O.M.No.14014/02/2012-Estt.(D) dated 16.01.2013, the object of the scheme for compassionate appointment is to grant appointment on compassionate grounds to a dependent family member of a Government servant dying in harness thereby leaving his family in penury and without any means of livelihood, in order to relieve the family of the Government servant concerned from financial destitution and to help it get over the emergency.

**3. IMPORTANT INSTRUCTIONS ON COMPASSIONATE
APPOINTMENT :**

The following are some important instructions on compassionate appointment as per the consolidated instructions circulated vide DoP&T's O.M.No.14014/02/2012-Estt(D) dated 16-01-2013 and dated 30-05-2013 :

(a) The foremost important ground for consideration of the application of the dependent of the deceased Government servant for compassionate appointment is that the family is indigent and deserves immediate assistance for relief from financial destitution [Clause 5(a)].

(b) Applicant for compassionate appointment should be eligible and suitable for the post in all respects under the provisions of the relevant Recruitment Rules. However, upper age limit could be relaxed by the appointing authority wherever found to be necessary [Clause 6 (B) – Note-II]

(c) A married son is not considered as dependent on a Government servant. However, a married daughter can be considered for Compassionate Appointment provided she was wholly dependent on the Government servant at the time of his / her death on the condition that she must support other dependent members of the family (Q. No.12 and 13 of FAQs on Compassionate Appointment). The same has been modified as the married son is also eligible by DoP&Ts O.M. dated 25.02.2015 and 05.09.2016. Past closed cases should not be reopened.

(d) Appointments made on grounds of compassion should be done in such a way that persons appointed to the post do have the essential educational and technical qualifications and experience required for the post consistent with the requirement of maintenance of efficiency of administration [Clause 18 (a)].

(e) While considering a request for appointment on Compassionate grounds a balanced and objective assessment of the financial condition of the family has to be made taking into account its assets and liabilities (including the benefits received under the various Welfare schemes) and all the other relevant factors such as the presence of an earning member, size of the family, ages of the children and the essential needs of the family, etc., [Clause 18 (c)].



(f) Requests for Compassionate appointment consequent on death or retirement on medical grounds of erstwhile Group D staff may be considered with greater sympathy by applying relaxed standards depending on the facts and circumstances of the case [Clause 18 (e)].

4. VACANCIES:

The Screening Committee has been informed that the following vacancies are available under Compassionate appointment.

Sno	Grade	Mode of Recruitment	Vacancy year	No of Vacancies to be filled up under Comp. grounds	Total
1	Tax Assistant	90% DR 10% PR	2020	2	5
2			2021	1	
3			2022	2	
4	Stenographer Grade-II	100% DR	2017-2018	1	1
5	Havaladar	100% DR	2020	1	3
6			2021	2	
Grand Total					9

5. ELIGIBILITY AS PER RECRUITMENT RULES :

For the post of TAX ASSISTANT :

Educational qualification : Degrees of a recognized University or equivalent

Age Limit : 20 to 27 years.

The candidates for the post of Tax Assistant will be required to possess the Skill test norms of (i) Data Entry test : 2000 key depressions in 15 minutes.

For the post of **STENOGRAPHER GRADE -II:**

Educational qualification : 12th Standard Pass or equivalent from a recognized Board or University
Age Limit : 18 to 27 years.

The candidates for the post of Stenographer Grade -II will be required to possess the Skill test norms of (i) Dictation: 10 minutes @ 80 words per minute. (ii) Transcription : 50 minutes (English :65 minutes)

For the post of **HAVALDAR :**

Educational qualification : Matriculation
Age Limit : 18 to 27 years.

The candidates for the post of Havaldar will be required to possess the prescribed physical standards and should pass physical test prescribed in the Recruitment Rules.

In case of Compassionate Appointment, the upper age limit can be relaxed by the Appointing Authority wherever found to be necessary.

6. NUMBER OF APPLICATIONS:

6.1 The Screening Committee has been informed that, as on date, 95 applications are pending for consideration for appointment under compassionate grounds. This includes applications which have earlier been rejected under the criteria of pending for more than 3 years and also under the criteria of the applicant being married son. Details of the said 95 applications are enclosed as Annexure 'A' to this minutes.

