



NATION  
TAX  
MARKET

GOVERNMENT OF INDIA / भारतसरकार  
MINISTRY OF FINANCE, DEPARTMENT OF REVENUE  
वित्तमंत्रालय, राजस्वविभाग  
OFFICE OF THE DEPUTY/ASSISTANT COMMISSIONER OF GST AND CENTRAL  
EXCISE

केन्द्रीय उत्पादशुल्कके उप/सहायक आयुक्त का कार्यालय  
IRUNGATTUKOTTAI DIVISION, CHENNAI OUTER COMMISSIONERATE

इरंगट्टुकोट्टई मण्डल / चेन्नै बाहरी आयुक्तालय  
C-48, TNHB BUILDING, ANNA NAGAR, CHENNAI 600 040  
सि 48., टी.एन.एच.बी. भवन, अन्नानगर, चेन्नै 600 - 040

C.No. I/22/02/2019-Admn.

Dt. 15.02.2022

**NOTICE INVITING e-TENDER FOR PROVIDING  
HOUSEKEEPING SERVICES ON CONTRACT BASIS  
FOR GST & CENTRAL EXCISE IRUNGATTUKOTTAI  
DIVISION & ITS RANGES.**

E-Tender/Bids are invited from reputed Manpower Supply Agencies for providing "HOUSEKEEPING SERVICES" on contract basis at the below mentioned offices:

Sl. No.	Name of the office	Address of the office	Actual Area (in Sq. ft.)
1.	Irungattukottai Division	2nd Floor, C-48, T.N.H.B Complex, II Avenue Anna Nagar, Chennai – 600040 (West Wing)	5016
2.	Sriperumbudur Division	2nd Floor, C-48, T.N.H.B Complex, II Avenue Anna Nagar, Chennai – 600040 (East Wing)	5285
3.	Tiruvallur Range I & Range II	46, Vallalar St., Periakuppam, Tiruvallur - 602001	1913
4.	13 Ranges (3+5+5) of Irungattukottai, Sriperumbudur and Poonamallee Division put together	No. 42, Trunk Road, Poonamallee High Road, Chennai 600056	1893*3 =5679
Total			17893

**1. Document Download:**

Tender documents may be downloaded from CPPP site <https://eprocure.gov.in/eprocure/app>, [www.centralexcisechennai.gov.in](http://www.centralexcisechennai.gov.in) or [www.cbec.gov.in](http://www.cbec.gov.in) as per the schedule as given in TIME SCHEDULE as under by the bidders having Digital Signature Certificate (DSC) issued from any agency authorized by Controller of Certifying Authority (CCA), Govt. of India and which can be traced up to the chain of trust to the Root Certificate of CCA.

**TIME SCHEDULE OF  
TENDER**

Sl. No.	Particulars	Date	Time
1.	Tender e-publish date	16.02.2022	17:00 hrs
2.	Document download start	16.02.2022	17:15 hrs
3.	Start date for seeking clarification on-line	17.02.2022	17:30 hrs
4.	Last date for seeking clarification on-line	23.02.2022	17:30 hrs
5.	Bid submission start date	24.02.2022	10:00 hrs
6.	Bid submission last date	07.03.2022	17:00 hrs
7.	Tender opening date (Technical)	08.03.2022	11:30 hrs

**2. Bid submission:**

- i. Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>. Tenderer/Contractor are advised to follow the instructions "Instructions to Bidder for Online Bid Submission" provided in the Annexure VI for online submission of bids.
- ii. Bid documents may be scanned with 100 DPI with black and white option which helps in reducing size of the scanned document.

3. Not more than one tender shall be submitted by one contractor or contractors having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable for rejection.

4. Tenderer who has downloaded the tender, from the Central Public Procurement Portal (CPPP) website <https://eprocure.gov.in/eprocure/app> shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/modified in

any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with this Office.

5. Intending tenderer are advised to visit again CPPP website <https://eprocure.gov.in/eprocure/app> regularly till closing date of submission of tender for any corrigendum / addendum / amendment.
6. The rates shall be quoted in Indian Rupees only.
7. The rates will be inclusive of all taxes (except GST), fees, levies, etc. and any revision in the statutory taxes, fees, etc will be the responsibility of the Bidder.
8. In case of any discrepancy / difference in the amounts indicated in figures and words the amount in words will prevail and will be considered.
9. The quoted rates shall remain firm throughout the tenure of the contract and no revision is permissible for any reason.

For further details, Shri. Mohanraj M, Assistant Commissioner, may be contacted at +91 99625 51260 & Shri. Muthukumaran R, P.R.O, may be contacted at +91 9940040370 .

**NOTE:** The Department reserves the right to postpone the date of opening or to accept or reject any or all the bids, without assigning any reasons.

  
MOHANRAJ M 15/02/2022  
ASSISTANT COMMISSIONER

Copy to:

1. Notice Board
2. The PRO, Chennai North/South & Outer to put up on the Notice Board.
3. The Superintendent of GST & Central Excise, Computers, Chennai North to upload in official website.

Signature valid

Digitally signed by MUTHUKUMARAN  
RADHAKRISHNAN  
Date: 2022.02.16 M:29:53 IST  
Location: eProcure EPROC

