



माल और सेवा कर एवं केन्द्रीय उत्पाद शुल्क प्रधान मुख्य आयुक्त कार्यालय
OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF GST & CENTRAL EXCISE
केन्द्रीय माल और सेवा कर एवं केन्द्रीय उत्पाद शुल्क अंचल : तमिलनाडु एवं पुदुच्चेरी
CENTRAL GST & CENTRAL EXCISE ZONE : TAMILNADU & PUDUCHERRY
जी एस टी भवन, सं. 26/1, महात्मा गांधी रोड, चेन्नई - 600 034
GST BHAWAN, No.26/1, MAHATHMA GANDHI ROAD, CHENNAI - 600 034
ई - मेल / Email: budget-prcco@gov.in / excisechiefcommissioner@gmail.com
दूरभाष / Ph: 044-28335007 / 5029 फैक्स / Fax: 044-28331015 / 1050



GCCO/II/39/35/2022-ADMN-O/o Pr CC-CGST-ZONE-CHENNAI

Dated: .05.2022

To

The Principal Commissioner / Commissioner of GST & C EX,
Chennai North / Chennai South / Chennai Outer / Puducherry/Coimbatore/ Salem /
Trichy/ Madurai / Chennai Audit- I / Chennai Audit- II / Coimbatore Audit / Appeals-I
Appeals-II / Coimbatore Appeals Comm'te

Sir/Madam,

Sub : Grant of Commendation Certificate on the occasion of GST Day 2022 -
Calling for nominations - Reg.

Please find enclosed letter F.No. I(22)/DGGST/ADMN/03/2022 dated 27.05.2022
from Principal Director General, DGGST, New Delhi on the above subject.

2. It may be seen from the above letter that DGGST has sought nominations for Grant
of Commendation Certificates to meritorious officers (**maximum of three (3) per Zone**)
latest by 10.06.2022. The Objective is to give due recognition to officers who may have
contributed significantly in diverse areas such as trade facilitation, automation, enforcement,
audit, infrastructure development, human resource development, personal management,
secretarial work, legislation, policy making, legal, judicial and training, which often remain
unrecognized by the way of formal awards. Facilitation of GST work in COVID - 19 era may
also be added. These areas are suggestive and not exhaustive. *The officers who have already
been awarded Presidential Award/ Commendation Certificate/ WCO Certificate of the
appreciation by CBIC should not apply and their proposals will not be entertained.*

3. In view of the foregoing, you are requested to give wide publicity to the above letter
among Group A, B & C officers and send the duly recommended, well deserved
nominations, if any (in duplicate and soft copy in MS-Word format) along with the abstract
of APAR grading (for 5 years) and vigilance clearance **in the prescribed proforma latest by
07.06.2022 to budget-prcco@gov.in.**

Yours faithfully

Encl: As above

(T.G VENKATESH)
ADDITIONAL COMMISSIONER (Pr. CCO)

Signed by Venkatesh. T.
G.
Date: 04-06-2022 13:28:01
Reason: Approved



माल एवं सेवा कर महानिदेशालय
Directorate General of Goods & Services Tax
पाँचवा तल, एम.टी.एन.एल. भवन
5th Floor, M.T.N.L. Building
8-भिकाजी कामा प्लेस, नई दिल्ली -110066
8-Bhikaji Cama Place, New Delhi-110066
दूरभाष न०.: 011-26702800,
ई-मेल: dggst-cbic@gov.in

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आज़ादी का
अमृत महोत्सव

F.NO. I(22)/DGGST/ADMN/03/2022 / 999-296

Dated 27.05.2022

To,

1. The All (Pr.) Chief Commissioner of CGST/ Customs/ AR.
2. All (Pr.) Director Generals
3. The Chief Commissioner Logistics/ Legal Affairs, New Delhi
4. The Additional Secretary, GST Council, New Delhi
5. All Joint Secretaries/ Commissioners in CBIC
6. The Narcotics Commissioner, Gwalior
7. The Chief Controller of Government Opium & Alkaloid Factories, New Delhi



Sub: Grant of Commendation Certificate on the occasion of GST Day, 2022 — reg.

Sir/Madam,

Every year Commendation Certificates to the CBIC officers are conferred on the GST Day. The Board has directed this Directorate that the work related to Grant of Commendation Certificates shall be initiated and consolidated list of officers is to be sent to the Board by 15.06.2022.

2. As per the protocol evolved Commendation Certificates are awarded to the selected officers in various grades at the all-India level, who, by their innovative ideas/continued devotion and commitment to duty, have contributed in promoting excellence in the fields of GST administration. The objective is to give due recognition to officers who may have contributed significantly in diverse areas such as trade facilitation, automation, enforcement, audit, infrastructure development, human resource development, personal management, secretarial work, legislation, policy making, legal, judicial and training, which often remain unrecognized by the way of formal awards. Facilitation of GST work in COVID — 19 era may also be added. These areas are suggestive and not exhaustive.