The said 95 applications for compassionate appointment have been categorized as detailed below:-



S.No	Details	No of Applicants
1	No of dependent applicants having Educational qualification of Matriculation and above - Eligible for the posts of Tax Assistant/ Stenographer Grade -II /Havaladar	76
2	No of dependent applicants other than widow applicants of the deceased Government Servant who have no Educational qualification— cannot be considered till the prescribed Educational qualification are obtained.	5
3	No of dependent applicants other than widow applicants of the deceased Government Servant who have obtained Educational qualification in unrecognized open school - cannot be considered till the prescribed Educational qualification is obtained from a recognized Board.	2
4	No of applicants who have withdrawn/deceased -- to be treated as closed.	2
5	No of applicants (dependents of Casual Labourer with Temporary Status) — to be rejected as the deceased are not Government servants.	1
6	No of incomplete applications - where reports are still pending.	2
7	No of applications- not eligible for compassionate appointment [from dependents of VRS (other than medical grounds)/ non dependent family members)	7
	TOTAL	95

7. The committee met on 18.03.2022 and discussed the modalities to be uniformly followed while scrutinizing the applications. Since it was observed that, in the Enquiry Report in certain cases, the Basic Family Pension amount was mentioned taking into account the Dearness Relief, it was decided to seek clarification from all the Commissionerates. The Committee then decided to reconvene on 23.03.2022. The Committee again met on 23.03.2022, on receipt of clarifications and scrutinized the applications.



8. SCRUTINY OF APPLICATIONS:

8.1 Table for allocation of points to various attributes based on a 100 point scale

Central Board of Indirect taxes and Customs vide letter F.No. A.12012/52/2018-Ad.III B dated 15.05.2019 prescribed a relative merit point and revised procedure for selection of candidates for appointment under compassionate grounds. Accordingly, merit points have been allotted to each applicant for the each attributes prescribed by Board. Thus total merit points for each applicant has been arrived at.

8.2. The Committee examined the eligible 76 applications for compassionate appointment, along with its enclosed documents including duly filled in Part A, Part B of the application, copy of death certificate, copy of legal heir certificate, copy of educational certificate of the applicant, NOC from other family members, report on details of terminal benefits/pension per month, details of fixed/other assets, employment status of the applicant/any other dependents of the government servant, the verification report of the concerned Commissionerate, as forwarded by various Commissionerates in the Chennai Cadre Control Zone.

8.3 Scrutiny of the 76 applications who possess the educational qualification of matriculation and above, along with all the enclosed documents, was carried out to select the most eligible candidates by applying the merit points prescribed by the Board vide letter F.No. A.12012/52/2018-Ad.III B dated 15.05.2019.

