

	<p>मान और सेवा कर एवं केन्द्रीय उत्पाद शुल्क प्रधान मुख्य आयुक्त कार्यालय OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF GST & CENTRALEXCISE केन्द्रीय मान और सेवा कर एवं केन्द्रीय उत्पाद शुल्क अंचल : तमिलनाडु एवं पुदुच्चेरी CENTRAL GST & CENTRAL EXCISE ZONE : TAMILNADU & PUDUCHERRY जी एस ट्रीडवन, सं. 26/1, महात्मा गांधी रोड, चेन्नई - 600 034 GST BHAWAN, No.26/1, MAHATHMA GANDHI ROAD, CHENNAI - 600 034 ई-मेल/ E-mail: cca.estt.section@gmail.com / ccaestt-prcco@gov.in दूरभाष/ Ph. No.: 044-28335061/62 फैक्स / Fax No.: 044-28331113</p>	
---	---	---

C.No.II/39/20/2021-CCA.Estt.

Dated : 29.04.2022

OFFER OF APPOINTMENT

Sub: Estt. – Appointment to the post of **Tax Assistant** – Selection of Candidate under Compassionate Appointment – Regarding.
><><><><><><><><>

The following candidate, who has been selected for appointment on compassionate grounds, is hereby offered appointment to the post of **Tax Assistant** (Group 'C', Non-Gazetted, Ministerial), purely on a temporary basis, with Entry Pay of Rs.25,500/- in Pay Matrix Level 4, Index 1 (VII CPC) plus allowances admissible from time to time :

Name (S/Shri/Smt/Kum) DOB	Relationship and the name of the Deceased Govt. Servant (Late Shri.)	Category	Posted to
ALDO FANTIN LOPEZ (01-04-1999)	S/o J JOSEPH BRUNO LOPEZ	OBC	MADURAI GST

2. If the candidate accepts the “Offer of appointment” on the conditions mentioned below, he / she should report for duty before the Additional / Joint Commissioner (P&V) (Head of Office) concerned in the Zone / Commissionerate to where he / she is posted, on or before **11.05.2022**. If the candidate fails to do so, his/her offer of appointment will stand automatically cancelled.

3. No travelling or any other allowance will be admissible to the candidate reporting for duty.

4. The candidate is informed that he / she will be considered to have joined this Department from the date on which he / she reports for duty before the Head of Office concerned.

5. The candidate should state whether he / she is a citizen of India and if not, whether he / she is a person who has migrated from (a) Pakistan with the intention of permanently settling in India on the date of migration, (b) a subject of Nepal or Sikkim or Tibet.

6. The candidate should produce his / her original certificates in proof of the Date of Birth, Educational Qualifications, Community (SC / ST / OBC) and other qualifications, if any, at the time of reporting for duty. The candidate should produce the Community Certificate (in original) in the prescribed Proforma only. If a candidate claims to be a member of the SC/ST, he / she should state specifically to which of the caste / community or tribe mentioned in the Constitution (Scheduled Castes) order 1950, or under the Constitution (Scheduled Tribes) order 1950, he / she belongs.

7. If a candidate claims to be a member of "Other Backward Classes", he/she should state specifically to which of the Backward Classes / Communities, mentioned in the list of socially and economically Backward communities, which are common to both the reports of the Mandal Commission and the State lists published by Government of India, Ministry of Social Welfare vide Resolution No.12011/68/93-BCC (c) dated 10.09.93. The candidate should produce a Community Certificate in the prescribed form.

8. The candidate is warned that furnishing of false information or suppression of any factual information in the Attestation Form would be a disqualification and is likely to render the candidate unfit for the employment under the Government. If the fact that false information has been furnished or there has been suppression of any factual information in the Attestation form comes to notice at any time during the service of the person, his / her services should be liable to be terminated forthwith.

9. The candidate should also note that he / she has to conform to the rules, discipline and conduct prevailing in this Department and those imposed by Government on all their employees from time to time.

10. The Head of the Department has full discretion to forward or withhold any of his / her applications for appointment in other Government offices or elsewhere.

11. The candidate should prior to assuming office, take an Oath of allegiance to the Indian Union in the prescribed form.

12. The candidate offered appointment will be on **probation** for a period of **two years** from the date of joining as **Tax Assistant** in this Department. The two years period will be extended in case the work and conduct of the candidate is not found to be satisfactory.

13. His / Her services will be terminable on one month's notice from either side in accordance with the Central Civil Service (Temporary Service) Rules, 1965 without assigning any reasons. The Appointing Authority, however, reserves, the right of terminating the services forthwith or before the expiration of the stipulated period of notice by making payment to him/her of a sum equivalent to the pay and allowances for the period of notice or the unexpired portion thereof.

14. The candidate shall not indulge in activities not officially organized or any manner considered as indiscipline.

15. The candidate is liable to be transferred anywhere within the combined cadre jurisdiction of Chennai Cadre Control Zone (Tamilnadu and Puducherry) at any point of time.

16. The seniority of the candidate in the combined cadre strength of the Office of the Principal Chief Commissioner of GST & Central Excise, Chennai Cadre Control Zone, Tamilnadu & Puducherry in the grade of **Tax Assistant** will be fixed as per the orders in force. Retrenched Central Government Servants or, those who are treated as such, are not allowed to count their past services for the purpose of seniority in this Department.

17. The candidate should pass a Data Entry Speed Test of 8000 key depressions per hour prescribed for the post within 6 months from the date of joining as Tax Assistant failing which his / her service is liable to be terminated. The candidate should pass the prescribed Departmental Examination within two years, failing which he will not be eligible to draw further increments.

18. With regard to Leave Travelling Allowances and all other matters connected with service conditions, they will be governed by the rules and orders in force from time to time and applicable to the branch of public service to which they may belong.

19. The appointment is provisional and is subject to the Scheduled Caste / Scheduled Tribe / OBC certificates being verified through proper channel and if the verification reveals that the claim to belong to SC / ST / OBC or in the case of OBC, not to belong to 'creamy Layer' as the case may be, is

false, his / her services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of false certificates (Applicable in respect of SC / ST / OBC candidates).

20. Candidates appointed to the grade of Tax Assistant before joining duty, will have to sign an undertaking, as detailed below, in the enclosed form for undertaking **(Annexure-I)**.

“I understand and undertake that my employment under the Government of India is temporary and that my service may be terminated at any time by a notice for a period of not less than one month but without any reason being assigned or my service can be terminated forthwith giving me an entitlement to claim a sum equivalent to the amount of pay and allowances for the period of the notice or as the case may be for the period by which such notice falls short of one month. I agree that, if I wish to resign from my present Employment, I shall give notice in writing for a period of not less than 2 months of my intention to resign. I further agree that without prejudice to the above provisions the appointing authority has the right to take appropriate action against me under Section 23 of the Central Excise Act, 1944 read with Section 3 of Central Goods and Services Tax Act, 2017, in the event of my refusal to perform or withdraw myself from the duties of my office”.

21. This offer of appointment is purely temporary and is subject to receipt of the antecedent verification report from the concerned District / Police authorities / Caste Certificate from the concerned issuing authority / verification of certificate of education issued by the University / Board. In case any adverse / negative report is received from the concerned authorities, the services will be terminated immediately without assigning any reason or notice.

22. The appointment is subject to the condition that the candidate should maintain properly the other family members who were dependent on the deceased Government servant and in case it is proved at any time that the said family members are being neglected or not being properly maintained by him / her, his / her appointment will be terminated forthwith. An undertaking to this effect in the enclosed Proforma (Annexure-II) should be submitted at the time of joining.

23. Candidates should declare his / her native place i.e., Home Town and details of dependent family members in writing at the time of joining duty.

24. In accordance with the relevant rules in force in regard to the recruitment to services under the Government of India,

- a) No person who has more than one wife living or who, having a spouse living, contracts to a second marriage, though such marriage is void by reason of its taking place during the life-time of such spouse, shall be eligible for appointment to service, provided that the Central Government may, if satisfied that there are special grounds for so ordering, exempt any person from the operation of this rule.
- b) No such woman whose marriage is void by reason of its taking place during the life-time of her spouse or who have married to such a person whose wife is living at the time of marriage shall be eligible for appointment in service unless the Government of India has granted exemption to such a woman in accordance with this rule after being satisfied that there are special grounds for so ordering.

Candidates appointed in this department should give in writing a declaration whether he/she is un-married/married; if married whether he/she has only one wife/husband living etc., in the prescribed form.

25. Candidates belonging to SC community should inform the appointing authority, if and when they change their religious faith.

26. The candidate will be governed by the New Pension Scheme as notified vide Government of India, Ministry of Finance, Notification No.5/7/2003-ECB & PR dated 22.12.2003 – published in Gazette of India, Extraordinary, Part I – Section 1, dated 22.12.2003.


(T G VENKATESH)
ADDITIONAL COMMISSIONER (CCA)

Encl.: As above.

To :
The Individual

Address for Reporting :

Office of the Commissioner of Goods & Service Tax and Central Excise, Madurai,
Central Revenue Buildings, Bibikulam, Madurai - 625 002.

Note : For any query please contact 0452-2644136.

Copy to :

1. The Commissioner of GST & Central Excise, Madurai

The individual may be allowed to join as Tax Assistant on fulfillment of the conditions stipulated above and on production of the documents mentioned at para 6, 20, 22, 23 & 24. Duly filled Two Attestation Forms, Character & Identity Certificate, Medical Examination Certificate in respect of the candidate posted is enclosed (in original). Proforma of Undertaking and Declaration (for para 20 & 22) are also enclosed as Annexure -I & II. **The Educational qualifications, Character & antecedents verification may be done at your end.** Compliance report in this regard may be sent to this office.

2. Hindi Cell—for Translation
3. The Superintendent, Computer Section, PCCO – for display in the official website



(T G VENKATESH)
ADDITIONAL COMMISSIONER (CCA)

	<p>मान और सेवा कर एवं केन्द्रीय उत्पाद शुल्क प्रधान मुख्य आयुक्त कार्यालय OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF GST & CENTRALEXCISE केन्द्रीय मान और सेवा कर एवं केन्द्रीय उत्पाद शुल्क अंचल : तमिलनाडु एवं पुदुचेरी CENTRAL GST & CENTRAL EXCISE ZONE : TAMILNADU & PUDUCHERRY जी एस टीभवन, सं. 26/1, महात्मा गांधी रोड, चेन्नई - 600 034 GST BHAWAN, No.26/1, MAHATHMA GANDHI ROAD, CHENNAI - 600 034 ई-मेल/ E-mail: eca.estt.section@gmail.com / ccaestt-prcco@gov.in दूरभाष/ Ph. No.: 044-28335061/62 फैक्स / Fax No.: 044-28331113</p>	 <p>अज्ञादीय अमृत महोत्सव</p>
---	---	--

C.No.II/39/20/2021-CCA.Estt.

Dated : 29.04.2022

OFFER OF APPOINTMENT

Sub: Estt. – Appointment to the post of **Tax Assistant** – Selection of Candidate under Compassionate Appointment – Regarding.