3. For this purpose, the (Pr.) Chief Commissioners/ (Pr.) Director Generals may kindly send **maximum of three (03)** suitable nominations with recommendations. The officers, who consider themselves deserving for the commendation may apply to their Commissioners/ controlling officers (in the enclosed proforma) who, after due scrutiny, shall forward their applications to the concerned (Pr.) Chief Commissioner/ (Pr.) Director General. In the description of significant contribution made, the role of individual must be clearly brought out as distinct from that of the organization or team that the officer was a part of. Details of instances/cases where the officer has played a prominent role should be mentioned separately indicating the exact role played by the officer.

4. You may also ensure that the abstract showing the APAR grading of the officer for the last five years duly certified by the sponsoring authority accompany

for/PCCO
27/5/2022
30/5/2022
AC (CCA)
Shanthen

the proposal. The vigilance clearance for the last five years should also be furnished along with the proposal. Care should be taken to send proposals of only such officers whose record of integrity is absolutely beyond doubt. At the time of sponsoring the names itself, the sponsoring authority should satisfy that the officer is really a deserving candidate for the award and also enjoys an excellent general reputation.

5. The officers who have already been awarded Presidential Award/ Commendation Certificate/ WCO Certificate of the appreciation by CBIC should not apply and their proposals will not be entertained.

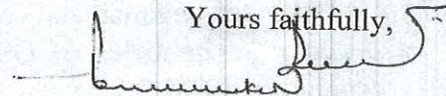
6. It is also requested that wide publicity may be given to this letter to encourage deserving officers in different grades i.e. Group 'A', 'B', 'C' to apply for grant of Commendation Certificate.

7. The proposal duly verified and with the recommendation of respective (Pr.) Chief Commissioner/ (Pr.) Director General should be sent to this office latest by 10.06.2022. As time is short, **the proposals without your recommendations or advance proposals etc. or the proposals received after 10.06.2022 will not be considered.** The nomination in the enclosed proforma in word format along with abstract of APAR and Vigilance status should be sent by e-mail to: <harishkumarr.g138901@gov.in> and <anandt.g080601@gov.in> by 10.06.2022. Word format is insisted as it enables faster processing. A hard copy should also be sent by Speed Post.

8. I would like to reiterate **that the complete deserving proposal (max 3) should be sent within the stipulated date through (Pr.) Chief Commissioner/ (Pr.) Director General only in word format and with abstract of APAR and current Vigilance Status** to enable further processing.

End: As above

Yours faithfully,



(Naresh Penumaka)
Pr. Director General

Copy forwarded for kind information:

1. The Chairman, CBIC, North Block, New Delhi
2. The Members, (Customs)/ (GST, Central Excise, Service Tax and Legal)/ (Admin and Vigilance)/ (Compliance Management)/ (IT, Taxpayer Services & Technology)/ (Tax Policy), North Block, New Delhi
3. The Principal Commissioner (Coordination), CBIC, North Block, New Delhi

Copy to:

The Principal Director General, Directorate General of Systems, New Delhi with a request to post the above on CBIC website (ww.cbic.gov.in) to enable wide publicity of the above.

PROFORMA

Proposal for Award of Commendation Certificate

On the occasion of the GST Day, 2022 (should be sent in word format)

1. Name of the officer: (Full Name in Block letters)
2. Designation
3. Father's Name
4. Date of Birth
5. Educational Qualification
6. Date of initial joining the Department
(with post)
7. If Direct Recruitment then Batch
8. Present Post
9. Present Place of Posting:
CC Zone/ Commissionerate/ Division/ Range
Directorate General/ Zonal Units/ Regional
Units
10. Date of promotion in the present grade
11. Present Pay Scale & Basic Pay
12. History of Posting with Designation and Period
13. APAR gradings for the last five years certified
By an officer not below the rank of
Commissioner
14. Significant contribution made by the official in
promoting excellence in the field of GST,
Central Excise, Service Tax and related
Matters
15. Commendations/ Appreciation certificates
Received by the official. Para 5 of the
Forwarding Letter may be referred.
16. Any other distinction/ Achievement
17. Details of enquiry, if any, pending or
contemplated against the official.
Vigilance Clearance Certificate may be
annexed.
18. Remarks of the sponsoring authority justifying
the nomination for commendation certificate

Signature of Sponsoring Authority
Name
Designation

19. Remarks of Jurisdictional (Pr.) Chief
Commissioner/ (Pr.) Director General
recommending the proposal

Signature of Recommending Authority

Name

Designation

Date

Official Seal to be affixed