8.4 The details of the 76 applicants along with the merit points are given below.



Sl. No	Unique ID	Name of the Applicant S/Shri/Smt/Kum	Name of the Govt. Servant (deceased/ retired on medical grounds)	Relationship with the Govt.Servant	SCORE
1	069/2021	LATHA S	SANKAR A	Wife	76
2	019/2021	GEETHA B	BALAKRISHNAN P	Wife	73
3	081/2021	VIDHYA SANKARI N	NATARAJAN C	Daughter	72
4	061/2021	ALDO FANTIN LOPEZ	JOSEPH BRUNO LOPEZ J	Son	71
5	034/2021	SANGEETHA B	BENJAMIN V	Daughter	66
6	039/2021	JEFFRYN RAJ T	TAMILSELVAN A	Son	65
7	057/2021	SANJEEV RAO G B	BASAKAR RAO	Son	64
8	092/2021	RAJKUMAR S	SEKAR K	Son	60
9	002/2021	SRIHARI G	GOKULAKRISHNAN E S	Son	60
10	026/2021	JOTHI MURUGAN G	GUNASEKARAN K	Son	58
11	024/2021	MURALIDHARAN M	MUTHUKUMAR S	Son	57
12	042/2021	AJAY DURGESH S	SAI ASOKAN	Son	55
13	051/2021	BALA MURALI M S	SADACHARAM M	Son	54
14	082/2021	MADHAN KUMAR M	MADURAI MUTHU M	Son	53
15	055/2021	RAMESH KUMAR N	NARAYANAN S	Son	53
16	038/2021	FAREENA H	HABEEBULLAH S	Daughter	53
17	049/2021	RAJESH KUMAR A	AJAY GHOSH M	Son	53
18	078/2021	RAJASEKAR A	ADAIKALAM P	Son	52
19	033/2021	KARTHIK B	BABU M	Son	52
20	059/2021	JETLEE T FERNANDOE	FERNANDOE T	Son	52
21	073/2021	JENITHA P	DHARMALINGAM P	Daughter	52
22	058/2021	SHARONLEENU S	SAMSON V P	Daughter	52
23	001/2021	UMESH K	KARUNANIDHI K	Son	50
24	017/2021	NIZANTH R	RAMASAMY	Son	50
25	031/2021	SHAGUL NISHAN N	NIYAZ AHAMED	Son	50
26	065/2021	R SELVA RAGAVAN	C RAMDAS	Son	50
27	084/2021	THIRUNAVUKKARASSU S	SUBRAMANIAM A	Son	49
28	064/2021	SELVAKUMAR K	KESAVA JEYA CHANDRAN N	Son	49
29	044/2021	VIJAYAN J	NAMASIVAYAM S J	Son	48
30	035/2021	SHRIKANTH M	MARUTHAMUTHU PANDIAN	Son	46
31	066/2021	SUREKHA S	SEKAR C P	Daughter	46
32	020/2021	RAMESH KUMAR R	RAJA K	Son	45
33	040/2021	CHANDRAN G	GURUSAMY M	Son	45
34	018/2021	TAMILVENTHAN M	MURUGAIAH M	Son	45
35	032/2021	PARTHIBAN R	RAJARAM C	Son	45
36	062/2021	VIMALAN C	CHARLES I	Son	45
37	050/2021	VENKATESH N	NEETHI MOHAN T	Son	44

38	029/2021	PARTHASARATHY M	MUTHUSAMY M	Son	44
39	046/2021	SEENI SYED IBRAHIM S	SHEIK MOHIDEEN A	Son	44
40	052/2021	SEENIAPPA T	THANGIAH S	Son	43
41	091/2021	BALAJI R	RAGHAVAN C	Son	43
42	074/2021	MANOJ KUMAR P M	NAVAMANI N	Son	42
43	010/2021	CHANDRA P	PUTTUSAMY B	Daughter	42
44	022/2021	VENKATAGANESH R	RAMACHANDRAN V R	Son	42
45	056/2021	MAHALAKSHMI T	THANGAMOORTHY	Daughter	42
46	077/2021	SAMUNDEESWARI G	VIJAYAKUMAR M	Wife	41
47	027/2021	HARINI S	SELVAM M	Daughter	40
48	007/2021	VEDHA VARSHINI S	SARAVANAN C	Daughter	37
49	021/2021	GOPALAKRISHNAN B	BALASUBRAMANI	Son	37
50	060/2021	ALAGUSANKAR A	A ALAGARSAMY	Son	36
51	093/2021	MOHAMED ASHIQ S	SHEIK SYED FAKKER MOHIDEEN	Son	36
52	075/2021	VIJAYAKUMAR R	RAJASEKARAN A	Son	36
53	083/2021	SIVARAMAN E	ELANGO VAN PS	Son	36
54	041/2021	KAVIRAJ V	VASANTHA KUMAR T	Son	34
55	063/2021	RAJASEKAR I	G ILANGANAYAGAM	Son	34
56	030/2021	VARUN AKSHAY M C	CHANDRASEKAR M	Son	34
57	004/2021	VISHNU PRIYA A V	KALARATHI P	Daughter	32
58	079/2021	KEVIN LUKE	AARON	Son	32
59	003/2021	SARAVANA KUMAR T S	SUBRAMANIAN T S	Son	31
60	037/2021	SENTHOOR R	RAGHUNATHAN C T	Son	31
61	012/2021	RAJESHKUMAR A	ARUMUGAM V	Son	30
62	014/2021	VIJAYAKUMAR M	MURUGAN S	Son	30
63	028/2021	MOHAMED Z	ZAHABARULLAH A	Son	29
64	025/2021	JANE ASHLINE T	THANGAIYAN P	Daughter	29
65	015/2021	PRANAV SHIVA P	PATCHAIYAPPAN S	Son	29
66	016/2021	VENKATAKRISHNAN S	SETHURAMALINGAM G	Son	29
67	009/2021	PARTHIBAN M	MUTHUKRISHNAN B	Son	28
68	067/2021	GEETHAPRIYA M	MATHIIVANAN B	Daughter	27
69	071/2021	DHANESH KUMAR K	USHA RANI A S	Son	26
70	013/2021	SENTHIL MARI V	VELLAICHAMY	Son	26
71	072/2021	THIAGARAJAN A	VEERAMMAL R	Son	25
72	054/2021	VENKAT RAM RATHAN P	VENKATARAMU P	Son	22
73	076/2021	YAMUNAVARSHA P U	UMAPATHY A P R	Daughter	20
74	011/2021	PRIAMVATHA V	VENUGOPAL R	Daughter	19
75	068/2021	VERONI M G	GEETHA R	Daughter	17
76	070/2021	RAJA PRIYAN S K	KARMEHAM S	Son	13