><><><><><>

The following candidate, who has been selected for appointment on compassionate grounds, is hereby offered appointment to the post of **Tax Assistant** (Group 'C', Non-Gazetted, Ministerial), purely on a temporary basis, with Entry Pay of Rs.25,500/- in Pay Matrix Level 4, Index 1 (VII CPC) plus allowances admissible from time to time :

Name (S/Shri/Smt/Kum) DOB	Relationship and the name of the Deceased Govt. Servant (Late Shri.)	Category	Posted to
GEETHA B (23-11-1975)	W/o BALAKRISHNAN P	OBC	TRICHY GST

2. If the candidate accepts the “Offer of appointment” on the conditions mentioned below, he / she should report for duty before the Additional / Joint Commissioner (P&V) (Head of Office) concerned in the Zone / Commissionerate to where he / she is posted, on or before **11.05.2022**. If the candidate fails to do so, his/her offer of appointment will stand automatically cancelled.

3. No travelling or any other allowance will be admissible to the candidate reporting for duty.

4. The candidate is informed that he / she will be considered to have joined this Department from the date on which he / she reports for duty before the Head of Office concerned.

5. The candidate should state whether he / she is a citizen of India and if not, whether he / she is a person who has migrated from (a) Pakistan with the intention of permanently settling in India on the date of migration, (b) a subject of Nepal or Sikkim or Tibet.

6. The candidate should produce his / her original certificates in proof of the Date of Birth, Educational Qualifications, Community (SC / ST / OBC) and other qualifications, if any, at the time of reporting for duty. The candidate should produce the Community Certificate (in original) in the prescribed Proforma only. If a candidate claims to be a member of the SC/ST, he / she should state specifically to which of the caste / community or tribe mentioned in the Constitution (Scheduled Castes) order 1950, or under the Constitution (Scheduled Tribes) order 1950, he / she belongs.

7. If a candidate claims to be a member of "Other Backward Classes", he/she should state specifically to which of the Backward Classes / Communities, mentioned in the list of socially and economically Backward communities, which are common to both the reports of the Mandal Commission and the State lists published by Government of India, Ministry of Social Welfare vide Resolution No.12011/68/93-BCC (c) dated 10.09.93. The candidate should produce a Community Certificate in the prescribed form.

8. The candidate is warned that furnishing of false information or suppression of any factual information in the Attestation Form would be a disqualification and is likely to render the candidate unfit for the employment under the Government. If the fact that false information has been furnished or there has been suppression of any factual information in the Attestation form comes to notice at any time during the service of the person, his / her services should be liable to be terminated forthwith.

9. The candidate should also note that he / she has to conform to the rules, discipline and conduct prevailing in this Department and those imposed by Government on all their employees from time to time.

10. The Head of the Department has full discretion to forward or withhold any of his / her applications for appointment in other Government offices or elsewhere.

11. The candidate should prior to assuming office, take an Oath of allegiance to the Indian Union in the prescribed form.

12. The candidate offered appointment will be on **probation** for a period of **two years** from the date of joining as **Tax Assistant** in this Department. The two years period will be extended in case the work and conduct of the candidate is not found to be satisfactory.

13. His / Her services will be terminable on one month's notice from either side in accordance with the Central Civil Service (Temporary Service) Rules, 1965 without assigning any reasons. The Appointing Authority, however, reserves, the right of terminating the services forthwith or before the expiration of the stipulated period of notice by making payment to him/her of a sum equivalent to the pay and allowances for the period of notice or the unexpired portion thereof.

14. The candidate shall not indulge in activities not officially organized or any manner considered as indiscipline.

15. The candidate is liable to be transferred anywhere within the combined cadre jurisdiction of Chennai Cadre Control Zone (Tamilnadu and Puducherry) at any point of time.

16. The seniority of the candidate in the combined cadre strength of the Office of the Principal Chief Commissioner of GST & Central Excise, Chennai Cadre Control Zone, Tamilnadu & Puducherry in the grade of **Tax Assistant** will be fixed as per the orders in force. Retrenched Central Government Servants or, those who are treated as such, are not allowed to count their past services for the purpose of seniority in this Department.

17. The candidate should pass a Data Entry Speed Test of 8000 key depressions per hour prescribed for the post within 6 months from the date of joining as Tax Assistant failing which his / her service is liable to be terminated. The candidate should pass the prescribed Departmental Examination within two years, failing which he will not be eligible to draw further increments.

18. With regard to Leave Travelling Allowances and all other matters connected with service conditions, they will be governed by the rules and orders in force from time to time and applicable to the branch of public service to which they may belong.

19. The appointment is provisional and is subject to the Scheduled Caste / Scheduled Tribe / OBC certificates being verified through proper channel and if the verification reveals that the claim to belong to SC / ST / OBC or in the case of OBC, not to belong to 'creamy Layer' as the case may be, is

false, his / her services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of false certificates (Applicable in respect of SC / ST / OBC candidates).

20. Candidates appointed to the grade of Tax Assistant before joining duty, will have to sign an undertaking, as detailed below, in the enclosed form for undertaking **(Annexure-I)**.

“I understand and undertake that my employment under the Government of India is temporary and that my service may be terminated at any time by a notice for a period of not less than one month but without any reason being assigned or my service can be terminated forthwith giving me an entitlement to claim a sum equivalent to the amount of pay and allowances for the period of the notice or as the case may be for the period by which such notice falls short of one month. I agree that, if I wish to resign from my present Employment, I shall give notice in writing for a period of not less than 2 months of my intention to resign. I further agree that without prejudice to the above provisions the appointing authority has the right to take appropriate action against me under Section 23 of the Central Excise Act, 1944 read with Section 3 of Central Goods and Services Tax Act, 2017, in the event of my refusal to perform or withdraw myself from the duties of my office”.

21. This offer of appointment is purely temporary and is subject to receipt of the antecedent verification report from the concerned District / Police authorities / Caste Certificate from the concerned issuing authority / verification of certificate of education issued by the University / Board. In case any adverse / negative report is received from the concerned authorities, the services will be terminated immediately without assigning any reason or notice.

22. The appointment is subject to the condition that the candidate should maintain properly the other family members who were dependent on the deceased Government servant and in case it is proved at any time that the said family members are being neglected or not being properly maintained by him / her, his / her appointment will be terminated forthwith. An undertaking to this effect in the enclosed Proforma (Annexure-II) should be submitted at the time of joining.

23. Candidates should declare his / her native place i.e., Home Town and details of dependent family members in writing at the time of joining duty.

24. In accordance with the relevant rules in force in regard to the recruitment to services under the Government of India,

- a) No person who has more than one wife living of who, having a spouse living, contracts to a second marriage, though such marriage is void by reason of its taking place during the life-time of such spouse, shall be eligible for appointment to service, provided that the Central Government may, if satisfied that there are special grounds for so ordering, exempt any person from the operation of this rule.
- b) No such woman whose marriage is void by reason of its taking place during the life-time of her spouse or who have married to such a person whose wife is living at the time of marriage shall be eligible for appointment in service unless the Government of India has granted exemption to such a woman in accordance with this rule after being satisfied that there are special grounds for so ordering.

Candidates appointed in this department should give in writing a declaration whether he/she is un-married/married; if married whether he/she has only one wife/husband living etc., in the prescribed form.

25. Candidates belonging to SC community should inform the appointing authority, if and when they change their religious faith.

26. The candidate will be governed by the New Pension Scheme as notified vide Government of India, Ministry of Finance, Notification No.5/7/2003-ECB & PR dated 22.12.2003 – published in Gazette of India, Extraordinary, Part I – Section 1, dated 22.12.2003.



(T G VENKATESH)
ADDITIONAL COMMISSIONER (CCA)

Encl.: As above.

To :
The Individual

Address for Reporting :

Office of the Commissioner of GST & Central Excise, Trichy,
No.1, Williams Road, Cantonment, Tiruchirappalli-620 001.
Note : For any query please contact 0431- 2410929.

Copy to :

1. The Commissioner of GST & Central Excise, Trichy

The individual may be allowed to join as Tax Assistant on fulfillment of the conditions stipulated above and on production of the documents mentioned at para 6, 20, 22, 23 & 24. Duly filled Two Attestation Forms, Character & Identity Certificate, Medical Examination Certificate in respect of the candidate posted is enclosed (in original). Proforma of Undertaking and Declaration (for para 20 & 22) are also enclosed as Annexure -I & II. **The Educational qualifications, Character & antecedents verification may be done at your end.** Compliance report in this regard may be sent to this office.

2. Hindi Cell—for Translation
3. The Superintendent, Computer Section, PCCO - for display in the official website


(T G VENKATESH)
ADDITIONAL COMMISSIONER (CCA)

	<p>मान और सेवा कर एवं केन्द्रीय उत्पाद शुल्क प्रधान मुख्य आयुक्त कार्यालय OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF GST & CENTRAL EXCISE केन्द्रीय मान और सेवा कर एवं केन्द्रीय उत्पाद शुल्क अंचल : तमिलनाडु एवं पुदुच्चेरी CENTRAL GST & CENTRAL EXCISE ZONE : TAMILNADU & PUDUCHERRY जी एस टीअवन, सं. 26/1, महात्मा गांधी रोड, चेन्नई - 600 034 GST BHAWAN, No.26/1, MAHATHMA GANDHI ROAD, CHENNAI - 600 034 ई-मेल/ E-mail: cca.estt.section@gmail.com / ccaestt-prcco@gov.in दूरभाष/ Ph. No.: 044-28335061/62 फेक्स / Fax No.: 044-28331113</p>	
---	--	---

C.No.II/39/20/2021-CCA.Estt.

Dated : 29.04.2022

OFFER OF APPOINTMENT

Sub: Estt. – Appointment to the post of **Tax Assistant** – Selection of Candidate under Compassionate Appointment – Regarding.

><><><><><><><><><><>

The following candidate, who has been selected for appointment on compassionate grounds, is hereby offered appointment to the post of **Tax Assistant** (Group 'C', Non-Gazetted, Ministerial), purely on a temporary basis, with Entry Pay of Rs.25,500/- in Pay Matrix Level 4, Index 1 (VII CPC) plus allowances admissible from time to time :

Name (S/Shri/Smt/Kum) DOB	Relationship and the name of the Deceased Govt. Servant (Late Shri.)	Category	Posted to
JEFFRYN RAJ T (03-09-2000)	S/o A TAMILSELVAN	OBC	CCA-ESTT, Pr.CCO

2. If the candidate accepts the “Offer of appointment” on the conditions mentioned below, he / she should report for duty before the Additional / Joint Commissioner (P&V) (Head of Office) concerned in the Zone / Commissionerate to where he / she is posted, on or before **11.05.2022**. If the candidate fails to do so, his/her offer of appointment will stand automatically cancelled.

3. No travelling or any other allowance will be admissible to the candidate reporting for duty.

4. The candidate is informed that he / she will be considered to have joined this Department from the date on which he / she reports for duty before the Head of Office concerned.

5. The candidate should state whether he / she is a citizen of India and if not, whether he / she is a person who has migrated from (a) Pakistan with the intention of permanently settling in India on the date of migration, (b) a subject of Nepal or Sikkim or Tibet.

6. The candidate should produce his / her original certificates in proof of the Date of Birth, Educational Qualifications, Community (SC / ST / OBC) and other qualifications, if any, at the time of reporting for duty. The candidate should produce the Community Certificate (in original) in the prescribed Proforma only. If a candidate claims to be a member of the SC/ST, he / she should state specifically to which of the caste / community or tribe mentioned in the Constitution (Scheduled Castes) order 1950, or under the Constitution (Scheduled Tribes) order 1950, he / she belongs.

7. If a candidate claims to be a member of "Other Backward Classes", he/she should state specifically to which of the Backward Classes / Communities, mentioned in the list of socially and economically Backward communities, which are common to both the reports of the Mandal Commission and the State lists published by Government of India, Ministry of Social Welfare vide Resolution No.12011/68/93-BCC (c) dated 10.09.93. The candidate should produce a Community Certificate in the prescribed form.

8. The candidate is warned that furnishing of false information or suppression of any factual information in the Attestation Form would be a disqualification and is likely to render the candidate unfit for the employment under the Government. If the fact that false information has been furnished or there has been suppression of any factual information in the Attestation form comes to notice at any time during the service of the person, his / her services should be liable to be terminated forthwith.

9. The candidate should also note that he / she has to conform to the rules, discipline and conduct prevailing in this Department and those imposed by Government on all their employees from time to time.

10. The Head of the Department has full discretion to forward or withhold any of his / her applications for appointment in other Government offices or elsewhere.

11. The candidate should prior to assuming office, take an Oath of allegiance to the Indian Union in the prescribed form.

12. The candidate offered appointment will be on **probation** for a period of **two years** from the date of joining as **Tax Assistant** in this Department. The two years period will be extended in case the work and conduct of the candidate is not found to be satisfactory.

13. His / Her services will be terminable on one month's notice from either side in accordance with the Central Civil Service (Temporary Service) Rules, 1965 without assigning any reasons. The Appointing Authority, however, reserves, the right of terminating the services forthwith or before the expiration of the stipulated period of notice by making payment to him/her of a sum equivalent to the pay and allowances for the period of notice or the unexpired portion thereof.

14. The candidate shall not indulge in activities not officially organized or any manner considered as indiscipline.

15. The candidate is liable to be transferred anywhere within the combined cadre jurisdiction of Chennai Cadre Control Zone (Tamilnadu and Puducherry) at any point of time.

16. The seniority of the candidate in the combined cadre strength of the Office of the Principal Chief Commissioner of GST & Central Excise, Chennai Cadre Control Zone, Tamilnadu & Puducherry in the grade of **Tax Assistant** will be fixed as per the orders in force. Retrenched Central Government Servants or, those who are treated as such, are not allowed to count their past services for the purpose of seniority in this Department.

17. The candidate should pass a Data Entry Speed Test of 8000 key depressions per hour prescribed for the post within 6 months from the date of joining as Tax Assistant failing which his / her service is liable to be terminated. The candidate should pass the prescribed Departmental Examination within two years, failing which he will not be eligible to draw further increments.

18. With regard to Leave Travelling Allowances and all other matters connected with service conditions, they will be governed by the rules and orders in force from time to time and applicable to the branch of public service to which they may belong.

19. The appointment is provisional and is subject to the Scheduled Caste / Scheduled Tribe / OBC certificates being verified through proper channel and if the verification reveals that the claim to belong to SC / ST / OBC or in the case of OBC, not to belong to 'creamy Layer' as the case may be, is

false, his / her services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of false certificates (Applicable in respect of SC / ST / OBC candidates).

20. Candidates appointed to the grade of Tax Assistant before joining duty, will have to sign an undertaking, as detailed below, in the enclosed form for undertaking **(Annexure-I)**.

“I understand and undertake that my employment under the Government of India is temporary and that my service may be terminated at any time by a notice for a period of not less than one month but without any reason being assigned or my service can be terminated forthwith giving me an entitlement to claim a sum equivalent to the amount of pay and allowances for the period of the notice or as the case may be for the period by which such notice falls short of one month. I agree that, if I wish to resign from my present Employment, I shall give notice in writing for a period of not less than 2 months of my intention to resign. I further agree that without prejudice to the above provisions the appointing authority has the right to take appropriate action against me under Section 23 of the Central Excise Act, 1944 read with Section 3 of Central Goods and Services Tax Act, 2017, in the event of my refusal to perform or withdraw myself from the duties of my office”.

21. This offer of appointment is purely temporary and is subject to receipt of the antecedent verification report from the concerned District / Police authorities / Caste Certificate from the concerned issuing authority / verification of certificate of education issued by the University / Board. In case any adverse / negative report is received from the concerned authorities, the services will be terminated immediately without assigning any reason or notice.

22. The appointment is subject to the condition that the candidate should maintain properly the other family members who were dependent on the deceased Government servant and in case it is proved at any time that the said family members are being neglected or not being properly maintained by him / her, his / her appointment will be terminated forthwith. An undertaking to this effect in the enclosed Proforma (Annexure-II) should be submitted at the time of joining.

23. Candidates should declare his / her native place i.e., Home Town and details of dependent family members in writing at the time of joining duty.

24. In accordance with the relevant rules in force in regard to the recruitment to services under the Government of India,

- a) No person who has more than one wife living or who, having a spouse living, contracts to a second marriage, though such marriage is void by reason of its taking place during the life-time of such spouse, shall be eligible for appointment to service, provided that the Central Government may, if satisfied that there are special grounds for so ordering, exempt any person from the operation of this rule.
- b) No such woman whose marriage is void by reason of its taking place during the life-time of her spouse or who have married to such a person whose wife is living at the time of marriage shall be eligible for appointment in service unless the Government of India has granted exemption to such a woman in accordance with this rule after being satisfied that there are special grounds for so ordering.

Candidates appointed in this department should give in writing a declaration whether he/she is un-married/married; if married whether he/she has only one wife/husband living etc., in the prescribed form.

25. Candidates belonging to SC community should inform the appointing authority, if and when they change their religious faith.

26. The candidate will be governed by the New Pension Scheme as notified vide Government of India, Ministry of Finance, Notification No.5/7/2003-ECB & PR dated 22.12.2003 – published in Gazette of India, Extraordinary, Part I – Section 1, dated 22.12.2003.


(T G VENKATESH)
ADDITIONAL COMMISSIONER (CCA)

Encl.: As above.

To :
The Individual

Address for Reporting :

Office of the Principal Chief Commissioner of GST & Central Excise, 26/1, Mahatma Gandhi Road, Nungambakkam, Chennai – 600 034.

Note : For any query please contact on 044 – 2833 5061/62

Copy to :

1. The Principal Chief Commissioner of GST & Central Excise, Chennai

The individual may be allowed to join as Tax Assistant on fulfillment of the conditions stipulated above and on production of the documents mentioned at para 6, 20, 22, 23 & 24. Duly filled Two Attestation Forms, Character & Identity Certificate, Medical Examination Certificate in respect of the candidate posted is enclosed (in original). Proforma of Undertaking and Declaration (for para 20 & 22) are also enclosed as Annexure -I & II. **The Educational qualifications, Character & antecedents verification may be done at your end.** Compliance report in this regard may be sent to this office.

2. The Chief Accounts Officer, PCCO, Chennai
3. The Administrative Officer, CCA Estt, PCCO, Chennai.
4. Hindi Cell—for Translation
5. The Superintendent, Computer Section, PCCO – for display in the official website



(T G VENKATESH)
ADDITIONAL COMMISSIONER (CCA)

	<p>मान और सेवा कर एवं केन्द्रीय उत्पाद शुल्क प्रधान मुख्य आयुक्त कार्यालय OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF GST & CENTRALEXCISE केन्द्रीय मान और सेवा कर एवं केन्द्रीय उत्पाद शुल्क अंचल : तमिलनाडु एवं पुदुचेरी CENTRAL GST & CENTRAL EXCISE ZONE : TAMILNADU & PUDUCHERRY जी एस टीभवन, सं. 26/1, महात्मा गांधी रोड, चेन्नई - 600 034 GST BHAWAN, No.26/1, MAHATHMA GANDHI ROAD, CHENNAI - 600 034 ई-मेल/ E-mail: cca.estt.section@gmail.com / ccaestt-prcco@gov.in दूरभाष/ Ph. No.: 044-28335061/62 फैक्स / Fax No.: 044-28331113</p>	
---	---	---

C.No.II/39/20/2021-CCA.Estt.

Dated : 29.04.2022

OFFER OF APPOINTMENT

Sub: Estt. – Appointment to the post of
Havaldar – Selection of Candidate under
Compassionate Appointment – Regarding.

><><><><><<

The following candidate, who has been selected for appointment on compassionate grounds, is hereby offered appointment to the post of **Havaldar** (Group 'C', Non-Gazetted, Non-Ministerial), purely on a temporary basis, with Entry Pay of Rs.18,000/- in Pay Matrix Level 1, Index 1 (VII CPC) plus allowances admissible from time to time :

Name (S/Shri/Smt/Kum) DOB	Relationship and the name of the Deceased Govt. Servant (Late Shri.)	Category	Posted to
LATHA S (20-07-1976)	W/o SANKAR A	OBC	CHENNAI NORTH GST

2. If the candidate accepts the “Offer of appointment” on the conditions mentioned below, he / she should report for duty before the Additional / Joint Commissioner (P&V) (Head of Office) concerned in the Zone / Commissionerate to where he / she is posted, on or before **11.05.2022**. If the candidate fails to do so, his/her offer of appointment will stand automatically cancelled.

3. No travelling or any other allowance will be admissible to the candidate reporting for duty.

4. The candidate is informed that he / she will be considered to have joined this Department from the date on which he / she reports for duty before the Head of Office concerned.

5. The candidate should state whether he / she is a citizen of India and if not, whether he / she is a person who has migrated from (a) Pakistan with the intention of permanently settling in India on the date of migration, (b) a subject of Nepal or Sikkim or Tibet.

6. The candidate should produce his / her original certificates in proof of the Date of Birth, Educational Qualifications, Community (SC / ST / OBC) and other qualifications, if any, at the time of reporting for duty. The candidate should produce the Community Certificate (in original) in the prescribed Proforma only. If a candidate claims to be a member of the SC/ST, he / she should state specifically to which of the caste / community or tribe mentioned in the Constitution (Scheduled Castes) order 1950, or under the Constitution (Scheduled Tribes) order 1950, he / she belongs.

7. If a candidate claims to be a member of "Other Backward Classes", he/she should state specifically to which of the Backward Classes / Communities, mentioned in the list of socially and economically Backward communities, which are common to both the reports of the Mandal Commission and the State lists published by Government of India, Ministry of Social Welfare vide Resolution No.12011/68/93-BCC (c) dated 10.09.93. The candidate should produce a Community Certificate in the prescribed form.