Since there are nine(9) vacancies in total to be filled in the category of Compassionate Appointment, the top nine applicants(Sl Nos 1-9), who have secured the maximum points are recommended for appointment under compassionate grounds according to their educational qualification and ranking.

9. RECOMMENDATIONS OF THE SCREENING COMMITTEE:

9.1. The following 9 applicants are recommended for consideration by the Appointing Authority for compassionate appointment, based on the merit points as mentioned above:

Sl. No	Name of the Applicant S/Shri/Smt/Kum	Education Qualification of the Applicant	Post to which Recommended	Remarks
1	LATHA S	SSLC	HAVALDAR	Subject to approval of relaxation of upper age limit by the Competent authority
2	GEETHA B	MA, BDIT	TAX ASSISTANT	
3	VIDHYA SANKARI N	MA, B.Ed	TAX ASSISTANT	No relaxation is required
4	ALDO FANTIN LOPEZ	BBA	TAX ASSISTANT	No relaxation is required
5	SANGEETHA B	HSC	STENOGRAPHER GRADE-II	No relaxation is required
6	JEFFRYN RAJ T	BSc	TAX ASSISTANT	No relaxation is required
7	SANJEEV RAO G B	HSC	HAVALDAR	No relaxation is required
8	RAJKUMAR S	HSC	HAVALDAR	Subject to approval of relaxation of upper age limit by the Competent authority
9	SRIHARI G	BA	TAX ASSISTANT	No relaxation is required

9.2 WAITING LIST

In addition to the nine applicants selected above, the following thirteen applicants next in the merit points mentioned in the table at Para 8.4 are kept as waiting list. In case any of the said nine applicants selected have not joined, then the applicants kept in the waiting list will be considered for the post in the order of merit and their educational qualification.

Sl. No	Name of the Applicant S/Shri/Smt/Kum	Education Qualification of the Applicant	Remarks
1	JOTHI MURUGAN G	HSC	Subject to approval of relaxation of upper age limit by the Competent authority
2	MURALIDHARAN M	BE	No relaxation is required
3	AJAY DURGESH S	HSC	
4	BALA MURALI M S	HSC	
5	MADHAN KUMAR M	B.Sc	Subject to approval of relaxation of upper age limit by the Competent authority
6	RAMESH KUMAR N	HSC	Subject to approval of relaxation of upper age limit by the Competent authority
7	FAREENA H	BCOM	No relaxation is required
8	RAJESH KUMAR A	SSLC	
9	RAJASEKAR A	HSC	Subject to approval of relaxation of upper age limit by the Competent authority
10	KARTHIK B	SSLC	
11	JETLEE T FERNANDOE	HSC	No relaxation is required
12	JENITHA P	HSC	
13	SHARONLEENU S	BA	

The names of applicants kept as waiting list in the above tables are valid for a period upto **31.05.2022**. After the waiting period the above applications will be treated as closed.

9.3. The Committee further observed that, even though many applicants were considered for appointment on compassionate grounds, they could not be recommended for consideration due to the limited number of vacancies available for appointment at present.