8. The candidate is warned that furnishing of false information or suppression of any factual information in the Attestation Form would be a disqualification and is likely to render the candidate unfit for the employment under the Government. If the fact that false information has been furnished or there has been suppression of any factual information in the Attestation form comes to notice at any time during the service of the person, his / her services should be liable to be terminated forthwith.

9. The candidate should also note that he / she has to conform to the rules, discipline and conduct prevailing in this Department and those imposed by Government on all their employees from time to time.

10. The Head of the Department has full discretion to forward or withhold any of his / her applications for appointment in other Government offices or elsewhere.

11. The candidate should, prior to assuming office, take an Oath of allegiance to the Indian Union in the prescribed form.

12. The candidate offered appointment will be on **probation** for a period of **two years** from the date of joining as **Havaldar** in this Department. The two years period will be extended in case the work and conduct of the candidate is not found to be satisfactory.

13. His / Her services will be terminable on one month's notice from either side in accordance with the Central Civil Service (Temporary Service) Rules, 1965 without assigning any reasons. The Appointing Authority, however, reserves, the right of terminating the services forthwith or before the expiration of the stipulated period of notice by making payment to him/her of a sum equivalent to the pay and allowances for the period of notice or the unexpired portion thereof.

14. The candidate shall not indulge in activities not officially organized or any manner considered as indiscipline.

15. The candidate is liable to be transferred anywhere within the combined cadre jurisdiction of Chennai Cadre Control Zone (Tamilnadu and Puducherry) at any point of time.

16. The seniority of the candidate in the combined cadre strength of the Office of the Principal Chief Commissioner of GST & Central Excise, Chennai Cadre Control Zone, Tamilnadu & Puducherry in the grade of **Havaldar** will be fixed as per the orders in force. Retrenched Central Government Servants or, those who are treated as such, are not allowed to count their past services for the purpose of seniority in this Department.

17. The candidate should pass the prescribed Departmental Examination within two years, failing which he will not be eligible to draw further increments.

18. With regard to Leave, Travelling Allowances and all other matters connected with service conditions, they will be governed by the rules and orders in force from time to time and applicable to the branch of public service to which they may belong.

19. The appointment is provisional and is subject to the Scheduled Caste / Scheduled Tribe / OBC certificates being verified through proper channel and if the verification reveals that the claim to belong to SC / ST / OBC or in the case of OBC, not to belong to 'creamy Layer' as the case may be, is false, his / her services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be

taken under the provisions of the Indian Penal Code for production of false certificates (Applicable in respect of SC / ST / OBC candidates).

20. Candidates appointed to the grade of Havaldar before joining duty, will have to sign an undertaking, as detailed below, in the enclosed form for undertaking **(Annexure-I)**.

“I understand and undertake that my employment under the Government of India is temporary and that my service may be terminated at any time by a notice for a period of not less than one month but without any reason being assigned or my service can be terminated forthwith giving me an entitlement to claim a sum equivalent to the amount of pay and allowances for the period of the notice or as the case may be for the period by which such notice falls short of one month. I agree that, if I wish to resign from my present Employment, I shall give notice in writing for a period of not less than 2 months of my intention to resign. I further agree that without prejudice to the above provisions the appointing authority has the right to take appropriate action against me under Section 23 of the Central Excise Act, 1944 read with Section 3 of Central Goods and Services Tax Act, 2017, in the event of my refusal to perform or withdraw myself from the duties of my office”.

21. This offer of appointment is purely temporary and is subject to receipt of the antecedent verification report from the concerned District / Police authorities / Caste Certificate from the concerned issuing authority / verification of certificate of education issued by the University / Board. In case any adverse / negative report is received from the concerned authorities, the services will be terminated immediately without assigning any reason or notice.

22. The appointment is subject to the condition that the candidate should maintain properly the other family members who were dependent on the deceased Government servant and in case it is proved at any time that the said family members are being neglected or not being properly maintained by him / her, his / her appointment will be terminated forthwith. An undertaking to this effect in the enclosed Proforma (Annexure-II) should be submitted at the time of joining.

23. Candidates should declare his / her native place i.e., Home Town and details of dependent family members in writing at the time of joining duty.

24. In accordance with the relevant rules in force in regard to the recruitment to services under the Government of India,

- a) No person who has more than one wife living of who, having a spouse living, contracts to a second marriage, though such marriage is void by reason of its taking place during the life-time of such spouse, shall be eligible for appointment to service, provided that the Central Government may, if satisfied that there are special grounds for so ordering, exempt any person from the operation of this rule.
- b) No such woman whose marriage is void by reason of its taking place during the life-time of her spouse or who have married to such a person whose wife is living at the time of marriage shall be eligible for appointment in service unless the Government of India has granted exemption to such a woman in accordance with this rule after being satisfied that there are special grounds for so ordering.

Candidates appointed in this department should give in writing a declaration whether he/she is un-married/married; if married whether he/she has only one wife/husband living etc., in the prescribed form.

25. Candidates belonging to SC community should inform the appointing authority, if and when they change their religious faith.

26. The candidate will be governed by the New Pension Scheme as notified vide Government of India, Ministry of Finance, Notification No.5/7/2003-ECB & PR dated 22.12.2003 – published in Gazette of India, Extraordinary, Part I – Section 1, dated 22.12.2003.



(T G VENKATESH)
ADDITIONAL COMMISSIONER (CCA)

Encl.: As above.

To :
The Individual

Address for Reporting :

Office of the Principal Commissioner of Central Goods and Service Tax and Central Excise, Chennai North ,26/1, Mahatma Gandhi Road, Chennai- 600 034.
Note : For any query please contact 044 – 2833 5055.

Copy to :

1. The Principal Commissioner of GST & Central Excise, Chennai North

The individual may be allowed to join as Havaldar on fulfillment of the conditions stipulated above and on production of the documents mentioned at para 6, 20, 22, 23 & 24. Duly filled Two Attestation Forms, Character & Identity Certificate, Medical Examination Certificate in respect of the candidate posted is enclosed (in original). Proforma of Undertaking and Declaration (for para 20 & 22) are also enclosed as Annexure -I & II. **The Educational qualifications, Character & antecedents verification may be done at your end.** Compliance report in this regard may be sent to this office.

2. Hindi Cell—for Translation
3. The Superintendent, Computer Section, PCCO – for display in the official website



(T G VENKATESH)
ADDITIONAL COMMISSIONER (CCA)

	<p>मान और सेवा कर एवं केन्द्रीय उत्पाद शुल्क प्रधान मुख्य आयुक्त कार्यालय OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF GST & CENTRALEXCISE केन्द्रीय मान और सेवा कर एवं केन्द्रीय उत्पाद शुल्क अंचल : तमिलनाडु एवं पुदुच्चेरी CENTRAL GST & CENTRAL EXCISE ZONE : TAMILNADU & PUDUCHERRY जी एस टीभवन, सं. 26/1, महात्मा गांधी रोड, चेन्नई - 600 034 GST BHAWAN, No.26/1, MAHATHMA GANDHI ROAD, CHENNAI - 600 034 ई-मेल/ E-mail: cca.estt.section@gmail.com / ccaestt-prec0@gov.in दूरभाष/ Ph. No.: 044-28335061/62 फेक्स / Fax No.: 044-28331113</p>	 <p>आजादी का अमृत महोत्सव</p>
---	---	--

C.No.II/39/20/2021-CCA.Estt.

Dated : 29.04.2022

OFFER OF APPOINTMENT

Sub: Estt. - Appointment to the post of
Havaldar - Selection of Candidate under
Compassionate Appointment - Regarding.

><><><><><>

The following candidate, who has been selected for appointment on compassionate grounds, is hereby offered appointment to the post of **Havaldar** (Group 'C', Non-Gazetted, Non-Ministerial), purely on a temporary basis, with Entry Pay of Rs.18,000/- in Pay Matrix Level 1, Index 1 (VII CPC) plus allowances admissible from time to time :

Name (S/Shri/Smt/Kum) DOB	Relationship and the name of the Deceased Govt. Servant (Late Shri.)	Category	Posted to
RAJKUMAR S (15-06-1983)	S/o K SEKAR	SC	MADURAI GST

2. If the candidate accepts the "Offer of appointment" on the conditions mentioned below, he / she should report for duty before the Additional / Joint Commissioner (P&V) (Head of Office) concerned in the Zone / Commissionerate to where he / she is posted, on or before **11.05.2022**. If the candidate fails to do so, his/her offer of appointment will stand automatically cancelled.

3. No travelling or any other allowance will be admissible to the candidate reporting for duty.

4. The candidate is informed that he / she will be considered to have joined this Department from the date on which he / she reports for duty before the Head of Office concerned.

5. The candidate should state whether he / she is a citizen of India and if not, whether he / she is a person who has migrated from (a) Pakistan with the intention of permanently settling in India on the date of migration, (b) a subject of Nepal or Sikkim or Tibet.

6. The candidate should produce his / her original certificates in proof of the Date of Birth, Educational Qualifications, Community (SC / ST / OBC) and other qualifications, if any, at the time of reporting for duty. The candidate should produce the Community Certificate (in original) in the prescribed Proforma only. If a candidate claims to be a member of the SC/ST, he / she should state specifically to which of the caste / community or tribe mentioned in the Constitution (Scheduled Castes) order 1950, or under the Constitution (Scheduled Tribes) order 1950, he / she belongs.

7. If a candidate claims to be a member of "Other Backward Classes", he/she should state specifically to which of the Backward Classes / Communities, mentioned in the list of socially and economically Backward communities, which are common to both the reports of the Mandal Commission and the State lists published by Government of India, Ministry of Social Welfare vide Resolution No.12011/68/93-BCC (c) dated 10.09.93. The candidate should produce a Community Certificate in the prescribed form.

8. The candidate is warned that furnishing of false information or suppression of any factual information in the Attestation Form would be a disqualification and is likely to render the candidate unfit for the employment under the Government. If the fact that false information has been furnished or there has been suppression of any factual information in the Attestation form comes to notice at any time during the service of the person, his / her services should be liable to be terminated forthwith.

9. The candidate should also note that he / she has to conform to the rules, discipline and conduct prevailing in this Department and those imposed by Government on all their employees from time to time.

10. The Head of the Department has full discretion to forward or withhold any of his / her applications for appointment in other Government offices or elsewhere.

11. The candidate should, prior to assuming office, take an Oath of allegiance to the Indian Union in the prescribed form.

12. The candidate offered appointment will be on **probation** for a period of **two years** from the date of joining as **Havaldar** in this Department. The two years period will be extended in case the work and conduct of the candidate is not found to be satisfactory.

13. His / Her services will be terminable on one month's notice from either side in accordance with the Central Civil Service (Temporary Service) Rules, 1965 without assigning any reasons. The Appointing Authority, however, reserves, the right of terminating the services forthwith or before the expiration of the stipulated period of notice by making payment to him/her of a sum equivalent to the pay and allowances for the period of notice or the unexpired portion thereof.

14. The candidate shall not indulge in activities not officially organized or any manner considered as indiscipline.

15. The candidate is liable to be transferred anywhere within the combined cadre jurisdiction of Chennai Cadre Control Zone (Tamilnadu and Puducherry) at any point of time.