9.4. The Committee also scrutinized the applications that were not considered for appointment for the reasons enumerated in the Table at para 6 and observed the following.

9.4.1. The following applications are carried forward for consideration against future vacancies, since the necessary documents in respect of the applicants are yet to be received in this Office.

Sl. No	Unique ID	Name of the Applicant S/Shri/Smt/Kum	Name of the Govt. Servant (deceased/retired on medical grounds)	Designation of the Govt. Servant (deceased/retired on medical grounds)	Relationship with the Govt. Servant	Committee's observations
1	047/2021	POOJA	VIKRANT SINGH RAGHAV	INSPECTOR	Wife	Application received is incomplete. Necessary documents in r/o the applicant is yet to be received in office
2	080/2021	GOPAL S	SIVATHANU CHETTIAR G	SUPERINTENDENT	Son	

9.4.2. The following applicants do not possess the necessary minimum educational qualification of 10th Std from a recognized Board.

Sl. No	Unique ID	Name of the Applicant S/Shri/Smt/Kum	Name of the Govt. Servant (deceased/retired on medical grounds)	Designation of the Govt. Servant (deceased/retired on medical grounds)	Relationship with the Govt.Servant	Committee's observations
1	005/2021	NAGAJOTHI K	PANDIAMMAL P	SWEEPER	Daughter	The applicant does not possess the minimum Educational Qualification of SSLC
2	006/2021	MURUGANANDHI R	RAMAN A	HAVALDAR	Daughter	
3	036/2021	MANIKANDAN N	NALLAMUTHU C	HEAD HAVALDAR	Son	
4	045/2021	SURESH BABU B	JOHN B	SEPOY	Son	
5	094/2021	RAVIRAJ K	KALIMUTHU K	BEARER CANTEEN		
6	008/2021	ARAVINDHAN R	RAGHAVAN R	CANTEEN STAFF	Son	The applicant has acquired Educational Qualification of SSLC from unrecognised open school
7	053/2021	ARPUTHARAJ A	SAGAYAMARY A	SEPOY	Son	

9.4.3. The following application is closed for appointment under Compassionate grounds, since the applicant is deceased.

Sl. No	Unique ID	Name of the Applicant S/Shri/Smt/Kum	Name of the Govt. Servant (deceased/retired on medical grounds)	Designation of the Govt. Servant (deceased/retired on medical grounds)	Relationship with the Govt.Servant	Committee's observations
1	023/2021	RAJESH KANNAN R	RAJA M	MOTOR DRIVER	Son	The applicant had met with an accident and expired during the year 2021. No other dependent has requested for appointment

9.4.4. The following applicant is ineligible for appointment under Compassionate grounds as per DoPT's O.M. No.14014/02/2012-Estt(D) dated 16.01.2013 and for the reasons indicated against his name.

Sl. No	Unique ID	Name of the Applicant S/Shri/Smt/Kum	Name of the Govt. Servant (deceased/retired)	Designation of the Govt. Servant (deceased/retired)	Relationship with the Govt.Servant	Committee's observations
1	095/2021	RAMKARTHIK P	PARASURAMAN R	HEAD HAVALDAR	Son	The govt. servant was dismissed from service on 20.03.2020 by the department and reported to have expired on 24.03.2020

9.5. The Committee further observed that, even though the remaining 76 applicants merit consideration for appointment under compassionate grounds, they could not be recommended for considering against the limited number of vacancies for appointment. Hence all the remaining 84 applications (other than the two applications mentioned under para 8.4.1) which are not recommended by the Screening Committee stand disposed off and treated as closed.

Rajni Menon
23/03/2022

(RAJNI MENON)
ASSISTANT COMMISSIONER
PRCCO
MEMBER

Tej Kumar
23/3/22

(TEJ KUMAR)
JOINT COMMISSIONER
CHENNAI OUTER
MEMBER

R. Gopalsamy
23/03/2022

(R GOPALSAMY)
ADDITIONAL COMMISSIONER
PRCCO
MEMBER

T. G. Venkatesh
23.3.2022

(T G VENKATESH)
ADDITIONAL COMMISSIONER
PR. CCO
CHAIRMAN