16. The seniority of the candidate in the combined cadre strength of the Office of the Principal Chief Commissioner of GST & Central Excise, Chennai Cadre Control Zone, Tamilnadu & Puducherry in the grade of **Havaldar** will be fixed as per the orders in force. Retrenched Central Government Servants or, those who are treated as such, are not allowed to count their past services for the purpose of seniority in this Department.

17. The candidate should pass the prescribed Departmental Examination within two years, failing which he will not be eligible to draw further increments.

18. With regard to Leave, Travelling Allowances and all other matters connected with service conditions, they will be governed by the rules and orders in force from time to time and applicable to the branch of public service to which they may belong.

19. The appointment is provisional and is subject to the Scheduled Caste / Scheduled Tribe / OBC certificates being verified through proper channel and if the verification reveals that the claim to belong to SC / ST / OBC or in the case of OBC, not to belong to 'creamy Layer' as the case may be, is false, his / her services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be

taken under the provisions of the Indian Penal Code for production of false certificates (Applicable in respect of SC / ST / OBC candidates).

20. Candidates appointed to the grade of Havaldar before joining duty, will have to sign an undertaking, as detailed below, in the enclosed form for undertaking **(Annexure-I)**.

“I understand and undertake that my employment under the Government of India is temporary and that my service may be terminated at any time by a notice for a period of not less than one month but without any reason being assigned or my service can be terminated forthwith giving me an entitlement to claim a sum equivalent to the amount of pay and allowances for the period of the notice or as the case may be for the period by which such notice falls short of one month. I agree that, if I wish to resign from my present Employment, I shall give notice in writing for a period of not less than 2 months of my intention to resign. I further agree that without prejudice to the above provisions the appointing authority has the right to take appropriate action against me under Section 23 of the Central Excise Act, 1944 read with Section 3 of Central Goods and Services Tax Act, 2017, in the event of my refusal to perform or withdraw myself from the duties of my office”.

21. This offer of appointment is purely temporary and is subject to receipt of the antecedent verification report from the concerned District / Police authorities / Caste Certificate from the concerned issuing authority / verification of certificate of education issued by the University / Board. In case any adverse / negative report is received from the concerned authorities, the services will be terminated immediately without assigning any reason or notice.

22. The appointment is subject to the condition that the candidate should maintain properly the other family members who were dependent on the deceased Government servant and in case it is proved at any time that the said family members are being neglected or not being properly maintained by him / her, his / her appointment will be terminated forthwith. An undertaking to this effect in the enclosed Proforma (Annexure-II) should be submitted at the time of joining.

23. Candidates should declare his / her native place i.e., Home Town and details of dependent family members in writing at the time of joining duty.

24. In accordance with the relevant rules in force in regard to the recruitment to services under the Government of India,

- a) No person who has more than one wife living of who, having a spouse living, contracts to a second marriage, though such marriage is void by reason of its taking place during the life-time of such spouse, shall be eligible for appointment to service, provided that the Central Government may, if satisfied that there are special grounds for so ordering, exempt any person from the operation of this rule.
- b) No such woman whose marriage is void by reason of its taking place during the life-time of her spouse or who have married to such a person whose wife is living at the time of marriage shall be eligible for appointment in service unless the Government of India has granted exemption to such a woman in accordance with this rule after being satisfied that there are special grounds for so ordering.

Candidates appointed in this department should give in writing a declaration whether he/she is un-married/married; if married whether he/she has only one wife/husband living etc., in the prescribed form.

25. Candidates belonging to SC community should inform the appointing authority, if and when they change their religious faith.

26. The candidate will be governed by the New Pension Scheme as notified vide Government of India, Ministry of Finance, Notification No.5/7/2003-ECB & PR dated 22.12.2003 – published in Gazette of India, Extraordinary, Part I – Section 1, dated 22.12.2003.



(T G VENKATESH)
ADDITIONAL COMMISSIONER (CCA)

Encl.: As above.

To :
The Individual

Address for Reporting :

Office of the Commissioner of Goods & Service Tax and Central Excise, Madurai,
Central Revenue Buildings, Bibikulam, Madurai - 625 002.

Note : For any query please contact 0452-2644136.

Copy to :

1. The Commissioner of GST & Central Excise, Madurai

The individual may be allowed to join as Havaldar on fulfillment of the conditions stipulated above and on production of the documents mentioned at para 6, 20, 22, 23 & 24. Duly filled Two Attestation Forms, Character & Identity Certificate, Medical Examination Certificate in respect of the candidate posted is enclosed (in original). Proforma of Undertaking and Declaration (for para 20 & 22) are also enclosed as Annexure -I & II. **The Educational qualifications, Character & antecedents verification may be done at your end.** Compliance report in this regard may be sent to this office.

2. Hindi Cell—for Translation
3. The Superintendent, Computer Section, PCCO – for display in the official website



(T G VENKATESH)
ADDITIONAL COMMISSIONER (CCA)

	<p>मान और सेवा कर एवं केन्द्रीय उत्पाद शुल्क प्रधान मुख्य आयुक्त कार्यालय OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF GST & CENTRALEXCISE केन्द्रीय मान और सेवा कर एवं केन्द्रीय उत्पाद शुल्क अंचल : तमिलनाडु एवं पुदुचेरी CENTRAL GST & CENTRAL EXCISE ZONE : TAMILNADU & PUDUCHERRY जी एस टी भवन, सं. 26/1, महात्मा गांधी रोड, चेन्नई - 600 034 GST BHAWAN, No.26/1, MAHATHMA GANDHI ROAD, CHENNAI - 600 034 ई-मेल/ E-mail: cca.estt.section@gmail.com / ccaestt-procco@gov.in दूरभाष/ Ph. No.: 044-28335061/62 फेक्स / Fax No.: 044-28331113</p>	
---	---	---

C.No.II/39/20/2021-CCA.Estt.

Dated : 29.04.2022

OFFER OF APPOINTMENT

Sub: Estt. - Appointment to the post of
Stenographer Grade-II - Selection of
Candidate under Compassionate Appointment
- Regarding.

><><><><><>

The following candidate, who has been selected for appointment on compassionate grounds, is hereby offered appointment to the post of **Stenographer Grade-II** (Group 'C', Non-Gazetted, Ministerial), purely on a temporary basis, with Entry Pay of Rs.25,500/- in Pay Matrix Level 4, Index 1 (VII CPC) plus allowances admissible from time to time :

Name (S/Shri/Smt/Kum) DOB	Relationship and the name of the Deceased Govt. Servant (Late Shri.)	Category	Posted to
SANGEETHA B (03-10-2003)	D/o BENJAMIN V	OBC	CHENNAI SOUTH GST

2. If the candidate accepts the "Offer of appointment" on the conditions mentioned below, he / she should report for duty before the Additional / Joint Commissioner (P&V) (Head of Office) concerned in the Zone / Commissionerate to where he / she is posted, on or before **11.05.2022**. If the candidate fails to do so, his/her offer of appointment will stand automatically cancelled.

3. No travelling or any other allowance will be admissible to the candidate reporting for duty.

4. The candidate is informed that he / she will be considered to have joined this Department from the date on which he / she reports for duty before the Head of Office concerned.

5. The candidate should state whether he / she is a citizen of India and if not, whether he / she is a person who has migrated from (a) Pakistan with the intention of permanently settling in India on the date of migration, (b) a subject of Nepal or Sikkim or Tibet.

6. The candidate should produce his / her original certificates in proof of the Date of Birth, Educational Qualifications, Community (SC / ST / OBC) and other qualifications, if any, at the time of reporting for duty. The candidate should produce the Community Certificate (in original) in the prescribed Proforma only. If a candidate claims to be a member of the SC/ST, he / she should state specifically to which of the caste / community or tribe mentioned in the Constitution (Scheduled Castes) order 1950, or under the Constitution (Scheduled Tribes) order 1950, he / she belongs.

7. If a candidate claims to be a member of "Other Backward Classes", he/she should state specifically to which of the Backward Classes / Communities, mentioned in the list of socially and economically Backward communities, which are common to both the reports of the Mandal Commission and the State lists published by Government of India, Ministry of Social Welfare vide Resolution No.12011/68/93-BCC (c) dated 10.09.93. The candidate should produce a Community Certificate in the prescribed form.

8. The candidate is warned that furnishing of false information or suppression of any factual information in the Attestation Form would be a disqualification and is likely to render the candidate unfit for the employment under the Government. If the fact that false information has been furnished or there has been suppression of any factual information in the Attestation form comes to notice at any time during the service of the person, his / her services should be liable to be terminated forthwith.

9. The candidate should also note that he / she has to conform to the rules, discipline and conduct prevailing in this Department and those imposed by Government on all their employees from time to time.

10. The Head of the Department has full discretion to forward or withhold any of his / her applications for appointment in other Government offices or elsewhere.

11. The candidate should, prior to assuming office, take an Oath of allegiance to the Indian Union in the prescribed form.

12. The candidate offered appointment will be on **probation** for a period of **two years** from the date of joining as **Stenographer Grade-II** in this Department. The two years period will be extended in case the work and conduct of the candidate is not found to be satisfactory.

13. His / Her services will be terminable on one month's notice from either side in accordance with the Central Civil Service (Temporary Service) Rules, 1965 without assigning any reasons. The Appointing Authority, however, reserves, the right of terminating the services forthwith or before the expiration of the stipulated period of notice by making payment to him/her of a sum equivalent to the pay and allowances for the period of notice or the unexpired portion thereof.

14. The candidate shall not indulge in activities not officially organized or any manner considered as indiscipline.

15. The candidate is liable to be transferred anywhere within the combined cadre jurisdiction of Chennai Cadre Control Zone (Tamilnadu and Puducherry) at any point of time.

16. The seniority of the candidate in the combined cadre strength of the Office of the Principal Chief Commissioner of GST & Central Excise, Chennai Cadre Control Zone, Tamilnadu & Puducherry in the grade of **Stenographer Grade-II** will be fixed as per the orders in force. Retrenched Central Government Servants or, those who are treated as such, are not allowed to count their past services for the purpose of seniority in this Department.

17. The candidate should pass a Stenography Test prescribed for the post within six months from the date of joining as Stenographer Grade-II failing which his / her service is liable to be terminated. The candidate should pass the prescribed Departmental Examination within two years, failing which he will not be eligible to draw further increments.

18. With regard to Leave, Travelling Allowances and all other matters connected with service conditions, they will be governed by the rules and orders in force from time to time and applicable to the branch of public service to which they may belong.

19. The appointment is provisional and is subject to the Scheduled Caste / Scheduled Tribe / OBC certificates being verified through proper channel and if the verification reveals that the claim to belong to SC / ST / OBC or in the case of OBC, not to belong to 'creamy Layer' as the case may be, is false, his / her services will be terminated forthwith without assigning any

further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of false certificates (Applicable in respect of SC / ST / OBC candidates).

20. Candidates appointed to the grade of Stenographer Grade-II before joining duty, will have to sign an undertaking, as detailed below, in the enclosed form for undertaking (**Annexure-I**).

“I understand and undertake that my employment under the Government of India is temporary and that my service may be terminated at any time by a notice for a period of not less than one month but without any reason being assigned or my service can be terminated forthwith giving me an entitlement to claim a sum equivalent to the amount of pay and allowances for the period of the notice or as the case may be for the period by which such notice falls short of one month. I agree that, if I wish to resign from my present Employment, I shall give notice in writing for a period of not less than 2 months of my intention to resign. I further agree that without prejudice to the above provisions the appointing authority has the right to take appropriate action against me under Section 23 of the Central Excise Act, 1944 read with Section 3 of Central Goods and Services Tax Act, 2017, in the event of my refusal to perform or withdraw myself from the duties of my office”.

21. This offer of appointment is purely temporary and is subject to receipt of the antecedent verification report from the concerned District / Police authorities / Caste Certificate from the concerned issuing authority / verification of certificate of education issued by the University / Board. In case any adverse / negative report is received from the concerned authorities, the services will be terminated immediately without assigning any reason or notice.

22. The appointment is subject to the condition that the candidate should maintain properly the other family members who were dependent on the deceased Government servant and in case it is proved at any time that the said family members are being neglected or not being properly maintained by him / her, his / her appointment will be terminated forthwith. An undertaking to this effect in the enclosed Proforma (Annexure-II) should be submitted at the time of joining.

23. Candidates should declare his / her native place i.e., Home Town and details of dependent family members in writing at the time of joining duty.

24. In accordance with the relevant rules in force in regard to the recruitment to services under the Government of India,

- a) No person who has more than one wife living of who, having a spouse living, contracts to a second marriage, though such marriage is void by reason of its taking place during the life-time of such spouse, shall be eligible for appointment to service, provided that the Central Government may, if satisfied that there are special grounds for so ordering, exempt any person from the operation of this rule.
- b) No such woman whose marriage is void by reason of its taking place during the life-time of her spouse or who have married to such a person whose wife is living at the time of marriage shall be eligible for appointment in service unless the Government of India has granted exemption to such a woman in accordance with this rule after being satisfied that there are special grounds for so ordering.

Candidates appointed in this department should give in writing a declaration whether he/she is un-married/married; if married whether he/she has only one wife/husband living etc., in the prescribed form.

25. Candidates belonging to SC community should inform the appointing authority, if and when they change their religious faith.

26. The candidate will be governed by the New Pension Scheme as notified vide Government of India, Ministry of Finance, Notification No.5/7/2003-ECB & PR dated 22.12.2003 – published in Gazette of India, Extraordinary, Part I – Section 1, dated 22.12.2003.



(T G VENKATESH)
ADDITIONAL COMMISSIONER (CCA)

Encl.: As above.

To :

The Individual

Address for Reporting :

Office of the Commissioner of GST & Central Excise, Chennai South,
692, M.H.U Complex, Anna Salai, Nandanam, Chennai – 600 035.

Note : For any query please contact 044 – 24337705 / 24338643.

Copy to :

1. The Commissioner of GST & Central Excise, Chennai South

The individual may be allowed to join as Stenographer Grade-II on fulfillment of the conditions stipulated above and on production of the documents mentioned at para 6, 20, 22, 23 & 24. Duly filled Two Attestation Forms, Character & Identity Certificate, Medical Examination Certificate in respect of the candidate posted is enclosed (in original). Proforma of Undertaking and Declaration (for para 20 & 22) are also enclosed as Annexure -I & II. **The Educational qualifications, Character & antecedents verification may be done at your end.** Compliance report in this regard may be sent to this office.

2. Hindi Cell—for Translation
3. The Superintendent, Computer Section, PCCO – for display in the official website



(T G VENKATESH)
ADDITIONAL COMMISSIONER (CCA)

	<p>मान और सेवा कर एवं केन्द्रीय उत्पाद शुल्क प्रधान मुख्य आयुक्त कार्यालय OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF GST & CENTRALEXCISE केन्द्रीय मान और सेवा कर एवं केन्द्रीय उत्पाद शुल्क अंचल : तमिलनाडु एवं पुदुच्चेरी CENTRAL GST & CENTRAL EXCISE ZONE : TAMILNADU & PUDUCHERRY जी एस टीअवन, सं. 26/1, महात्मा गांधी रोड, चेन्नई - 600 034 GST BHAWAN, No.26/1, MAHATHMA GANDHI ROAD, CHENNAI - 600 034 ई-मेल/ E-mail:cca.estt.section@gmail.com / ccaestt-prcco@gov.in दूरभाष/ Ph. No.: 044-28335061/62 फैक्स / Fax No.: 044-28331113</p>	
---	--	---

C.No.II/39/20/2021-CCA.Estt.

Dated : 29.04.2022

OFFER OF APPOINTMENT

Sub: Estt. – Appointment to the post of
Havaldar – Selection of Candidate under
Compassionate Appointment – Regarding.

><><><><><>

The following candidate, who has been selected for appointment on compassionate grounds, is hereby offered appointment to the post of Havaldar (Group 'C', Non-Gazetted, Non-Ministerial), purely on a temporary basis, with Entry Pay of Rs.18,000/- in Pay Matrix Level 1, Index 1 (VII CPC) plus allowances admissible from time to time :

Name (S/Shri/Smt/Kum) DOB	Relationship and the name of the Deceased Govt. Servant (Late Shri.)	Category	Posted to
SANJEEV RAO G B (13-05-2002)	S/o G BASKAR RAO	OBC	CHENNAI NORTH GST

2. If the candidate accepts the "Offer of appointment" on the conditions mentioned below, he / she should report for duty before the Additional / Joint Commissioner (P&V) (Head of Office) concerned in the Zone / Commissionerate to where he / she is posted, on or before **11.05.2022**. If the candidate fails to do so, his/her offer of appointment will stand automatically cancelled.

3. No travelling or any other allowance will be admissible to the candidate reporting for duty.

4. The candidate is informed that he / she will be considered to have joined this Department from the date on which he / she reports for duty before the Head of Office concerned.

5. The candidate should state whether he / she is a citizen of India and if not, whether he / she is a person who has migrated from (a) Pakistan with the intention of permanently settling in India on the date of migration, (b) a subject of Nepal or Sikkim or Tibet.

6. The candidate should produce his / her original certificates in proof of the Date of Birth, Educational Qualifications, Community (SC / ST / OBC) and other qualifications, if any, at the time of reporting for duty. The candidate should produce the Community Certificate (in original) in the prescribed Proforma only. If a candidate claims to be a member of the SC/ST, he / she should state specifically to which of the caste / community or tribe mentioned in the Constitution (Scheduled Castes) order 1950, or under the Constitution (Scheduled Tribes) order 1950, he / she belongs.

7. If a candidate claims to be a member of "Other Backward Classes", he/she should state specifically to which of the Backward Classes / Communities, mentioned in the list of socially and economically Backward communities, which are common to both the reports of the Mandal Commission and the State lists published by Government of India, Ministry of Social Welfare vide Resolution No.12011/68/93-BCC (c) dated 10.09.93. The candidate should produce a Community Certificate in the prescribed form.

8. The candidate is warned that furnishing of false information or suppression of any factual information in the Attestation Form would be a disqualification and is likely to render the candidate unfit for the employment under the Government. If the fact that false information has been furnished or there has been suppression of any factual information in the Attestation form comes to notice at any time during the service of the person, his / her services should be liable to be terminated forthwith.

9. The candidate should also note that he / she has to conform to the rules, discipline and conduct prevailing in this Department and those imposed by Government on all their employees from time to time.

10. The Head of the Department has full discretion to forward or withhold any of his / her applications for appointment in other Government offices or elsewhere.

11. The candidate should, prior to assuming office, take an Oath of allegiance to the Indian Union in the prescribed form.

12. The candidate offered appointment will be on **probation** for a period of **two years** from the date of joining as **Havaldar** in this Department. The two years period will be extended in case the work and conduct of the candidate is not found to be satisfactory.

13. His / Her services will be terminable on one month's notice from either side in accordance with the Central Civil Service (Temporary Service) Rules, 1965 without assigning any reasons. The Appointing Authority, however, reserves, the right of terminating the services forthwith or before the expiration of the stipulated period of notice by making payment to him/her of a sum equivalent to the pay and allowances for the period of notice or the unexpired portion thereof.

14. The candidate shall not indulge in activities not officially organized or any manner considered as indiscipline.

15. The candidate is liable to be transferred anywhere within the combined cadre jurisdiction of Chennai Cadre Control Zone (Tamilnadu and Puducherry) at any point of time.

16. The seniority of the candidate in the combined cadre strength of the Office of the Principal Chief Commissioner of GST & Central Excise, Chennai Cadre Control Zone, Tamilnadu & Puducherry in the grade of **Havaldar** will be fixed as per the orders in force. Retrenched Central Government Servants or, those who are treated as such, are not allowed to count their past services for the purpose of seniority in this Department.

17. The candidate should pass the prescribed Departmental Examination within two years, failing which he will not be eligible to draw further increments.

18. With regard to Leave, Travelling Allowances and all other matters connected with service conditions, they will be governed by the rules and orders in force from time to time and applicable to the branch of public service to which they may belong.

19. The appointment is provisional and is subject to the Scheduled Caste / Scheduled Tribe / OBC certificates being verified through proper channel and if the verification reveals that the claim to belong to SC / ST / OBC or in the case of OBC, not to belong to 'creamy Layer' as the case may be, is false, his / her services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be

taken under the provisions of the Indian Penal Code for production of false certificates (Applicable in respect of SC / ST / OBC candidates).

20. Candidates appointed to the grade of Havaldar before joining duty, will have to sign an undertaking, as detailed below, in the enclosed form for undertaking (**Annexure-I**).

“I understand and undertake that my employment under the Government of India is temporary and that my service may be terminated at any time by a notice for a period of not less than one month but without any reason being assigned or my service can be terminated forthwith giving me an entitlement to claim a sum equivalent to the amount of pay and allowances for the period of the notice or as the case may be for the period by which such notice falls short of one month. I agree that, if I wish to resign from my present Employment, I shall give notice in writing for a period of not less than 2 months of my intention to resign. I further agree that without prejudice to the above provisions the appointing authority has the right to take appropriate action against me under Section 23 of the Central Excise Act, 1944 read with Section 3 of Central Goods and Services Tax Act, 2017, in the event of my refusal to perform or withdraw myself from the duties of my office”.

21. This offer of appointment is purely temporary and is subject to receipt of the antecedent verification report from the concerned District / Police authorities / Caste Certificate from the concerned issuing authority / verification of certificate of education issued by the University / Board. In case any adverse / negative report is received from the concerned authorities, the services will be terminated immediately without assigning any reason or notice.

22. The appointment is subject to the condition that the candidate should maintain properly the other family members who were dependent on the deceased Government servant and in case it is proved at any time that the said family members are being neglected or not being properly maintained by him / her, his / her appointment will be terminated forthwith. An undertaking to this effect in the enclosed Proforma (Annexure-II) should be submitted at the time of joining.

23. Candidates should declare his / her native place i.e., Home Town and details of dependent family members in writing at the time of joining duty.

24. In accordance with the relevant rules in force in regard to the recruitment to services under the Government of India,

- a) No person who has more than one wife living of who, having a spouse living, contracts to a second marriage, though such marriage is void by reason of its taking place during the life-time of such spouse, shall be eligible for appointment to service, provided that the Central Government may, if satisfied that there are special grounds for so ordering, exempt any person from the operation of this rule.
- b) No such woman whose marriage is void by reason of its taking place during the life-time of her spouse or who have married to such a person whose wife is living at the time of marriage shall be eligible for appointment in service unless the Government of India has granted exemption to such a woman in accordance with this rule after being satisfied that there are special grounds for so ordering.

Candidates appointed in this department should give in writing a declaration whether he/she is un-married/married; if married whether he/she has only one wife/husband living etc., in the prescribed form.

25. Candidates belonging to SC community should inform the appointing authority, if and when they change their religious faith.

26. The candidate will be governed by the New Pension Scheme as notified vide Government of India, Ministry of Finance, Notification No.5/7/2003-ECB & PR dated 22.12.2003 – published in Gazette of India, Extraordinary, Part I – Section 1, dated 22.12.2003.


(T G VENKATESH)
ADDITIONAL COMMISSIONER (CCA)

Encl.: As above.

To :
The Individual

Address for Reporting :

Office of the Principal Commissioner of Central Goods and Service Tax and Central Excise, Chennai North ,26/1, Mahatma Gandhi Road, Chennai- 600 034.
Note : For any query please contact 044 – 2833 5055.

Copy to :

1. The Principal Commissioner of GST & Central Excise, Chennai North

The individual may be allowed to join as Havaldar on fulfillment of the conditions stipulated above and on production of the documents mentioned at para 6, 20, 22, 23 & 24. Duly filled Two Attestation Forms, Character & Identity Certificate, Medical Examination Certificate in respect of the candidate posted is enclosed (in original). Proforma of Undertaking and Declaration (for para 20 & 22) are also enclosed as Annexure -I & II. **The Educational qualifications, Character & antecedents verification may be done at your end.** Compliance report in this regard may be sent to this office.

2. Hindi Cell—for Translation
3. The Superintendent, Computer Section, PCCO – for display in the official website



(T G VENKATESH)
ADDITIONAL COMMISSIONER (CCA)

	<p>मान और सेवा कर एवं केन्द्रीय उत्पाद शुल्क प्रधान मुख्य आयुक्त कार्यालय OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF GST & CENTRALEXCISE केन्द्रीय मान और सेवा कर एवं केन्द्रीय उत्पाद शुल्क अंचल : तमिलनाडु एवं पुदुच्चेरी CENTRAL GST & CENTRAL EXCISE ZONE : TAMILNADU & PUDUCHERRY जी एस टीभवन, सं. 26/1, महात्मा गांधी रोड, चेन्नई - 600 034 GST BHAWAN, No.26/1, MAHATHMA GANDHI ROAD, CHENNAI - 600 034 ई-मेल/ E-mail:cca.estt.section@gmail.com / ccaestt-prcco@gov.in दूरभाष/ Ph. No.: 044-28335061/62 फैक्स / Fax No.: 044-28331113</p>	
---	---	---

C.No.II/39/20/2021-CCA.Estt.

Dated : 29.04.2022

OFFER OF APPOINTMENT

Sub: Estt. – Appointment to the post of **Tax Assistant** – Selection of Candidate under Compassionate Appointment – Regarding.

><><><><><><

The following candidate, who has been selected for appointment on compassionate grounds, is hereby offered appointment to the post of **Tax Assistant** (Group 'C', Non-Gazetted, Ministerial), purely on a temporary basis, with Entry Pay of Rs.25,500/- in Pay Matrix Level 4, Index 1 (VII CPC) plus allowances admissible from time to time :

Name (S/Shri/Smt/Kum) DOB	Relationship and the name of the Deceased Govt. Servant (Shri.)	Category	Posted to
SRIHARI G (28-05-2000)	S/o GOKULAKRISHNAN E S	SC	CHENNAI SOUTH GST

2. If the candidate accepts the “Offer of appointment” on the conditions mentioned below, he / she should report for duty before the Additional / Joint Commissioner (P&V) (Head of Office) concerned in the Zone / Commissionerate to where he / she is posted, on or before **11.05.2022**. If the candidate fails to do so, his/her offer of appointment will stand automatically cancelled.

3. No travelling or any other allowance will be admissible to the candidate reporting for duty.

4. The candidate is informed that he / she will be considered to have joined this Department from the date on which he / she reports for duty before the Head of Office concerned.

5. The candidate should state whether he / she is a citizen of India and if not, whether he / she is a person who has migrated from (a) Pakistan with the intention of permanently settling in India on the date of migration, (b) a subject of Nepal or Sikkim or Tibet.

6. The candidate should produce his / her original certificates in proof of the Date of Birth, Educational Qualifications, Community (SC / ST / OBC) and other qualifications, if any, at the time of reporting for duty. The candidate should produce the Community Certificate (in original) in the prescribed Proforma only. If a candidate claims to be a member of the SC/ST, he / she should state specifically to which of the caste / community or tribe mentioned in the Constitution (Scheduled Castes) order 1950, or under the Constitution (Scheduled Tribes) order 1950, he / she belongs.

7. If a candidate claims to be a member of "Other Backward Classes", he/she should state specifically to which of the Backward Classes / Communities, mentioned in the list of socially and economically Backward communities, which are common to both the reports of the Mandal Commission and the State lists published by Government of India, Ministry of Social Welfare vide Resolution No.12011/68/93-BCC (c) dated 10.09.93. The candidate should produce a Community Certificate in the prescribed form.

8. The candidate is warned that furnishing of false information or suppression of any factual information in the Attestation Form would be a disqualification and is likely to render the candidate unfit for the employment under the Government. If the fact that false information has been furnished or there has been suppression of any factual information in the Attestation form comes to notice at any time during the service of the person, his / her services should be liable to be terminated forthwith.

9. The candidate should also note that he / she has to conform to the rules, discipline and conduct prevailing in this Department and those imposed by Government on all their employees from time to time.

10. The Head of the Department has full discretion to forward or withhold any of his / her applications for appointment in other Government offices or elsewhere.

11. The candidate should, prior to assuming office, take an Oath of allegiance to the Indian Union in the prescribed form.

12. The candidate offered appointment will be on **probation** for a period of **two years** from the date of joining as **Tax Assistant** in this Department. The two years period will be extended in case the work and conduct of the candidate is not found to be satisfactory.

13. His / Her services will be terminable on one month's notice from either side in accordance with the Central Civil Service (Temporary Service) Rules, 1965 without assigning any reasons. The Appointing Authority, however, reserves, the right of terminating the services forthwith or before the expiration of the stipulated period of notice by making payment to him/her of a sum equivalent to the pay and allowances for the period of notice or the unexpired portion thereof.

14. The candidate shall not indulge in activities not officially organized or any manner considered as indiscipline.

15. The candidate is liable to be transferred anywhere within the combined cadre jurisdiction of Chennai Cadre Control Zone (Tamilnadu and Puducherry) at any point of time.

16. The seniority of the candidate in the combined cadre strength of the Office of the Principal Chief Commissioner of GST & Central Excise, Chennai Cadre Control Zone, Tamilnadu & Puducherry in the grade of **Tax Assistant** will be fixed as per the orders in force. Retrenched Central Government Servants or, those who are treated as such, are not allowed to count their past services for the purpose of seniority in this Department.

17. The candidate should pass a Data Entry Speed Test of 8000 key depressions per hour prescribed for the post within 6 months from the date of joining as Tax Assistant failing which his / her service is liable to be terminated. The candidate should pass the prescribed Departmental Examination within two years, failing which he will not be eligible to draw further increments.

18. With regard to Leave Travelling Allowances and all other matters connected with service conditions, they will be governed by the rules and orders in force from time to time and applicable to the branch of public service to which they may belong.

19. The appointment is provisional and is subject to the Scheduled Caste / Scheduled Tribe / OBC certificates being verified through proper channel and if the verification reveals that the claim to belong to SC / ST / OBC or in the case of OBC, not to belong to 'creamy Layer' as the case may be, is

false, his / her services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of false certificates (Applicable in respect of SC / ST / OBC candidates).

20. Candidates appointed to the grade of Tax Assistant before joining duty, will have to sign an undertaking, as detailed below, in the enclosed form for undertaking **(Annexure-I)**.

“I understand and undertake that my employment under the Government of India is temporary and that my service may be terminated at any time by a notice for a period of not less than one month but without any reason being assigned or my service can be terminated forthwith giving me an entitlement to claim a sum equivalent to the amount of pay and allowances for the period of the notice or as the case may be for the period by which such notice falls short of one month. I agree that, if I wish to resign from my present Employment, I shall give notice in writing for a period of not less than 2 months of my intention to resign. I further agree that without prejudice to the above provisions the appointing authority has the right to take appropriate action against me under Section 23 of the Central Excise Act, 1944 read with Section 3 of Central Goods and Services Tax Act, 2017, in the event of my refusal to perform or withdraw myself from the duties of my office”.

21. This offer of appointment is purely temporary and is subject to receipt of the antecedent verification report from the concerned District / Police authorities / Caste Certificate from the concerned issuing authority / verification of certificate of education issued by the University / Board. In case any adverse / negative report is received from the concerned authorities, the services will be terminated immediately without assigning any reason or notice.

22. The appointment is subject to the condition that the candidate should maintain properly the other family members who were dependent on the deceased Government servant and in case it is proved at any time that the said family members are being neglected or not being properly maintained by him / her, his / her appointment will be terminated forthwith. An undertaking to this effect in the enclosed Proforma (Annexure-II) should be submitted at the time of joining.

23. Candidates should declare his / her native place i.e., Home Town and details of dependent family members in writing at the time of joining duty.

24. In accordance with the relevant rules in force in regard to the recruitment to services under the Government of India,

- a) No person who has more than one wife living or who, having a spouse living, contracts to a second marriage, though such marriage is void by reason of its taking place during the life-time of such spouse, shall be eligible for appointment to service, provided that the Central Government may, if satisfied that there are special grounds for so ordering, exempt any person from the operation of this rule.
- b) No such woman whose marriage is void by reason of its taking place during the life-time of her spouse or who have married to such a person whose wife is living at the time of marriage shall be eligible for appointment in service unless the Government of India has granted exemption to such a woman in accordance with this rule after being satisfied that there are special grounds for so ordering.

Candidates appointed in this department should give in writing a declaration whether he/she is un-married/married; if married whether he/she has only one wife/husband living etc., in the prescribed form.

25. Candidates belonging to SC community should inform the appointing authority, if and when they change their religious faith.

26. The candidate will be governed by the New Pension Scheme as notified vide Government of India, Ministry of Finance, Notification No.5/7/2003-ECB & PR dated 22.12.2003 – published in Gazette of India, Extraordinary, Part I – Section 1, dated 22.12.2003.


(T G VENKATESH)
ADDITIONAL COMMISSIONER (CCA)

Encl.: As above.

To :
The Individual

Address for Reporting :

Office of the Commissioner of GST & Central Excise, Chennai South,
692, MHU Complex, V-Floor, Anna Salai, Nandanam, Chennai- 600035.

Note : For any query please contact on 044 – 24337705 / 24338643

Copy to :

1. The Commissioner of GST & Central Excise, Chennai South

The individual may be allowed to join as Tax Assistant on fulfillment of the conditions stipulated above and on production of the documents mentioned at para 6, 20, 22, 23 & 24. Duly filled Two Attestation Forms, Character & Identity Certificate, Medical Examination Certificate in respect of the candidate posted is enclosed (in original). Proforma of Undertaking and Declaration (for para 20 & 22) are also enclosed as Annexure -I & II. **The Educational qualifications, Character & antecedents verification may be done at your end.** Compliance report in this regard may be sent to this office.

2. Hindi Cell—for Translation
3. The Superintendent, Computer Section, PCCO – for display in the official website



(T G VENKATESH)
ADDITIONAL COMMISSIONER (CCA)

	<p>मान और सेवा कर एवं केन्द्रीय उत्पाद शुल्क प्रधान मुख्य आयुक्त कार्यालय OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF GST & CENTRAL EXCISE केन्द्रीय मान और सेवा कर एवं केन्द्रीय उत्पाद शुल्क अंचल : तमिलनाडु एवं पुदुच्चेरी CENTRAL GST & CENTRAL EXCISE ZONE : TAMILNADU & PUDUCHERRY जी एस टी भवन, सं. 26/1, महात्मा गांधी रोड, चेन्नई - 600 034 GST BHAWAN, No.26/1, MAHATHMA GANDHI ROAD, CHENNAI - 600 034 ई-मेल/ E-mail: cca.estt.section@gmail.com / ccaestt-precco@gov.in दूरभाष/ Ph. No.: 044-28335061/62 फैक्स / Fax No.: 044-28331113</p>	
---	---	---

C.No.II/39/20/2021-CCA.Estt.

Dated : 29.04.2022

OFFER OF APPOINTMENT

Sub: Estt. – Appointment to the post of **Tax Assistant** – Selection of Candidate under Compassionate Appointment – Regarding.

><<>><<>><><><><><>

The following candidate, who has been selected for appointment on compassionate grounds, is hereby offered appointment to the post of **Tax Assistant** (Group 'C', Non-Gazetted, Ministerial), purely on a temporary basis, with Entry Pay of Rs.25,500/- in Pay Matrix Level 4, Index 1 (VII CPC) plus allowances admissible from time to time :

Name (S/Shri/Smt/Kum) DOB	Relationship and the name of the Deceased Govt. Servant (Late Shri.)	Category	Posted to
VIDHYASANKARI N (29-11-1996)	D/o NATARAJAN C	SC	SALEM GST

2. If the candidate accepts the “Offer of appointment” on the conditions mentioned below, he / she should report for duty before the Additional / Joint Commissioner (P&V) (Head of Office) concerned in the Zone / Commissionerate to where he / she is posted, on or before **11.05.2022**. If the candidate fails to do so, his/her offer of appointment will stand automatically cancelled.
3. No travelling or any other allowance will be admissible to the candidate reporting for duty.
4. The candidate is informed that he / she will be considered to have joined this Department from the date on which he / she reports for duty before the Head of Office concerned.

5. The candidate should state whether he / she is a citizen of India and if not, whether he / she is a person who has migrated from (a) Pakistan with the intention of permanently settling in India on the date of migration, (b) a subject of Nepal or Sikkim or Tibet.

6. The candidate should produce his / her original certificates in proof of the Date of Birth, Educational Qualifications, Community (SC / ST / OBC) and other qualifications, if any, at the time of reporting for duty. The candidate should produce the Community Certificate (in original) in the prescribed Proforma only. If a candidate claims to be a member of the SC/ST, he / she should state specifically to which of the caste / community or tribe mentioned in the Constitution (Scheduled Castes) order 1950, or under the Constitution (Scheduled Tribes) order 1950, he / she belongs.

7. If a candidate claims to be a member of "Other Backward Classes", he/she should state specifically to which of the Backward Classes / Communities, mentioned in the list of socially and economically Backward communities, which are common to both the reports of the Mandal Commission and the State lists published by Government of India, Ministry of Social Welfare vide Resolution No.12011/68/93-BCC (c) dated 10.09.93. The candidate should produce a Community Certificate in the prescribed form.

8. The candidate is warned that furnishing of false information or suppression of any factual information in the Attestation Form would be a disqualification and is likely to render the candidate unfit for the employment under the Government. If the fact that false information has been furnished or there has been suppression of any factual information in the Attestation form comes to notice at any time during the service of the person, his / her services should be liable to be terminated forthwith.

9. The candidate should also note that he / she has to conform to the rules, discipline and conduct prevailing in this Department and those imposed by Government on all their employees from time to time.

10. The Head of the Department has full discretion to forward or withhold any of his / her applications for appointment in other Government offices or elsewhere.

11. The candidate should, prior to assuming office, take an Oath of allegiance to the Indian Union in the prescribed form.

12. The candidate offered appointment will be on **probation** for a period of **two years** from the date of joining as **Tax Assistant** in this Department. The two years period will be extended in case the work and conduct of the candidate is not found to be satisfactory.

13. His / Her services will be terminable on one month's notice from either side in accordance with the Central Civil Service (Temporary Service) Rules, 1965 without assigning any reasons. The Appointing Authority, however, reserves, the right of terminating the services forthwith or before the expiration of the stipulated period of notice by making payment to him/her of a sum equivalent to the pay and allowances for the period of notice or the unexpired portion thereof.

14. The candidate shall not indulge in activities not officially organized or any manner considered as indiscipline.

15. The candidate is liable to be transferred anywhere within the combined cadre jurisdiction of Chennai Cadre Control Zone (Tamilnadu and Puducherry) at any point of time.

16. The seniority of the candidate in the combined cadre strength of the Office of the Principal Chief Commissioner of GST & Central Excise, Chennai Cadre Control Zone, Tamilnadu & Puducherry in the grade of **Tax Assistant** will be fixed as per the orders in force. Retrenched Central Government Servants or, those who are treated as such, are not allowed to count their past services for the purpose of seniority in this Department.

17. The candidate should pass a Data Entry Speed Test of 8000 key depressions per hour prescribed for the post within 6 months from the date of joining as Tax Assistant failing which his / her service is liable to be terminated. The candidate should pass the prescribed Departmental Examination within two years, failing which he will not be eligible to draw further increments.

18. With regard to Leave, Travelling Allowances and all other matters connected with service conditions, they will be governed by the rules and orders in force from time to time and applicable to the branch of public service to which they may belong.

19. The appointment is provisional and is subject to the Scheduled Caste / Scheduled Tribe / OBC certificates being verified through proper channel and if the verification reveals that the claim to belong to SC / ST / OBC or in the case of OBC, not to belong to 'creamy Layer' as the case may be, is

false, his / her services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of false certificates (Applicable in respect of SC / ST / OBC candidates).

20. Candidates appointed to the grade of Tax Assistant before joining duty, will have to sign an undertaking, as detailed below, in the enclosed form for undertaking **(Annexure-I)**.

“I understand and undertake that my employment under the Government of India is temporary and that my service may be terminated at any time by a notice for a period of not less than one month but without any reason being assigned or my service can be terminated forthwith giving me an entitlement to claim a sum equivalent to the amount of pay and allowances for the period of the notice or as the case may be for the period by which such notice falls short of one month. I agree that, if I wish to resign from my present Employment, I shall give notice in writing for a period of not less than 2 months of my intention to resign. I further agree that without prejudice to the above provisions the appointing authority has the right to take appropriate action against me under Section 23 of the Central Excise Act, 1944 read with Section 3 of Central Goods and Services Tax Act, 2017, in the event of my refusal to perform or withdraw myself from the duties of my office”.

21. This offer of appointment is purely temporary and is subject to receipt of the antecedent verification report from the concerned District / Police authorities / Caste Certificate from the concerned issuing authority / verification of certificate of education issued by the University / Board. In case any adverse / negative report is received from the concerned authorities, the services will be terminated immediately without assigning any reason or notice.

22. The appointment is subject to the condition that the candidate should maintain properly the other family members who were dependent on the deceased Government servant and in case it is proved at any time that the said family members are being neglected or not being properly maintained by him / her, his / her appointment will be terminated forthwith. An undertaking to this effect in the enclosed Proforma (Annexure-II) should be submitted at the time of joining.

23. Candidates should declare his / her native place i.e., Home Town and details of dependent family members in writing at the time of joining duty.

24. In accordance with the relevant rules in force in regard to the recruitment to services under the Government of India,

- a) No person who has more than one wife living of who, having a spouse living, contracts to a second marriage, though such marriage is void by reason of its taking place during the life-time of such spouse, shall be eligible for appointment to service, provided that the Central Government may, if satisfied that there are special grounds for so ordering, exempt any person from the operation of this rule.
- b) No such woman whose marriage is void by reason of its taking place during the life-time of her spouse or who have married to such a person whose wife is living at the time of marriage shall be eligible for appointment in service unless the Government of India has granted exemption to such a woman in accordance with this rule after being satisfied that there are special grounds for so ordering.

Candidates appointed in this department should give in writing a declaration whether he/she is un-married/married; if married whether he/she has only one wife/husband living etc., in the prescribed form.

25. Candidates belonging to SC community should inform the appointing authority, if and when they change their religious faith.

26. The candidate will be governed by the New Pension Scheme as notified vide Government of India, Ministry of Finance, Notification No.5/7/2003-ECB & PR dated 22.12.2003 – published in Gazette of India, Extraordinary, Part I – Section 1, dated 22.12.2003.


(T G VENKATESH)
ADDITIONAL COMMISSIONER (CCA)

Encl.: As above.

To :
The Individual

Address for Reporting :

Office of the Commissioner of Goods & Service Tax and Central Excise, Salem,
No.1, Foulkes Compound, Anaimedu, Salem-636 001.

Note : For any query please contact 0427 – 2296485 / 2295148.

Copy to :

1. The Commissioner of GST & Central Excise, Salem

The individual may be allowed to join as Tax Assistant on fulfillment of the conditions stipulated above and on production of the documents mentioned at para 6, 20, 22, 23 & 24. Duly filled Two Attestation Forms, Character & Identity Certificate, Medical Examination Certificate in respect of the candidate posted is enclosed (in original). Proforma of Undertaking and Declaration (for para 20 & 22) are also enclosed as Annexure -I & II. **The Educational qualifications, Character & antecedents verification may be done at your end.** Compliance report in this regard may be sent to this office.

2. Hindi Cell—for Translation
3. The Superintendent, Computer Section, PCCO – for display in the official website



(T G VENKATESH)
ADDITIONAL COMMISSIONER (CCA)